

# NIKHIL JADHAV



## **Accounting, Finance and Management**

Margao, Goa

DOB:-23/11/1999

[nikhiljadhav70307@gmail.com](mailto:nikhiljadhav70307@gmail.com)

[nikhiljadhav23@yahoo.com](mailto:nikhiljadhav23@yahoo.com)

+91 7030706288

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## **WORK EXPERIENCE**

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### **Sr. Accounts Executive**

#### **TPS Events & Conferences India (OPC) Private Ltd, Panaji H O, Goa**

April 2024 to Present

Maintaining accounts of the companies, TDS Finalisation and Filing, GSTR preparation and filing, Assisting and Finalisation of Income Tax returns, FRS Management, Payroll Management, Accounts Payable Management.

### **Accountant**

#### **Fomento Trading Company Private Ltd, Aquem - Margao H O, Goa**

December 2022 to April 2024

Maintaining accounts of the companies, preparing Capital gain statement and reconciling the investment statements, TDS Finalisation and Filing, GSTR preparing and filing, Assisting and Finalisation of Income Tax returns, General Ledgers, Internal Audits, Assist in Budgeting Company Returns (MCA - ROC), Payroll Management, Handling Accounts Payable and Receivable, Bank Reconciliation, Query Solving/Handling with Bank Rm's.

### **Account Assistant / Executive**

#### **Fomento Trading Company Private Ltd, Aquem - Margao H O, Goa**

April 2021 to December 2022

Maintaining accounts of the companies, preparing Capital gain statement and reconciling the investment statements, TDS Finalisation and Filing, GSTR preparing and filing, Assisting and Finalisation of Income Tax returns, Internal Audits, Assist in Budgeting Company Returns (MCA - ROC), Payroll Management.

### **Account Assistant**

#### **The Ultimate & Ultimate service, Margao H O, Goa**

December 2020 to April 2021

Maintaining accounts of the enterprise, preparing and filling GST (GSTR 3B, GSTR 1, CMP 08), Income Tax returns, Bank Reconciliation, data entry.

## **Accounts (Trainee)**

### **Under TAX CONSULTANT Mr Jaidas Shrivant – Margao H O, Goa**

May 2020 to December 2020

Maintaining accounts of different enterprises and individuals, preparing and filling GST (GSTR 3B, GSTR 1, GSTR 9), Preparing TDS returns, Income Tax returns, data entry.

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## **EDUCATION**

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### **•Financial Accounting and Analysis**

Indian Institute of Management Bangalore

July 2023 to August 2023

**Result: - 70%**

### **•Bachelor's in Commerce (Hon's)**

Shree Damodar College of Commerce and Economic - Margao, Goa

June 2017 to August 2020

**Result: - A grade / 81%**

### **•HSSC / 12<sup>th</sup> Commerce**

Ramcrisna Madeva Higher Secondary School – Margao, Goa

June 2015 to April 2017

**Result: - 72.67%**

### **•SSC / 10<sup>th</sup>**

Our Lady of Snows High School, Raia

June 2003 to April 2015

**Result: - 66.33%**

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## **SKILLS / IT SKILLS**

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- Tally ERP 9
- Data Entry & Management
- Bookkeeping
- Tax Preparation
- Auditing
- Financial Analysis
- Microsoft office (Excel)

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## ***AWARDS / ACHIEVEMENTS***

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- **AWARD FOR OUTSTANDING SERVICE IN NCC FOR THE YEAR 2016-17  
February 2017**

This award was awarded to 5 students from 120.

- **Best volunteer for the year 2018-19 (NSS)  
February 2019**

This award was given to the best NSS volunteer from the college.

- **D2C Business Plan Competition March 2020**

National Level B Plan question

- **Part of College Sports Team**

Volleyball Team and Baseball Team

- **NCC ARMY ATTACHMENT CAMP 2017**

**September 2017**

- Selected for ARMY ATTACHMENT CAMP held at 3MTR (Military Training Regiment)
- Was 1among 10 cadets from all over Goa to represent NCC Goa Battalion.

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## ***CERTIFICATES AND LICENSES***

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### **GST PRACTIONER**

- Enrollement Number: 302400000796GPT

### **NCC 'B' Certificate March 2017**

- Got B grade in the Examination.

### **Virtual Experience in Market Research and Consulting by BCG April 2020 to April 2020**

- Got some experience about Market Research and Consulting

### **Tally ERP 9.0 Basic and Advance December 2019 to February 2020**

### **First Aid**

- Basic and Advance

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## ***PROJECTS / PAPERS PRESENTED***

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### **Study of NPA on Public and Private Sector banks in India.**

- February 2020.

**I hereby declare that all the information given above is true and correct to the best of my knowledge. All the information shared in the cv/resume is correct, and I take full responsibility for its correctness. I solemnly declare that the information in this resume is true to the best of my knowledge and belief.**

**Location: Margao, Goa**

**Date:01/01/2025**

**Nikhil N Jadhav**