

Project Planning Phase

Project Planning Template (Product Backlog, Sprint Tracking, Stories)

DATE	NOVEMBER 2, 2025
TEAM ID	NM2025TMID00396
PROJECT TITLE	Optimizing User, Group, and Role Management with Access Control and Workflows

Product Backlog, Sprint Schedule, and Estimation:

1. Product Backlog & Sprint Schedule Table:

Sprint	Functional Requirement (Epic)	User Story Number	User Story / Task	Priority
Sprint-1	User & Role Management	USN-1	As an admin, I can define and assign roles (Project Manager, Team Member)	High
Sprint-1	Access Control	USN-2	As a user, I can view and access only those tasks assigned to my role	High
Sprint-1	Task Assignment	USN-3	As a Project Manager, I can create and assign tasks to users based on roles	High

Sprint	Functional Requirement (Epic)	User Story Number	User Story / Task	Priority
Sprint-2	Workflow Implementation	USN-4	As a user, I can update the status of assigned tasks (e.g., In Progress, Done)	Medium
Sprint-2	Notifications	USN-5	As a user, I receive notifications when task status is updated or reassigned	Medium
Sprint-2	Reporting & Tracking	USN-6	As a Project Manager, I can view progress reports and team performance summaries	High
Sprint-3	Role Editing	USN-7	As an admin, I can update user roles and permissions when required	Medium
Sprint-3	Audit Trail	USN-8	As an admin, I can view a history of changes made to roles and tasks	Medium

2. Project Tracker:

Sprint	Duration	Sprint Start Date	Sprint End Date
Sprint-1	10 Days	02 October 2025	11 October 2025
Sprint-2	10 Days	12 October 2025	22 October 2025
Sprint-3	10 Days	23 October 2025	02 November 2025