

PROJECT PLAN DOCUMENT

(Due: 31st January)

Project number	3
Project Title	<i>Monitoring and evaluation dashboard</i>
Document	Project Plan
Creation date	<i>2 Feb 2025</i>
Created By	<i>Anvithraj Reddy Basani (creator and contributor), Gautam Bhetanabhotla (contributor), Saubhanik Chaudhuri (contributor)</i>
Client	<i>Suma Niveditha, Anusandhan social consultants LLP</i>

Brief problem statement

Creation of an M&E (Monitoring and Evaluation) dashboard for the Anusandhan team, that will track the progress of social projects undertaken by them on behalf of various MNCs and organizations. The dashboard will display key project details, including timelines, budgets, indicators, and milestones to showcase progress. The dashboard will also allow users to upload relevant documents and images for each project.

Additionally, a 'comments' feature within every project interface will enable concise communication between Anusandhan LLP and its clients regarding that project.

Team Members

1. Anvithraj Reddy Basani
2. Gautam Bhetanabhotla
3. Nikhil Repala
4. Pallamreddy Naga Venkata Viswas Reddy
5. Saubhanik Chaudhuri

Team Communication

Weekly in-person meetings with the client on Wednesdays. Apart from that, we will communicate with the client and among ourselves on WhatsApp.

Development Environment

IDE – VS Code

Technological Stack – MERN

Collaboration tools – Google Meet, Mail and WhatsApp

Documentation Tools – MS Word, Markdown, Notepad (.txt files – useful for MOMs)

API Testing – Postman

GUI Design – Figma, Penpot

UI Library - DaisyUI

Milestone Schedule

Milestone	Due Date	Release	Deliverable?
Create draft requirements	07/02/25	R1	No
Finalize requirements	14/02/25	R1	Yes
Model data (add schema and validation in the database)	14/02/25	R1	No
Project page (read-only, client side)	21/02/25	R1	Yes
Backend APIs to modify project details	21/02/25	R1	No
Testing the above APIs	21/02/25	R1	No
Project page (read-write, Anusandhan side)	28/02/25	R1	Yes
Project gallery	28/02/25	R1	Yes
Data visualization on project page (metrics, milestones, budget, etc.)	07/03/25	R1	Yes
KPI Management for Projects	07/03/25	R1	Yes
Role-Based Dashboard Views	07/03/25	R1	Yes
Multi-Project Overview	07/03/25	R1	Yes
Project Timeline View	14/03/25	R1	Yes
Tab-Based UI Implementation	14/03/25	R1	Yes
Admin Management (Add/Remove/Edit Users)	14/03/25	R1	Yes
Customizable Data Visualizations	15/03/25	R1	Yes
Hybrid Progress Estimation Implementation	21/03/25	R2	Yes
Comments & Feedback System	28/03/25	R2	Yes
Document Upload System	28/03/25	R2	Yes
Quarterly & Project-Wise Progress Comparison	04/04/25	R2	Yes

Downloadable & Infographic Reports (CSV, PDF)	11/04/25	R2	Yes
Notifications & Alerts System	18/04/25	R2	Yes
Success Story Upload Feature	25/04/25	R2	Yes