



# Nikoloz Jijikhia

Content Moderator &  
Customer Support Specialist

## Contact

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## Professional Summary

Content Moderator and Digital Marketing student with 6+ months of professional experience in online platform safety and client-facing roles. Skilled in communication, problem-solving, and digital tools. Strong international experience through volunteering, with proven ability to adapt quickly and work in diverse teams. Seeking a remote role in content moderation, customer support, or digital operations.

## Skills

- Content Moderation & Compliance
- Customer Support & Communication
- Microsoft Excel, Word, PowerPoint
- Basic Digital Marketing
- English (Proficient), Georgian (Native)

## Education

- Cadets Military Lyceum**  
*year of graduation: 2023* 2020-2023
  - Team leader
  - tour guide for international diplomats
  - Team member of intellectual game
- Business and Technology University**  
*year of graduation: 2027* 2023-2027
  - B.A. Digital Marketing
- TBC x Academy**  
*year of graduation: 2025* 2024-2025
  - Blockchain Fundamentals: Building a Solid Foundation

## Experience

- Teleperformance/Majorel** (05/2025 –present)  
*English Content Moderator*
  - Reviewed 500+ daily pieces of content for compliance with policies.
  - Flagged and escalated sensitive material with 98% accuracy.
  - Helped maintain safe online environment for 1B+ users.
- Volunteer Youth Olympic Games** (1 month)  
*European Youth Olympic games*
  - Olympic Games Volunteer – supported sports department operations.
  - Tour Guide for international diplomats.
  - Team leader in youth intellectual competitions.
- Real Estate Agent** (02/2023-09/2023)  
*Best home*
  - Assisted clients in buying/renting properties, handling contracts and negotiations.
  - Conducted market research and prepared property reports.
  - Improved client satisfaction through clear communication.
- School Representative**  
*Cadets Military Lyceum*
  - Represented the school by traveling to various cities to promote its mission and programs.
  - Delivered presentations and engaged with diverse audiences, showcasing strong communication and interpersonal skills.
  - Built connections and provided valuable information to prospective

## LANGUAGES

- English - Proficient
- Georgian - Native

## Hobbies and Interests

- Reading
- Music
- Hiking
- Rock climbing
- Travelling