



# MANIPAL SCHOOL OF INFORMATION SCIENCES

MANIPAL

(A constituent unit of MAHE, Manipal)

## Rules and Regulations

### Master of Engineering – M.E Project Evaluation (Credit System)

- A student must do the project work for a minimum of **10 months to be eligible for the final project viva voce examination.**
- Students must **clear all the subjects of the lower semesters** to be eligible for final presentation.
- Students may be permitted to submit the project even if they have completed two projects during the internship duration, as industries offer projects.
- A student is permitted to change company during the project work (internship) period provided that the company in which the student is doing the project has no objection. In case of objection, the student is not permitted to change company. However, if a student changes from one company to another, he or she is not eligible to submit the project work.
- If a student has finished the midterm presentation on a project done in one company and changes to another company gracefully, the project work presented in the midterm presentation may be accepted, provided he or she shows substantial progress on the same project work.
- If a student has finished the midterm presentation on a project done in one company and changes to another company gracefully, he or she may be permitted to submit a new project, provided he or she has done the new project minimum for 4 months in the second company to which he or she joins.
- The second-year internship is for the completion of the project work, which is a mandatory requirement for the completion of the ME program.
  1. Second-year project work will be evaluated using **continuous internal assessment** and **final project viva voce examination:**
    - I. **Continuous internal assessment**, which consists of two components
      - a) **Monthly progress update:** you need to update the progress of the project work at least once a month to the internal guide at MSIS.



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- b) **Midterm presentation:** you must appear for midterm evaluation between **5 to 7 months** from the date of commencement of the project. You are free to choose any convenient date that falls between 5 months and 7 months from the date of commencement of the project. Students must submit a soft copy of the report of 25 pages in a prescribed format (as far as possible) at least 10 days before the midterm presentation date.

A faculty member (guide) from MSIS may visit your company either for the midterm presentation or for the project progress update discussion. Your guide/HR at the company could be part of the presentation. You are required to send the necessary communication to your company to enable this.

Continuous internal assessment will be evaluated for 100 marks under different headings (presentation, work done, report, complexity, and relevance). The marks awarded by the guide at MSIS will be treated as the internal assessment mark of the student for the project work.

- II. **Final project viva voce examination:** you can appear for a final presentation only **after 10 months** from the date of commencement of the project and the project is completed. There must be at **least 3 months** gap between midterm and final evaluations. You must submit two hard copies of the report in the prescribed format to the MSIS office. **The reports must be signed by the internal guide and the Director.** The evaluation is done for 300 marks under different heads (Presentation, Report, and QA & Result) by two examiners.

### Important note:

1. The second-year project work evaluation uses a percentile grading system. This requires all the students to complete the project viva voce examination on or before September 2026. In this regard, the viva voce examination will be conducted from **May to September 2026** for all the students.



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2. You are expected to complete the project work viva voce examination on or **before September 2026**.
3. If you are unable to complete the viva voce examination in September 2026, you will be permitted to give it in the next year along with 2026 project batch students, from **May to September 2027**.
4. **Students are required to send the soft copy of the project report (both for midterm and final presentation) to the guide at MSIS, at least 10 days prior to the date of presentation, get their approval before going for printing and binding. Please note that this is mandatory.**
5. **We will send an email to the guide in the company for feedback and clearance for the final presentation.**
6. **Students are eligible for the final presentation if and only if all the four points listed below are met.**
  - **All the subjects of the lower semesters are cleared.**
  - **The project is completed.**
  - **A midterm presentation is being given.**
  - **Received “Clearance Mail” from the guide in the company**
7. **You must attach the project completion certificate obtained from the company in the final project report.**