

Amaya Willis

PROFILE

I am a distinguished alumna of Penn State Behrend, having earned a degree in Digital Media, Arts, and Technology. My post-collegiate journey has been marked by a dynamic fusion of training and hands-on experiences, enabling me to develop a diverse skill set spanning multiple disciplines. My commitment to continuous learning is evident in my proactive approach to acquiring new skills. I remain resolutely open to exploring and embracing fresh opportunities that align with my passion for growth and excellence.

CONTACT

(814) 431-4377

amayadwillis@gmail.com

<https://nightrain77.github.io/Portfolio/>

EDUCATION

December 2022

**Digital Media, Arts, &
Technology, B.A.**

Penn State Behrend
– Erie, PA

KEY SKILLS

- Microsoft Office
- HTML, CSS, XML, XPath
- Adobe Products
- Github, Brackets, Oxygen
- Miro, Canva
- Sketch, Maya, Blender
- SharePoint, Smartsheet
- Photography
- Data visualization

Special Recognition

- Graduated with Cum Laude Distinction
- Served as Student Marshal for Humanities and Social Science at graduation.

PROFESSIONAL EXPERIENCE

Digital Content Specialist

Larson Texts - Erie, PA (remote)

December 2022 – Present

- Engaged in the comprehensive understanding of various educational programs and adeptly applied this knowledge to curate high-quality digital textbook content.
- Employed Excel spreadsheets proficiently for meticulous tracking and organizational purposes.
- Collaborated effectively with cross-functional teams to conceive and implement optimal design solutions.
- Assumed a leadership role as the primary author for a substantial project, overseeing the training of another author and providing support to junior editors.
- Elevated from Contract work to Part-Time status based on consistently delivering exceptional and valuable work.

IT Intern

Erie Insurance - Erie, PA (remote)

June 2021 – July 2022

- Completed three rotations as an IT Analyst intern, contributing substantively to the Release Management, User Experience, and Product (Life) teams.
- Generated impactful data visualizations in ServiceNow and SharePoint, contributing to release management processes.
- Cultivated proficiency in Miro and Sketch while actively participating in the development of various UX designs.
- Created and managed story cards in Agile Manager, demonstrating a commitment to learning and implementing Agile practices.
- Demonstrated effective problem-solving, interviewing, information display, and presentation skills through a large intern project.

Substitute Teacher

Early Connections - Union City, PA

April 2019 – April 2021

- Provided valuable support to teachers across the center by flexibly addressing their needs.
- Acquired comprehensive knowledge in childcare and development by actively engaging with children and leading diverse educational activities.