**Project Report Format**

The Structure of Page Arrangements for the Project Report

1. Title & Cover Page
2. Declaration
3. Approval or Certification
4. Acknowledgments
5. Abstract or Executive Summary
6. Table of Contents
7. List of Figures
8. List of Tables
9. List of Symbols and Abbreviations
10. Introduction
11. Body of the Project & the Chapters
12. Experiments and Results
13. Conclusion and Recommendations
14. Future Scope
15. References
16. Appendices

In the above structure, the first nine pages are known as preliminary pages, and are usually numbered with the Roman numerals as I, II, III, IV, and so on, except the title page.

All the contents of the project report should be in ‘Times New Romans’ font, and the size should be 12 throughout. All the text should be left with the ‘justified’ option with line spacing of 1.5, but for the Captions single spacing should be opted. The length of the overall document should be around 70 to 100 pages for it to be an effective project report.

**Typical Format of the Project Report**

**Title page Format**

The title page should not contain page numbers. The other aspects of the title page like the title should be like a report, and should contain the name of the organization to which the project is intended to be submitted.

Next, the course name should be followed by the student’s name, his roll number and at the end of the title page, organization’s logo and address should be written.

**A PROJECT REPORT ON**

**<FONT 16>**

**TITLE OF PROJECT REPORT**

**<FONT 20>**

Project report submitted in partial fulfillment of the requirement for the degree of

Bachelor of Technology (Computer Science & Engg.)

<font 14>

By

Name of the student

(Roll No. )



**DEPARTMENT OF COMPUTER SCIENCE & ENGINEERING**

**STATE INSTITUTE OF ENGINEERING & TECHNOLOGY, NILOKHERI**

**(2016 – 2020)**

**Declaration and Approval or certification**

The declaration is a statement written by the student who declares that he or she has sincerely completed his or her project. The declaration statement concludes with the signature of the student.

The Approval page is also a confirmation from the head of the department, guide about their acceptance of the project. The approval page is endorsed with the signatures of the heads confirming their approval of the project.

**DECLARATION**

I hereby declare that the Project report entitled **" Title of project"** submitted to the Department of Computer Science & Engineering, SIET Nilokheri in partial fulfilment of the requirements for the award of the degree of Bachelor of Technology (Computer Science & Engineering) is a record of original work done by me, under the guidance and supervision of Sh.--------------- and it has not formed the basis for the award of any Degree/Diploma/Associateship/ Fellowship or other similar title to any candidate of any University.

Dated Signature of the Candidate

**Certificate**

It is certified that the work contained in the project report titled “Title of the Project Report,” by “Name of the Student,” has been carried out under my/our supervision and that this work has not been submitted elsewhere for a degree.

Signature of Supervisor

Name:

Department:

Signature of Head of Department

State Institute of Engg. & Tech. Nilokheri

**Acknowledgement**

The acknowledgement page depicts the gratitude, respect and thankfulness of the student towards the people who helped him in pursuing the project successfully and ensured successful completion and implementation of the project. In this page, the author expresses his gratitude and concern by using praising and thanksgiving words.

**Abstract**

Abstract represents a summarized report of the complete project in a very concise and informative format covering main objective and aim of the project, the background information, processes and methods used, and methodologies implemented, followed with a brief conclusion of two to three lines talking about the results and scope of the project.

The entire abstract of a project report should be written in about one or two page and therefore, should not exceed any further.

**Table of Contents, List of Figures and Tables**

Table of contents provides a complete sketch of the title, subtitles, headings, topics and the project elements that are involved in those headings. In other words, different sections and their titles are included here.

The whole project report in a nutshell is made known in the table of contents section, and therefore, it should include the titles of the first, second and third level headers, and must give a clear picture of the report to the reader.

Similarly, a list of figures and tables helps the reader to locate diagrams, charts and tables in the document, and therefore, it should be numbered accordingly by chapter and page number. It is not necessary to indicate page numbers for symbols and abbreviations used in the document.

**TABLE OF CONTENTS**

**Page**

Declaration ii

Certificate iii

Acknowledgement iv

Abstract v

Table of Content vi

List of Figures vii

List of Tables viii

List of Symbols and Abbreviations ix

**Chapter**

1 Introduction 1

2 Literature Survey 2

3 Methodology Used 3

4 Over-all depth information about project -

5 Results / Snapshots -

6 Conclusion and Recommendation -

References -

Appendices -

**The Main Body of the Project**

The main body of the project should comprise several chapters with the corresponding titles, and each page within these chapters must be numbered in numerals as page numbers. The usual way of presenting these chapters is given below.

Chapter 1: Introduction chapter. This chapter should contain brief background information about the project and the outlines of the results and future scope of the project. It rarely contains drawings and graphical illustrations.

Chapter 2: Chapter of Literature Review. It evaluates the current work with the previous one. It depicts the current implementations that overcome the previous problems and limitations of the project, and draws the attention and focus on the foreknowledge work that would be conducted based on the ongoing work at present. It must be clear and simple to understand.

Chapter 3-4 or 5: These chapters describe the overall in-depth information about the project. These chapters also involve the basic theoretical information about each and every component & aspect of the project, such as [circuit design](https://www.elprocus.com/types-circuit-boards/), simulation implementation and modeling, software implementation, statistical analysis and calculations done, results gained, and so on.

The appropriate information should always be accompanied with pictorial representations, tabular demonstrations, diagrams, flow charts, visible graphs, Images, photos other representations and depictions of the project, along with simulation results with good resolution and clarity.

**Conclusion and Recommendations**

The conclusion and recommendations part summarizes the whole report by highlighting all the chapters and their significance and the importance of the project and about the achievements.

The Recommendations are interlinked with conclusion. The conclusion drawn from the project report can be further implemented in the recommendation section to overcome the constraints of the project.

**Referencing and Appendices**

The project report must be considered as a very standard report, and therefore, it should follow all rules, guidelines and protocols of gathering and presenting information, and implementing that and drawing conclusions out of it.

All these activities require appropriate and authentic sources of information and that particular information must be referenced or cited according to the copyrights and other guidelines. Therefore, to make the report original, it should be free from plagiarism and must follow standard citations and guidelines of citations to represent the reference names.

The appendices of a project report should be written in Times New Roman format of font size 10, and it should contain the information which is appropriate and added to the main text like [Embedded C](https://www.elprocus.com/basics-and-structure-of-embedded-c-program-with-examples-for-beginners/) program code, raw data, and so on.

These are the exceptional and very informative guidelines about drafting a project report along with a very simple, user-friendly project report format for those students who are earnestly seeking project report format.

We believe that we have been successful in giving enough information about this article to you.