

William Feis
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OBJECTIVE:

A position that will utilize my years of experience and skills.

SUMMARY:

- Driver for Uber and Lyft**
- Certified Mortgage Field Service Inspector**
- Certified Professional Collector, Drug and Alcohol**
- Sales and Marketing experience**
- Over ten plus years debt collections and private investigations.**
- Strong oral and written communication skills.**
- Detail oriented; adherence to deadlines and budgets**
- Able to work with minimal supervision.**
- Familiar with a variety of computer applications and office equipment.**

EXPERIENCE:

July 2018 - Present Uber & Lyft
Employed as a driver.

January 2018 – Present Howl Alert, INC.
Employed as Regional Sales and Marketing Rep
Home and Personal Security

June 2017 – January 2018 Alcohol & Drug Testing Service
Employed as a Certified Professional Collector
All ADTS, LLC collectors are experienced and qualified to do DOT and Non-DOT collections. Collectors are available 24/7 and cover all collections such as Randoms, Pre-employment, Post Accident, Reasonable Cause/Suspicion, Return to duty, and Follow up testing

May 2016 – July 2017 Diamond R. Litty, Public Defender
Employed as an Intern Investigator
Conduct a comprehensive investigation, Interns interview inmates in jail; review case files; locate and interview witnesses; examine, diagram, and photograph crime scenes; and, aggregate and document data and information which is the foundation for the analysis and synthesis of a criminal investigation.

April 2016 – May 2016 Cox Gifford Seawinds Funeral Home and Crematory
Employed as a Funeral Attendant
This position interacts directly with client families during their time of need and is responsible for creating and maintaining a premier level of client family satisfaction. The Funeral Attendant will set-up

and assist with viewings, funeral services, memorial services, etc.

- + Performs a variety of tasks during funerals and visitations to assist funeral directors and ensures that services run smoothly as planned
- + Directs calls to appropriate team members
- + Greets and receives client families and/or other persons entering the office for information and assistance
- + Maintains a friendly attitude while offering assistance and guidance to all persons entering the location
- + Assists passengers in and out of limousine with special emphasis and patience given to the handicapped and elderly
- + Assists the Funeral Director in the movement of the casket deceased and other related paraphernalia in and out of the visitation area, funeral home chapel, church or other place of service
- + Drives the hearse, family limousine or other vehicle in the funeral cortege and/or other funeral related activities

October 2014 - March 2015 Scotts Miracle-Gro Company
Employed as a Seasonal Merchandiser.
Setting up displays, assisting in resets and sales.

March 2011 – August 2014 Equity Lifestyles Properties, Inc., Whiting, New Jersey
Employed in the Maintenance Department. The job was to paint, power wash, trim trees, some electric repairs, some plumbing repairs, road repair, snow plowing, some home repairs, etc.

1999 – September 2014 William Feis Licensed Private Investigator, Bayville, New Jersey

Specialize in searching for assets, employment, and locating individuals and searching for fraud, conducting background searches, conducting criminal background searches, obtaining statements, accident scene photos, security, fraud and a working knowledge of civil and criminal laws, etc.

2007 - 2009 Debt Collection Manager

Oxygen Fitness and Sports Club, Bayville, New Jersey

Employed to collect past due accounts, along with working with collections attorneys and filing civil lawsuits and going to court.

1994 - 1999 Investigator

Accu-Tech Investigations, Belmar, New Jersey

Duties included skip tracing, assets searching, insurance investigation, scene photos and general investigations.

1987 -1994 Debt Collector

WF & Associates, Bayville, New Jersey

Owner and employed by clients to collect past due accounts, along with working with collections attorneys and filing civil lawsuits and going to court.

EDUCATION:

Southern Career, Boca Raton, Florida - Paralegal

Completed the following courses: Locating Missing Persons/Asset Investigation /Insurance Investigation / Motor Vehicle Investigation / Legal Investigation. Dunn Bradstreet Course on Credit/Collections.

Completed the following courses:

**Locating Missing Persons/Asset Investigation /Insurance Investigation / Motor Vehicle Investigation / Legal Investigation. Mortgage Field Service Inspector
Professional Collector, Drug and Alcohol**