

RNK

USER MANUAL



**JUST LOVE
PLAY AND LEARN CENTRE**

URL: justloveplayandlearncentre.co.za

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HOME

FIGURE 1:

The screenshot shows the homepage of the Just Love Play And Learn Centre website. At the top, there is a large logo with the words "JUST LOVE" in bold black letters. In the center of the "O" in "LOVE" is a stylized heart containing small cartoon children. Below the logo, the text "Just Love Play And Learn Centre" is written in a smaller font. A navigation bar at the top includes links for Home, About Us, Extra Murals, Application, Gallery, Schedule Tour, Contact Us, and a user icon. The main content area features a heading "HOME" and a sub-heading "Welcome to Just Love Play And Learn Centre!". Below this, a paragraph describes the center's mission and values. A large photograph of the school's exterior is displayed, showing a paved entrance with colorful pencil murals on the walls and trees in the background. Three call-to-action boxes are shown below the photo: "Playground" (teal), "Classroom" (purple), and "Activities" (light blue). Each box contains a brief description and a "Learn More" button. At the bottom, there is footer information including the address "44 Fourth Avenue, Newton Park, Port Elizabeth", social media icons for Facebook, Email, and WhatsApp, and a copyright notice "©2023 RNK. All rights reserved."

Parents are welcomed to the day-care's home page, where they can navigate the website using the user-friendly navigation bar. An inviting image provides a glimpse of the day-care's atmosphere.

For a deeper understanding, clicking the "Learn More" buttons for the playground, classroom, and activities sections, as illustrated in **Figure 1**, redirects them to dedicated pages with comprehensive details about these integral aspects of our environment.

PLAYGROUND

FIGURE 2:

Exit



Playground



Discover Our Fun-Filled Playground!

Welcome to our daycare's outdoor play area, where giggles fill the air, and the spirit of play knows no bounds! Our well equipped playground is a captivating space that beckons children to explore, learn, and create magical memories. Our goal is to ignite the spark of curiosity in every child's heart with age-appropriate play structures, swings, slides and trampolines. Under the supervision of our staff our little adventurers can play freely while staying protected. As they climb, jump, and slide, children not only develop gross motor skills but also learn the importance of cooperation and sharing with their newfound friends.

Our playground is a safe place where imaginations come alive and adventures unfold. Children can immerse themselves in a world of joy, fostering their creativity and sense of wonder through outdoor play. It is with great pleasure and enjoyment that we watch their eyes light up with delight and excitement as they embark on a journey of exploration, fantasy play and growth!".



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Explore the day-care's playground and explore additional details to learn more about its features and offerings.

Select the “Exit” button if you wish to return to the Home page.

CLASSROOM

FIGURE 3:

Exit



Classroom



Discover Our Fun-Filled Classrooms!
Our pre-school classroom is a place where young minds blossom and discover the joy of learning. With a caring and experienced team, we create a nurturing environment that fosters creativity, curiosity, and social growth. At Just Love Play And Learn Centre, we believe that every child is a unique individual, and we strive to provide a stimulating atmosphere that encourages their natural talents and interests to flourish.

Our engaging curriculum is thoughtfully designed to cater to the diverse needs of each child, blending play-based activities with structured learning. Through hands-on experiences, interactive play, and imaginative storytelling, we instill a love for knowledge while developing essential skills that prepare them for the years ahead.

Safety is of utmost importance to us. Our classroom is a secure space where children can freely explore and learn under the watchful eyes of our dedicated educators. We maintain a low student-to-teacher ratio to ensure personalized attention, creating an environment where your child can thrive with confidence. Beyond academics, we place significant emphasis on social and emotional development. Our little learners are encouraged to communicate, collaborate, and build meaningful relationships with their peers, helping them grow into well-rounded individuals with strong values.



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Discover the day-care's classrooms and explore additional details to gain a deeper understanding of their features and offerings.

Select the "Exit" button if you wish to return to the Home page.

ACTIVITIES

FIGURE 4:

Exit



Activities

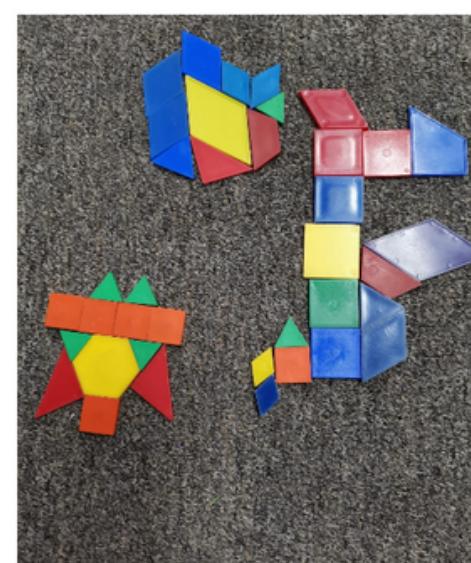


Discover Our Fun-Filled Activities!

Our pre-school classroom is a place where young minds blossom and discover the joy of learning. With a caring and experienced team, we create a nurturing environment that fosters creativity, curiosity, and social growth. At Just Love Play And Learn Centre, we believe that every child is a unique individual, and we strive to provide a stimulating atmosphere that encourages their natural talents and interests to flourish.

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Explore the diverse activities at the daycare and investigate additional details to enhance your understanding of their features and offerings.

If you wish to return to the Home page, simply select the "Exit" button.

OUR HISTORY

FIGURE 5:

Exit



OUR HISTORY



Just Love Play and Learn center was formed in Newton Park, Port Elizabeth by Lydia. With a rich history spanning over 33 years, Just Love Play And Learn Centre has stood as a beacon of excellence and a trusted provider of high-quality day care services. Through the decades, we have been committed to fostering a nurturing and stimulating environment, where children are encouraged to explore, play, learn, and grow to their fullest potential. Our dedication to early childhood education has allowed us to touch the lives of countless young minds, leaving a lasting impact on their development and preparing them for a successful journey ahead.

At Just Love Play And Learn Centre, we take great pride in our journey, and we look forward to continuing our legacy of love and learning for many years to come. At the heart of our company, lies a strong foundation built upon our vision and mission. These principles drive us every day and serve as a commitment to our children, families, and team members. Our focus is entirely on children and, more specifically, your child. Our Vision is to collaborate with families in building a better world, while our Mission is to deliver top-notch care and education to every child and family we serve, each and every day.

We understand that selecting the right childcare is a pivotal choice for your family.

VISION
It is the vision of Just Love to educate children about the world God created, how our faith rooted in Christ is woven into each area of learning. "To love one another, as God loved us. John 13 : 34" Whatever our background, our culture or doctrine.

MISSION
It is the mission of Just Love to provide a Christ-centered and high quality education. To have a holistic approach by nurturing our students' intellectual, spiritual, social, emotional, and physical growth

GOALS
It is the goal of Just Love to prepare our learners to be responsible and to find purpose and meaning through God's will for their lives. We understand that selecting the right childcare is a pivotal choice for your family. At Just Love Play and Learn Centre, we take great pride in our journey, and we look forward to continuing our legacy of "just love" and learning for many years to come.

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Parents are invited to explore the rich history and origins of the day-care, discovering the narrative of its establishment and growth over the years. Additionally, you can investigate the core values, mission statement, and goals that shape the foundation of our day-care community.

This comprehensive exploration offers an in-depth perspective on our journey, principles, and the vision that drives us forward in providing exceptional care and education for your child.

Select the "Exit" button if you wish to return to the About Us page.

OUR STAFF

FIGURE 6:

Exit

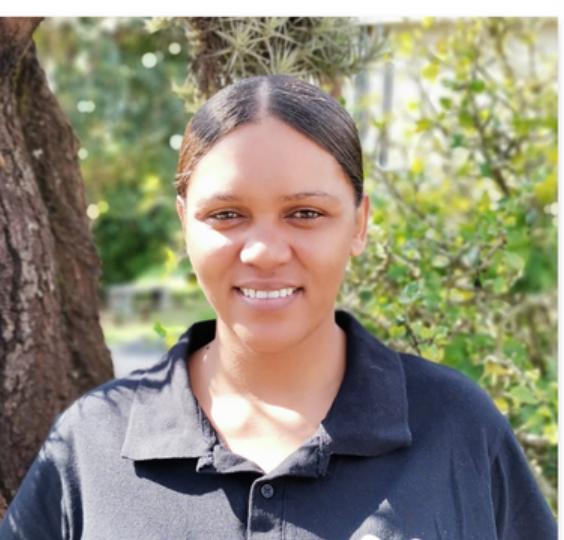
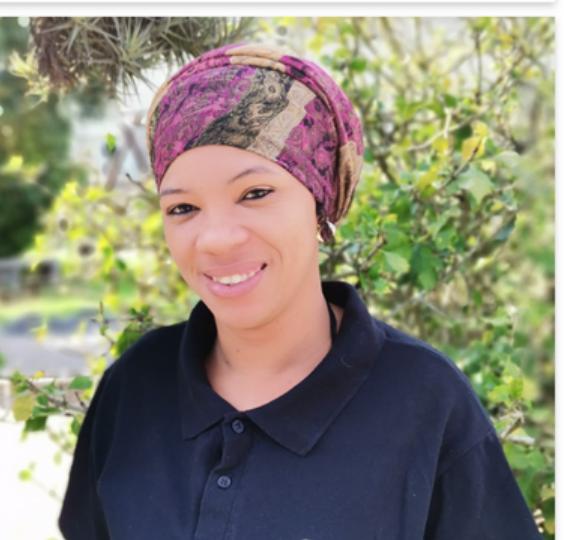
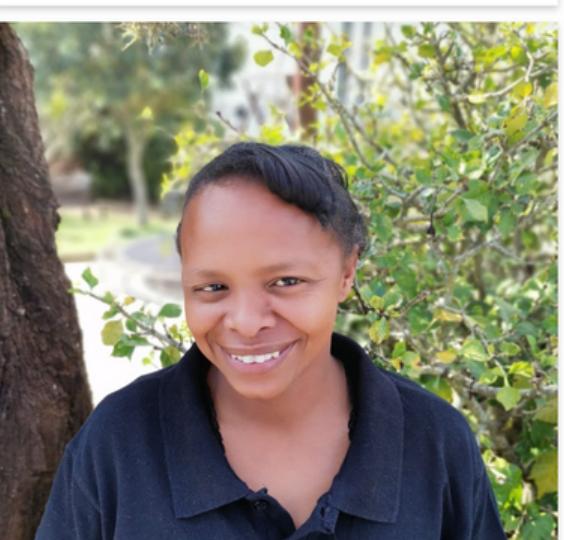
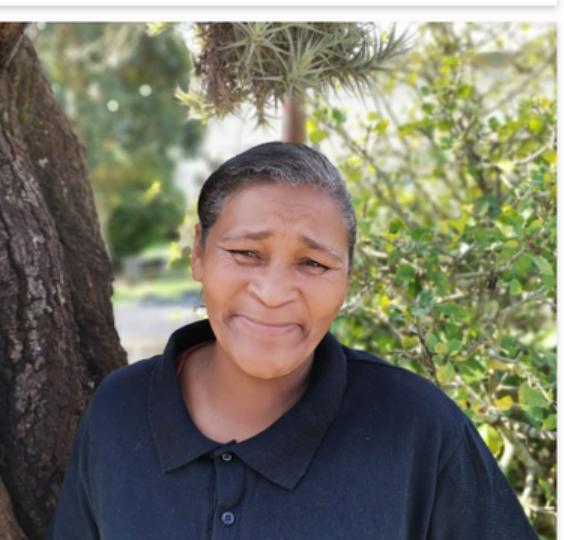
JUST LOVE



[Our Staff](#)

Our staff is passionate about teaching and treat the learners with kindness and compassion. "Just love" is shown to every little one and teachers are willing to go the extra mile!

Our staff is as follows:

 <p>Lydia Oosthuizen Principal National Professionals Diploma in Education in Foundation Phase</p>	 <p>Tracey Blundell Teacher National N6 Diploma</p>	 <p>Rosaline Asia Teacher N5 Certificate in ECD</p>
 <p>Maxine Rademeyer Substitute Teacher N4 Certificate in ECD</p>	 <p>Meghan Rousseau Substitute Teacher Intermediate Educare Teacher Assistant</p>	 <p>Raylene Fletcher Teacher</p>
 <p>Chantel Jones Assistant</p>	 <p>Loretta Williams Kitchen staff</p>	

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Parents are encouraged to explore the comprehensive list of our day-care's dedicated staff members, providing a detailed overview of their qualifications, expertise, and roles within our nurturing community.

Select the "Exit" button if you wish to return to the About Us page.

CURRICULUM

FIGURE 7:

Exit



Curriculum

Curriculum: At Just Love Play and Learn Centre, we take great pride in our comprehensive and carefully crafted curriculum that lays the groundwork for your child's educational journey. Our curriculum is thoughtfully designed to align seamlessly with the Foundation Phase and is fully registered with the esteemed Curriculum Assessment Policy Statement (CAPS). By adhering to this esteemed framework, we ensure that our students receive a well-rounded and developmentally appropriate education that prepares them for a successful transition into higher learning. Our commitment to excellence extends beyond curriculum design to encompass a diverse and inclusive approach to education. We cater to children across various age groups, recognizing that each developmental stage requires a tailored approach to learning. Our dedicated age-specific programs are tailored to meet the unique needs, interests, and milestones of each group, ensuring that every child receives the individualized attention and support they deserve.



For our youngest learners, the "Baby" program provides a nurturing and safe environment where they can explore and discover the world around them. Our trained caregivers foster a warm and loving atmosphere, laying the foundation for essential social, emotional, and cognitive development.

The "2-3-year-olds" and "3-4-year-olds" programs focus on cultivating early learning skills and promoting curiosity and creativity. Through engaging activities and interactive experiences, children in these age groups are encouraged to develop their language, fine motor, and problem-solving skills, setting the stage for future academic success.

Our "Grade R" program is designed to bridge the gap between early childhood education and formal schooling. Here, children are exposed to a structured learning environment that promotes independence, self-confidence, and a love for learning. We strive to equip them with the foundational skills necessary to thrive in the transition to formal education.

For those embarking on the exciting journey of "Grade 1", our program provides a smooth and confident start to formal schooling. We continue to nurture their love for learning, emphasizing critical thinking, literacy, numeracy, and social skills, ensuring they enter primary school with enthusiasm and readiness.

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Parents are invited to explore the curriculum page to gain a comprehensive understanding of the tailored learning experiences designed for different age groups. Discover the engaging activities, educational milestones, and developmental approaches specifically crafted to meet the unique needs and stages of growth for each age category.

This page serves as a valuable resource for parents seeking a deeper insight into the educational journey their children will embark on at our institution.

Select the "Exit" button if you wish to return to the About Us page.

TRADING HOURS

FIGURE 8:

The screenshot shows the website for Just Love Play And Learn Centre. At the top left is a red "Exit" button. The main header features the text "JUST LOVE" in large, bold, black letters, with a heart-shaped logo containing small children's faces between the two words. Below the header is a table titled "Trading Hours" with the following data:

Days	Time
Monday	7:00am-5:30pm
Tuesday	7:00am-5:30pm
Wednesday	7:00am-5:30pm
Thursday	7:00am-5:30pm
Friday	7:00am-5:30pm
Saturday	Closed
Sunday	Closed
Public Holidays	Closed
School Holidays	Open: Term 1 Term 2 Term 3 Term 4: Open on demand

Below the table, the address is listed as "44 Fourth Avenue, Newton Park, Port Elizabeth" and the phone number as "0413654013". There are social media icons for Facebook, Email, and WhatsApp. At the bottom, a copyright notice reads "©2023 RNK. All rights reserved."

Referencing **Figure 8**, parents can effortlessly access the Trading Hours page by selecting the “About Us” navigation tab and then clicking the “Learn More” button within the Trading Hours block. Once on this page, parents will find comprehensive information detailing the day-care’s operating hours.

Select the “Exit” button if you wish to return to the About Us page.

EXTRA MURALS

FIGURE 9:

The screenshot shows the website for Just Love Play And Learn Centre. At the top, there is a large logo with the words "JUST LOVE" flanking a heart shape containing small children's silhouettes. Below the logo, a banner reads "Just Love Play And Learn Centre". The navigation bar includes links for Home, About Us, Extra Murals (which is highlighted in purple), Application, Gallery, Schedule Tour, Contact Us, and a user icon.

EXTRA MURALS

Swimming
Phone: 0648758054
Email: info@bayeagle.co.za
Website: <https://www.bayeagle.co.za/>
Please contact the instructor for more information.

Soccer
Phone: 01118823428
Email: info@soccercise.co.za
Website: <https://www.soccercise.co.za/>
Please contact the instructor for more information.

Ballet & Dance
Phone: 0614174986
Email: admin@dancekids.co.za
Website: <https://www.dancekids.co.za/>
Please contact the instructor for more information.

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Referring to **Figure 9**, parents can seamlessly navigate to the Extra Murals page by selecting the “Extra Murals” navigation tab. On this page, parents have the flexibility to choose the contact details—telephone number, email, or website—of the specific sport they are interested in. For more detailed information, parents are kindly requested to get in touch with the instructors directly.

APPLICATION: ADMISSION FORM

FIGURE 10:



[Home](#) [About Us](#) [Extra Murals](#) [Application](#) [Gallery](#) [Schedule Tour](#) [Contact Us](#)

APPLICATION

Admission Form

Child Information

Date on which admission is required:

Will half day or full day care be required:

Surname and full names of child:

Date of birth:

Age:

FIGURE 11:

Guardian One Details

Relationship:

Guardian One Name:

Guardian One Home address:

Guardian One I.D. number:

Guardian One Email address:

Guardian One Home tel number:

Guardian One Work tel number:

Guardian One Cellphone number:

Guardian One Name of company:

Guardian One Work address:

FIGURE 12:

Guardian Two Details

Select if there is no second guardian present

Relationship:

Guardian Two Name:

Guardian Two Home address:

Guardian Two I.D. number:

Guardian Two Email address:

Guardian Two Home tel number:

Guardian Two Work tel number:

Guardian Two Cellphone number:

Guardian Two Name of company:

Guardian Two Work address:

Reasons for requiring day care:
E.g., Need child supervision during work hours

Date of application:

Signature of parent:
Sign in the canvas below and save your signature as an image!

Clear Signature

● ● ●

Next

APPLICATION: REGISTRATION FORM

FIGURE 13:



APPLICATION

Registration Form

ID of Child:

Full Name of Child: Paige Muller

Date of Birth: 2023/10/09

Grade: Babies(0-12months)

Home Language:

Religion:

Parents Marital Status: Married

Number of Children in the Family:

Other Children's Ages: E.g., 7, 8, 5

Mention any Problems during Birth:

Which Contagious Illnesses has the Child had already:

Allergies (if any): E.g., Peanut Butter, Bees, N/A

Name and Telephone Number of Family Doctor:

Who will bring your child in the morning:

Who will fetch your child in the afternoon:

Name, Address, and Telephone Number of a person to contact in case of emergency:

Any Other Important Information: e.g., medical conditions such as autism and dyslexia

Previous School Name:

Telephone Number:

● ● ●

Previous
Next

APPLICATION: INDEMNITY FORM

FIGURE 14:



The Just Love Play And Learn Centre logo features the words "JUST LOVE" in large, bold, black capital letters. A heart shape is formed by the silhouettes of many small children holding hands. Below the heart, the text "Just Love Play And Learn Centre" is written.

Home About Us Extra Murals Application Gallery Schedule Tour Contact Us 

APPLICATION

Indemnity Form

Name of Child:
Paige Muller

I, the undersigned, hereby do agree that my child/children's school fees will be paid in full by the 1st of each month. I also understand that should I wish to remove my child/children from Just Love, written notice of a minimum of two months is required. If notice is not tendered I am aware that the fees for the period will still be due. Whilst every care and attention will be given to the children and all the necessary precautions will be taken, Just Love cannot be held responsible for any injury to my child. I agree to my child being taken on excursions by Just Love and am fully aware that neither Just Love nor the person in charge can be held responsible for injury to my child. In the event that I cannot be reached, I hereby give my permission for my child to receive any necessary medical care or treatment. I understand that every effort will be made to contact my spouse or me before such action is taken. I will be responsible for the payment for such care or treatment. We endeavor to open all school holidays but go on demand over the festive season. I agree to allow any photos that are taken at school to be posted on our Facebook page and/or web page.

Choose the number of months for yearly fees:
12 months

Previous **Submit**

Complete the form if you are a parent seeking to enrol your child in our day-care program. After filling out the application form, kindly proceed to complete the registration form. Subsequently, select a preferred payment method in the indemnity form. Once all three forms are filled out, please click the submit button to finalize the enrolment process.

GALLERY

FIGURE 15:



Parents are invited to immerse themselves in the day-cares vibrant gallery page by selecting the “Gallery” tab in the navigation bar, where a visual journey unfolds, showcasing captivating moments and highlights from our day-care. Explore a diverse array of photos capturing engaging activities, learning environments, and heart-warming interactions that illustrate the enriching experiences we provide for your child. This visual representation offers a glimpse into the dynamic and nurturing atmosphere that defines our day-care community.

SCHEDULE TOUR

FIGURE 16:



The Just Love Play And Learn Centre logo features a large black heart in the center, surrounded by small cartoon children's faces in various colors (yellow, blue, pink). Below the heart, the text "Just Love Play And Learn Centre" is written in a smaller, italicized font.

SCHEDULE TOUR

Welcome to Just Love, Learn, and Play's Tour Page!
We are delighted to invite you to experience our learning environment firsthand. Scheduling a tour provides you with the opportunity to explore our facilities, meet our dedicated staff, and witness the engaging activities that make our center unique. During the tour, you'll gain valuable insights into our curriculum, facilities, and the warm atmosphere we cultivate for your child's growth and development.

Email

Name

Date to have a scheduled tour yyyy/mm/dd

Preferred time of scheduled tour

Schedule Tour

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0413654013

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If you, as a parent, wish to explore our day-care premises, we encourage you to schedule a personalized tour by clicking on the “Schedule Tour” tab in the navigation bar. To initiate this process, please complete the form outlined in **Figure 16**.

Provide essential details such as your email, parent name, preferred date, and desired time for the tour. Once the form is successfully filled out, proceed by selecting the 'Schedule Tour' button.

Following your submission, parents will promptly receive a confirmation email from the day-care, verifying the scheduled date and time for the tour. This ensures a seamless and personalized experience as you familiarize yourself with our facilities.

CONTACT US

FIGURE 17:

The screenshot shows the website for Just Love Play And Learn Centre. At the top, there is a logo featuring a heart made of children's drawings and the text "Just Love Play And Learn Centre". Below the logo, the main title "JUST LOVE" is displayed in large, bold, black letters. A navigation bar at the top includes links for Home, About Us, Extra Murals, Application, Gallery, Schedule Tour, Contact Us, and a user icon. The "Contact Us" link is highlighted with a purple background. The main content area has a heading "CONTACT US". Below this, there is a message of thanks and a list of contact details. A detailed map of the Newton Park area in Port Elizabeth is shown, with the Just Love Day Care Centre marked. The map includes numerous other business names and locations. At the bottom of the page, there is footer information, social media icons for Facebook, Email, and WhatsApp, and a copyright notice.

Welcome to our Contact Us page, designed to provide you with easy access to our support and information channels.

Click on the email and telephone links to contact the day-care. Click on the Facebook link to view Just Love Play And Learn Centre's Facebook page.

Explore the interactive map to locate the Day-care's physical address illustrated in **Figure 17**.

Connect with the day-care on various social media platforms to stay updated on the latest news, updates, and announcements by clicking on the icons in the footer.

HOW TO DOWNLOAD THE APPLICATION ON AN IOS DEVICE

FIGURE 18:

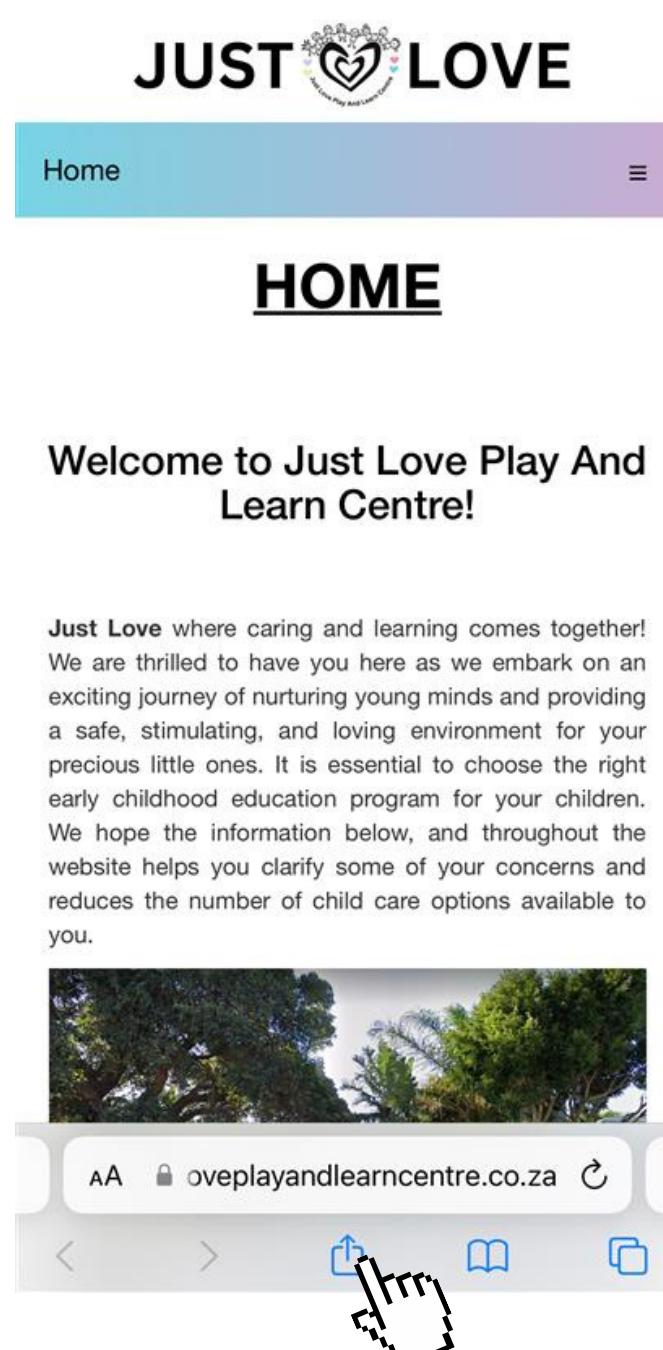


FIGURE 19:

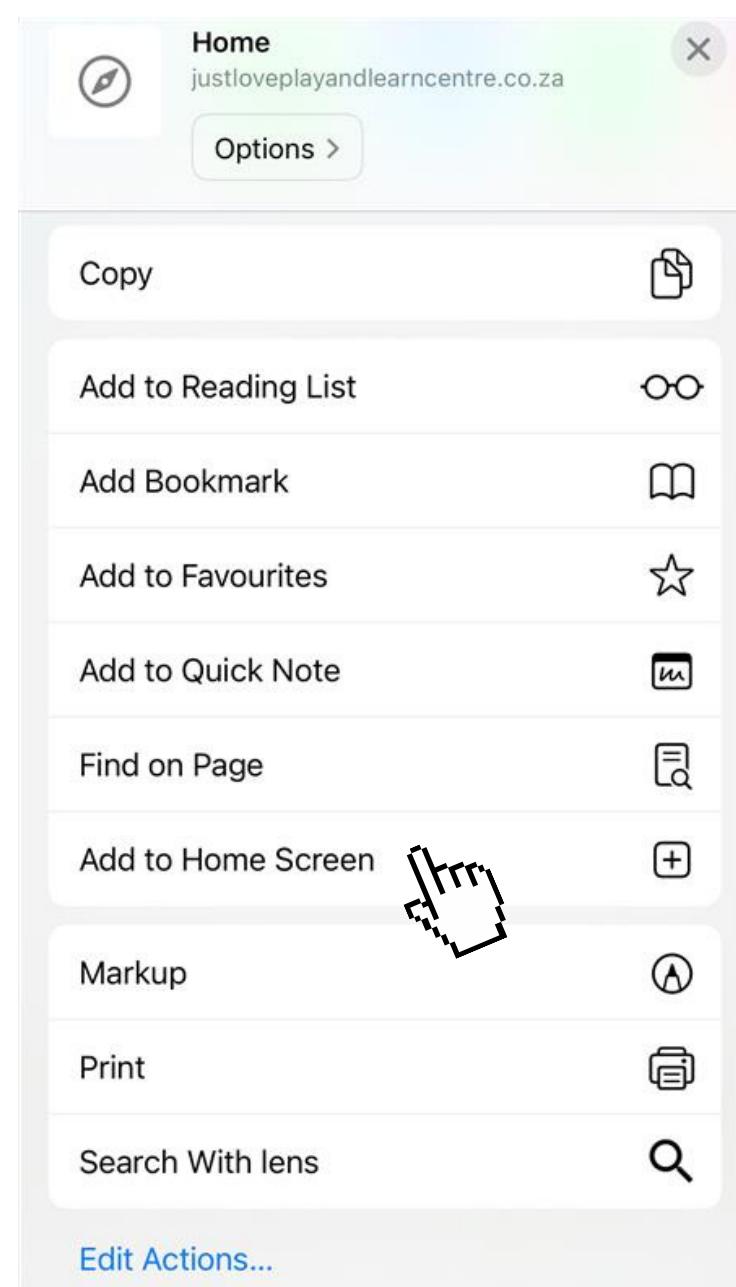
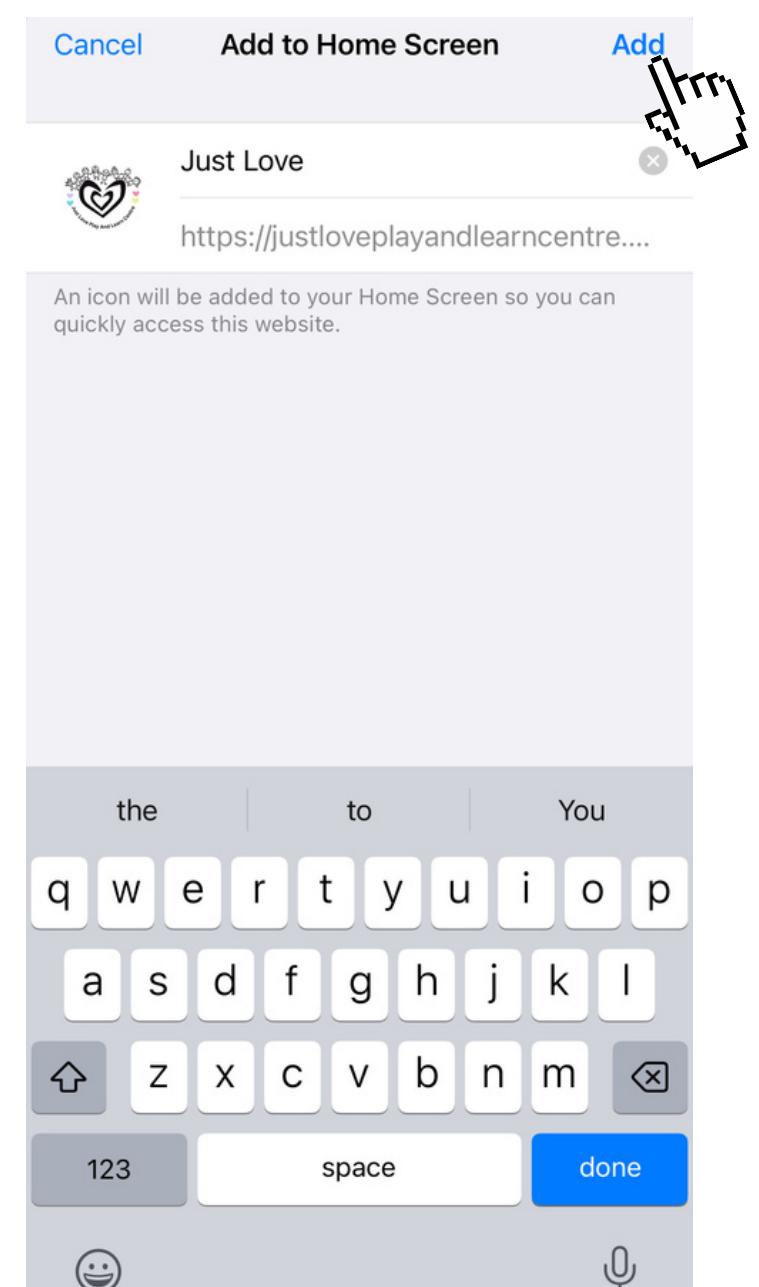


FIGURE 20:



To access the Just Love Plan And Learn Centre, open its URL in Safari. Locate the icon at the bottom of the page within the navigation bar, as shown in **Figure 18**.

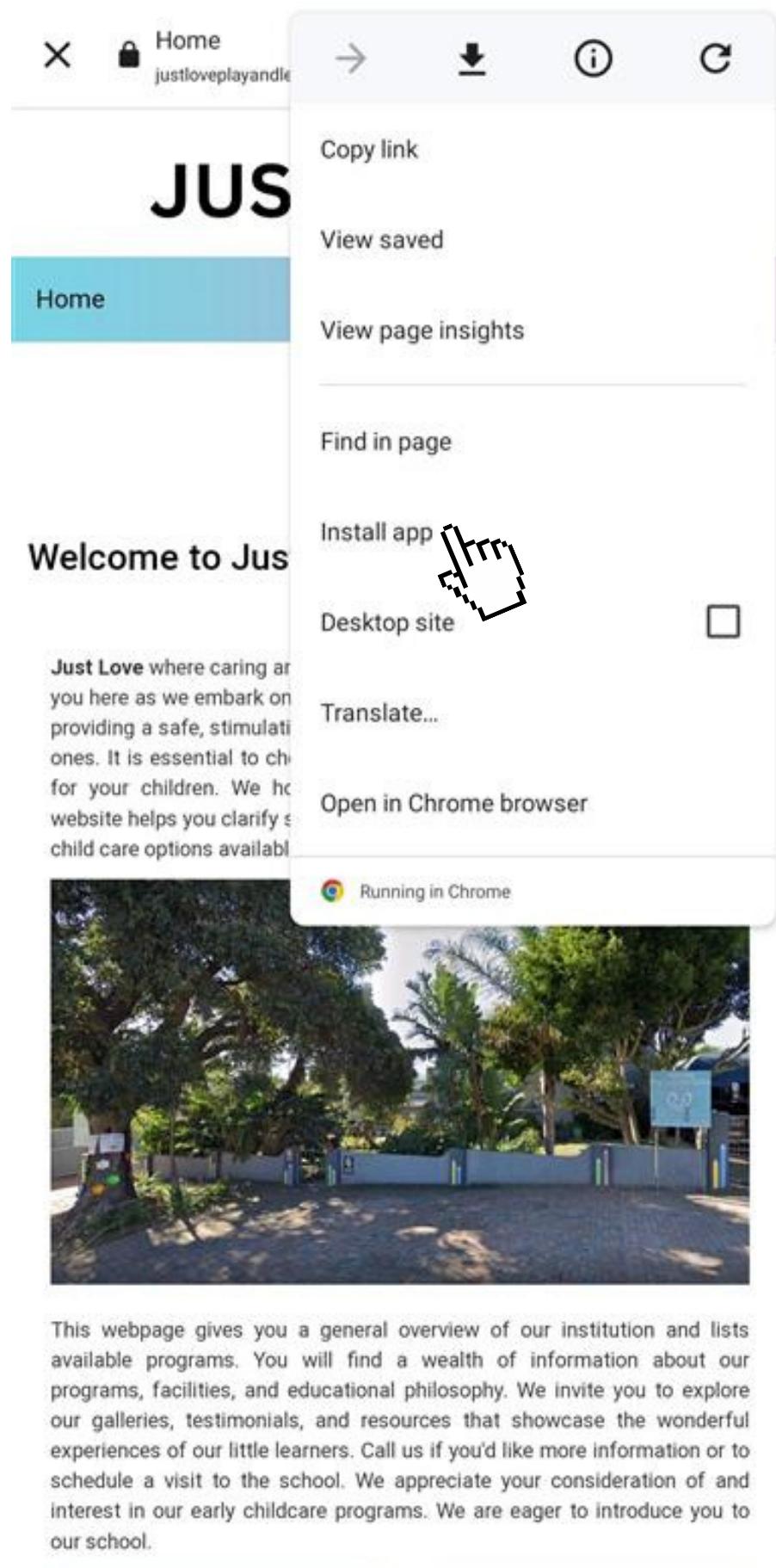
Upon tapping the icon, a settings popup will appear. Navigate to this popup and select the "Add to Home Screen" button, as illustrated in **Figure 19**.

Following the selection of the "Add to Home Screen" button, proceed to a page allowing you to customize the mobile application's name. Confirm your choice by selecting the "Add" button, as displayed in **Figure 20**.

Afterward, the mobile application will be readily available on your home screen for convenient access.

HOW TO DOWNLOAD THE APPLICATION ON AN ANDROID DEVICE

FIGURE 21:

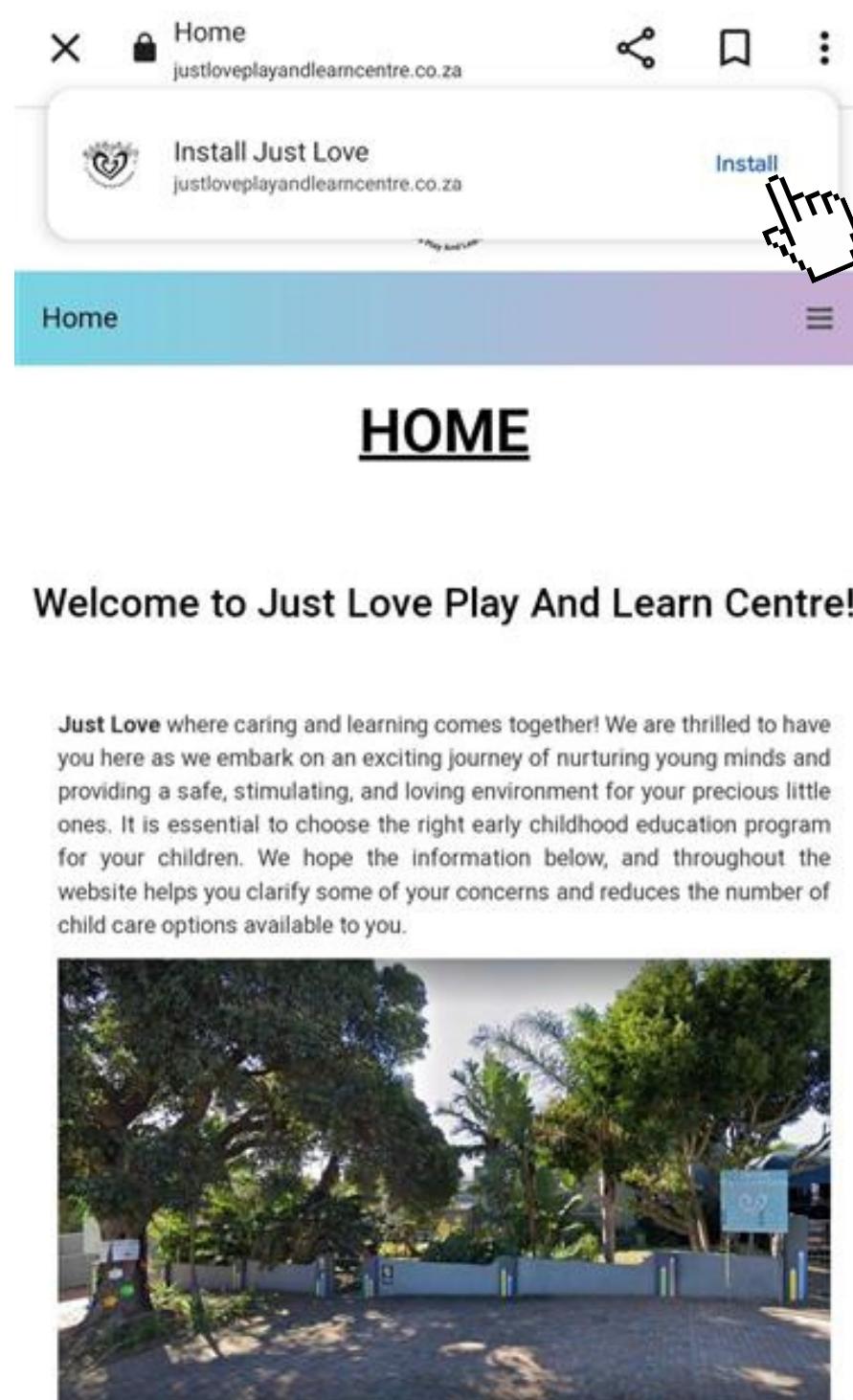


To install the mobile application, click on the "Install app" button as indicated in **Figure 21**.

After clicking the "Install app" button, a popup will appear featuring the "Install" button, as illustrated in **Figure 22**. Proceed by selecting the "Install" button.

Upon completion, the mobile application will be visible on your home screen.

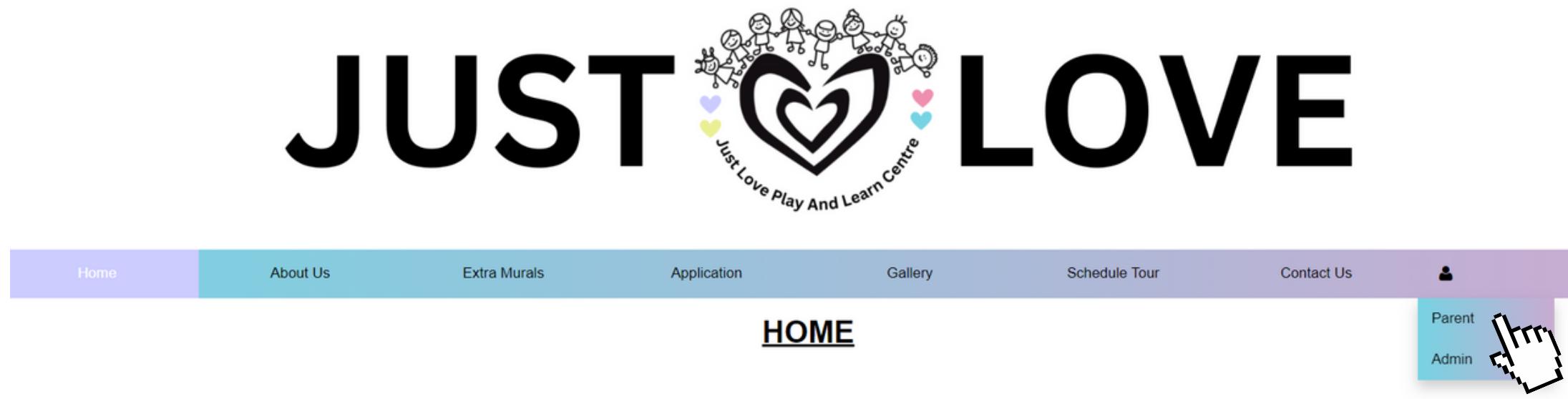
FIGURE 22:



This webpage gives you a general overview of our institution and lists available programs. You will find a wealth of information about our programs, facilities, and educational philosophy. We invite you to explore our galleries, testimonials, and resources that showcase the wonderful experiences of our little learners. Call us if you'd like more information or to schedule a visit to the school. We appreciate your consideration of and interest in our early childcare programs. We are eager to introduce you to our school.

PARENT PORTAL: REGISTER

FIGURE 23:

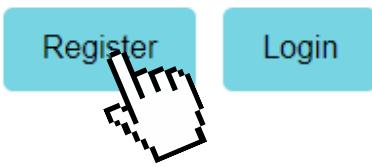


Navigate to the person icon dropdown in the navigation bar as illustrated in **Figure 23** and choose the "Parent" option. This selection will seamlessly redirect you to the parent portal page.

FIGURE 24:

PARENT PORTAL

Please select a button to either register or login.



As illustrated in **Figure 24**, you have the option to register for a parent portal account if your application has been approved and you do not currently have an account, you will be redirected to the Registration page after selecting the "Register" button.. Alternatively, if you already have an existing account, simply select the "Login" button to be redirected to the sign-in page.

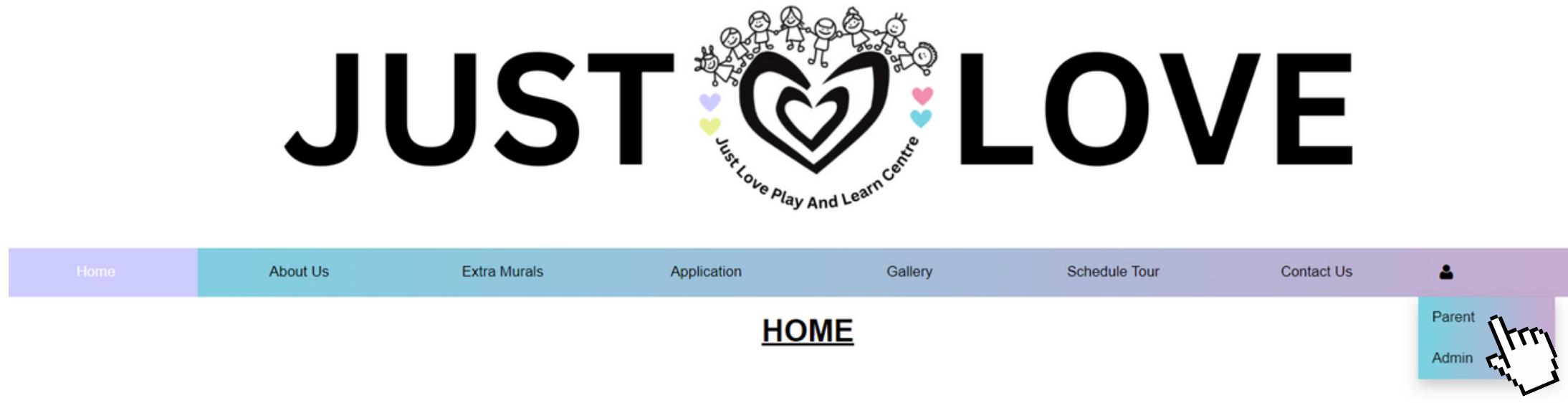
FIGURE 25:

A screenshot of the 'PARENT PORTAL REGISTRATION' form. The form includes fields for Child ID Number, Email, Parent Name, Child Name, and Password. At the bottom, there are two buttons: 'Register' and 'Sign In'. A hand cursor is shown clicking on the 'Register' button. Above the buttons, there is a link 'Already registered?' and a red 'Exit' button in the top left corner.

Referencing **Figure 25**, complete the parent portal registration form if you don't currently have an account. After filling out the form, click the "Register" button to proceed. For those who have already registered, just select the 'Sign In' button to be seamlessly redirected to the sign-in page. Select the "Exit" button if you wish to return to the Parent Portal page, illustrated in **Figure 24**.

PARENT PORTAL: LOGIN

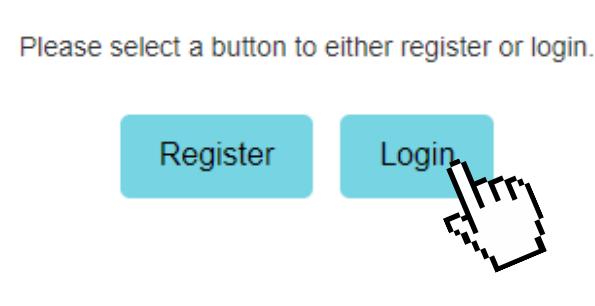
FIGURE 26:



Navigate to the person icon dropdown in the navigation bar as illustrated in **Figure 26** and choose the "Parent" option. This selection will seamlessly redirect you to the parent portal page.

FIGURE 27:

PARENT PORTAL



As illustrated in **Figure 27**, you have the option to register for a parent portal account if your application has been approved and you do not currently have an account, you will be redirected to the Registration page after selecting the "Register" button. Alternatively, if you already have an existing account, simply select the "Login" button to be redirected to the Sign in page.

FIGURE 28:

A screenshot of the Parent Portal Login form. It includes fields for "Child ID Number" and "Password", both with placeholder text. Below the password field is a "Login" button with a hand cursor hovering over it. At the bottom of the form, there are links for "Not registered yet?" and "Sign up".

Referencing **Figure 28**, complete the parent portal registration form if you don't currently have an account. After filling out the form, click the "Login" button to proceed. For those who have not already registered, just select the 'Sign Up' button to be seamlessly redirected to the sign-up page. Select the "Exit" button if you wish to return to the Parent Portal page, illustrated in **Figure 27**.

PARENT PORTAL: HOME

FIGURE 29:

The screenshot shows the homepage of the Just Love Play And Learn Centre Parent Portal. At the top is the logo "JUST LOVE" with a heart icon containing children's silhouettes. Below the logo is a purple navigation bar with tabs: Home, Diary, Resources, Events, Images, Ticket, and a user icon. The "HOME" tab is highlighted. The main content area has a white background with sections for "Diary", "Resources", "Events", "Images", and "Ticket". Each section contains descriptive text and step-by-step instructions for using that feature.

Diary

Welcome to Just Love Play And Learn Centre! We're thrilled to have you on board, and we're here to enhance your parenting journey, making it more convenient and enjoyable. Our application is designed with you and your child in mind, offering a seamless and engaging experience. With our application, you can easily access all the essential information about your child's day at the daycare with just a few taps.

We're excited to welcome you on board and partner with you in caring for your child. If you have any questions or need assistance, please don't hesitate to log a support ticket. Thank you for choosing us to be a part of your child's growth and development journey!

Resources

From the navigation bar or menu, locate and click on the "Resources" option. This will take you to the page where you can access various resources provided by the daycare.

Events

From the navigation bar or menu, locate and click on the "Events" option. This will take you to the page where you can view upcoming events on a calendar.

Images

From the navigation bar or menu, locate and click on the "Images" option. This will take you to the page where you can view and download your child's images.

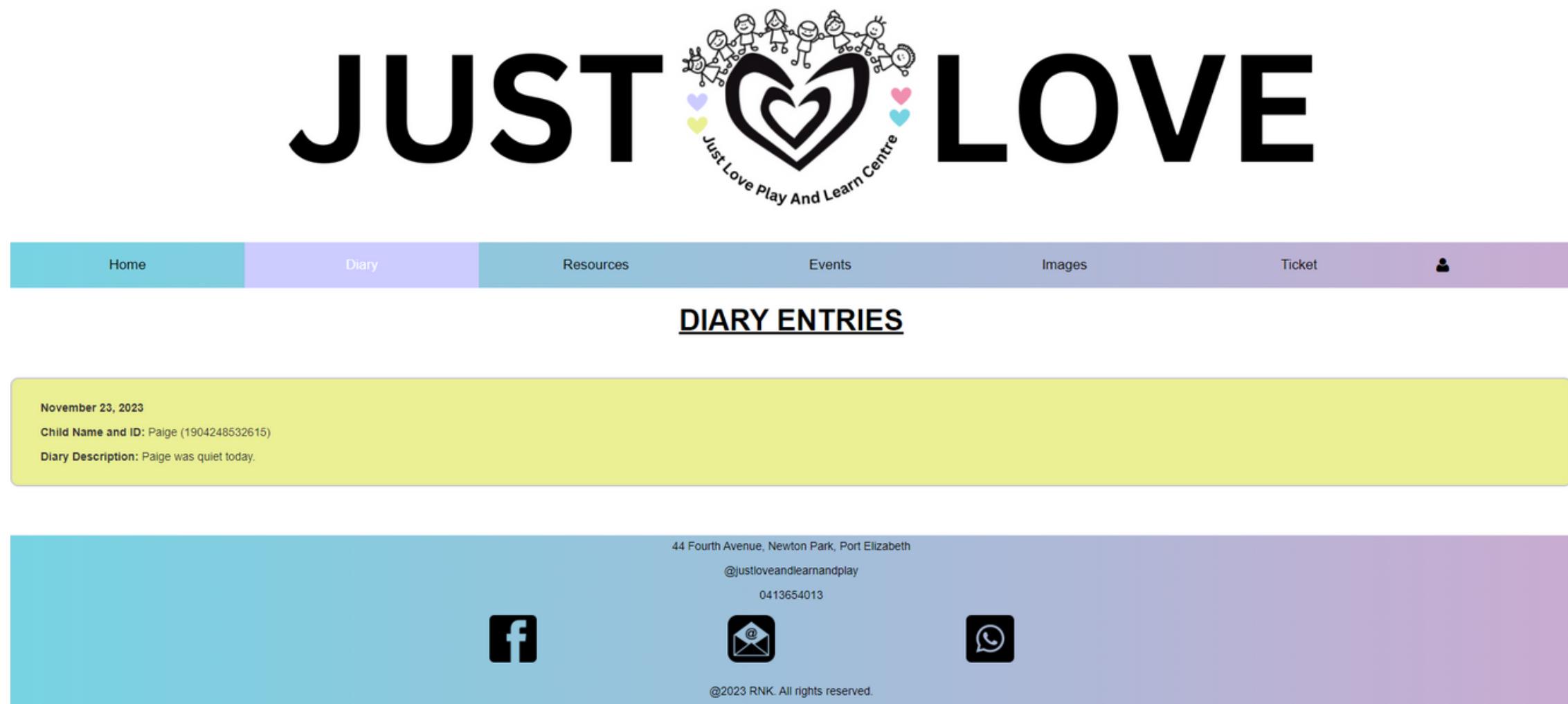
Ticket

From the navigation bar or menu, locate and click on the "Ticket" option. This will take you to the page where you can provide the necessary information to log a ticket.

This page is your go-to guide, providing step-by-step instructions on how to use the Parent Portal effectively. We've crafted this guide to make sure you can navigate with ease, ensuring you get the most out of the portal without any confusion.

PARENT PORTAL: DIARY

FIGURE 30:



Check out this section to read entries made by administrators in a user-friendly diary format. Past entries are highlighted in purple, and today's entries are in yellow. It's designed to help you easily distinguish between historical and real-time updates.

PARENT PORTAL: RESOURCES

FIGURE 31:

The screenshot shows the homepage of the 'Just Love Play And Learn Centre' website. The main title 'JUST LOVE' is displayed in large, bold, black letters, with a heart-shaped logo containing small children's silhouettes between the two words. Below the title, a banner reads 'Just Love Play And Learn Centre'. The navigation bar includes links for Home, Diary, Resources (which is highlighted in purple), Events, Images, Ticket, and a user profile icon.

RESOURCES

Grade 1 Homework

Description: Complete the worksheet for homework.
Date of resource: 2023-11-23

Fish Out of Water
Read the short story and answer the questions.

**My friends and I went to the park.
The park had a lake. We saw a little orange fish.
It had gotten out of the water. My friends and I
helped put the fish back in the water.**

1. Where did the friends go?
2. What did the park have?
3. What color was the fish?
4. Where did they put the fish?
5. Do you have pet fish?

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@justloveandlearnplay
0413654013

f

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Explore added resources in this hub. It's a central place for all the important materials that can aid your understanding and engagement with the daycare activities.

PARENT PORTAL: EVENTS

FIGURE 32:

The screenshot shows the 'Events' section of the Just Love Play And Learn Centre website. At the top, there is a logo featuring a heart made of small children's silhouettes and the text 'Just Love Play And Learn Centre'. Below the logo is a navigation bar with links: Home, Diary, Resources, Events (which is highlighted in purple), Images, Ticket, and a user icon. The main content area is titled 'EVENTS' and displays a calendar for November 2023. The calendar grid shows days from Sunday to Saturday. A yellow box highlights the period from November 22 to 23, labeled 'Charity Night'. At the bottom of the page, there is contact information: '44 Fourth Avenue, Newton Park, Port Elizabeth', '@justloveandlearnandplay', and '0413654013'. There are also social media icons for Facebook, Email, and WhatsApp.

Sun	Mon	Tue	Wed	Thu	Fri	Sat
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	1	2
3	4	5	6	7	8	9

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0413654013

Charity Night

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Stay up-to-date with upcoming events through the interactive calendar. Click on any event to access more details. It's a handy feature to keep you informed and engaged in the daycare community.

PARENT PORTAL: IMAGES

FIGURE 33:

The screenshot shows the 'Images' section of the Just Love Play And Learn Centre website. At the top, there is a logo featuring a heart made of children's faces and the text 'Just Love Play And Learn Centre'. Below the logo is a navigation bar with links for Home, Diary, Resources, Events, Images (which is highlighted in purple), Ticket, and a user icon. The main content area has a heading 'IMAGES'. A card displays information for a child named Paige, with ID 1904248532615. The description states 'Paige taking part in activities.' Below this is a photo of a young girl smiling while drawing. A 'Download' button is located at the bottom of the card. At the bottom of the page, there is contact information: address 44 Fourth Avenue, Newton Park, Port Elizabeth, social media handles @justloveandlearnandplay (Facebook, Instagram, WhatsApp), phone number 0413654013, and a copyright notice '@2023 RNK. All rights reserved.'

Child Name and ID: Paige
(1904248532615)

Description: Paige taking part in activities.

Download

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0413654013

f

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This page is all about visual updates. View images of your child and download them with a click of a button. Cherish those precious moments and feel more connected to your child's daily adventures.

PARENT PORTAL: LOG TICKET

FIGURE 34:



The Just Love Play And Learn Centre logo features a large black heart composed of small silhouettes of children holding hands. Below the heart, the text "Just Love Play And Learn Centre" is written in a cursive font, flanked by small hearts.

Home Diary Resources Events Images Ticket 

LOG TICKET

First Name of Parent

Last Name of Parent

Email Address of Parent

Phone Number of Parent

Query

Submit Ticket

44 Fourth Avenue, Newton Park, Port Elizabeth
@justloveandlearnplay
0413654013

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If you have questions or concerns, use this page to log a ticket. It's a straightforward way to communicate with administrators and get the support you need in a timely manner.

ADMIN PORTAL: LOGIN

FIGURE 35:

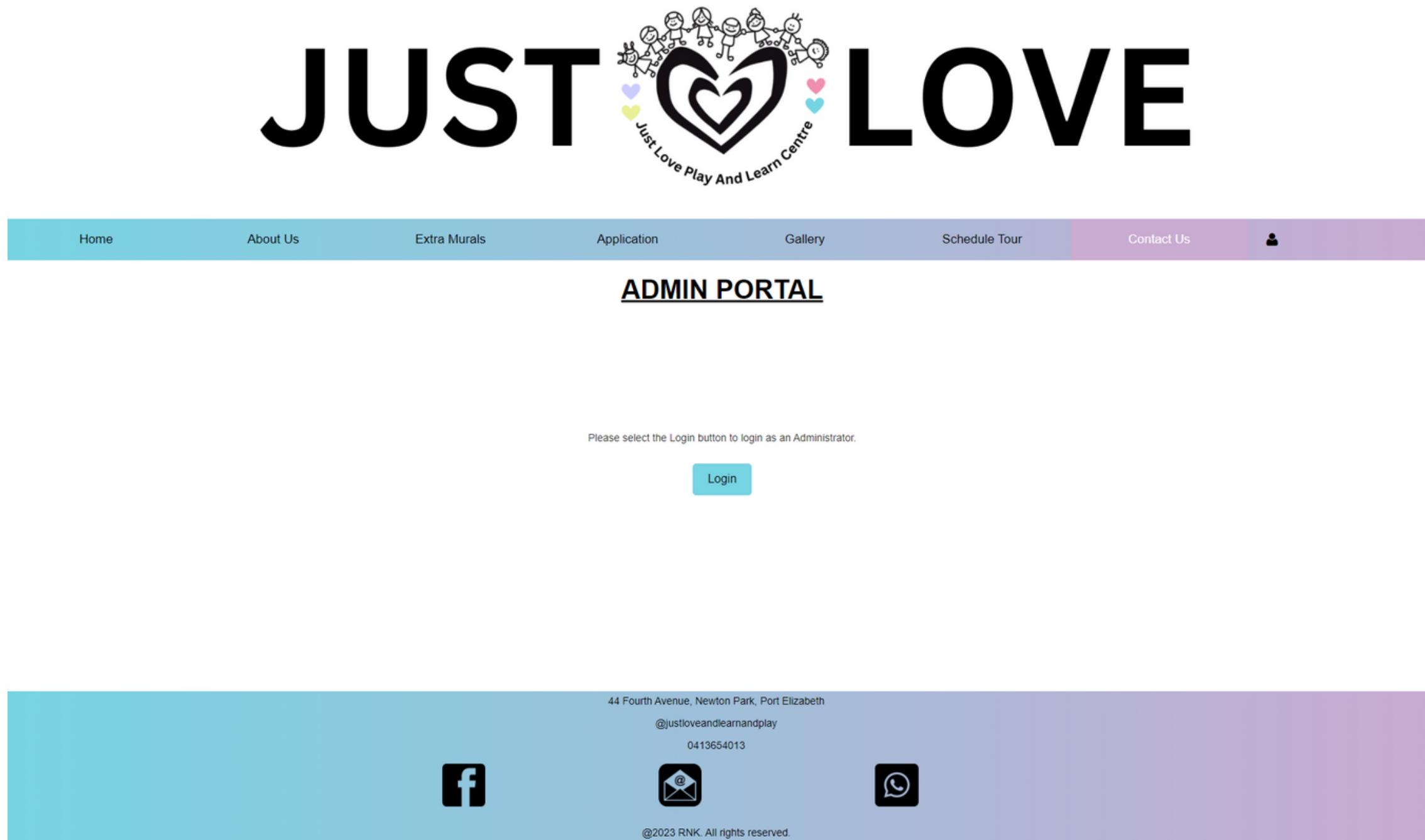


FIGURE 36:

The screenshot shows the Admin Portal Login page. It features a red "Exit" button on the left. The main title "ADMIN PORTAL LOGIN" is centered above two input fields: "Username" and "Password". Below the password field is a "Login" button.

For administrators, logging in is simple. Just enter your username and password, and you'll be directed to the Admin Home Page, where you can manage various aspects of the daycare website.

ADMIN PORTAL: HOME

FIGURE 37:



The image shows the Admin Home page of the Just Love Play And Learn Centre website. At the top, there is a navigation bar with links for Home, Diary, Resources, Events, Images, Tour, Ticket, and a user icon. Below the navigation bar is the Just Love logo, which features a large heart made of small children's faces and the text "Just Love Play And Learn Centre". The main content area is titled "ADMIN HOME" and contains a grid of nine cards, each representing a different feature with a "View Table" button at the bottom.

Admin	Requested Applications	Approved Applications	Portal Registration Request
View all administrators. View Table	Explore the latest incoming applications, where applications are viewed, approved and rejected. View Table	View Approved Enrollments with the option to download additional information as PDFs. View Table	Review new parent portal registrations and approve or decline to grant parent portal access to registered parents. View Table
Approved Parent Portal Users	Diary	Resources	Events
View all approved parent portal users. View Table	View All Diary Entries: Admins can add, edit, and delete entries. View Table	View All Resources: Admins can add, edit, and delete resources. View Table	View All Events: Admins can add, edit, and delete Events. View Table
Images	Tour	PDF Reports	
View all Images for specific children. View Table	View requested tours, where administrators have the authority to approve, reschedule, or delete tours as needed. View Table	View and download PDF reports containing parent contact details, allergy information, and a list of children. View Table	

At the bottom of the page, there is a footer with address information: 44 Fourth Avenue, Newton Park, Port Elizabeth, @justloveandlearnandplay, 0413654013. It also includes social media icons for Facebook, Email, and WhatsApp, and a copyright notice: ©2023 RNK. All rights reserved.

The Admin Home Page is organized with different blocks, each explaining a feature. Navigate easily with the provided buttons and get a quick overview of the site's key functionalities.

ADMIN PORTAL HOME: ADMIN

FIGURE 38:

The screenshot shows a web-based administration interface. At the top left is a red 'Exit' button. Below it is a blue 'Add New Admin' button. The main area is titled 'List Of Admin Users'. It contains a table with two rows. The first row has a 'Username' column with 'RNK' and a 'Password' column with a long, complex hash. The second row has a 'Username' column with 'Tracy' and a 'Password' column with another long hash. Each row has 'Edit' and 'Delete' buttons at the right end.

Username	Password	Action
RNK	\$2y\$10\$Tq.97RcFTW0J9U.0/nP3levej7aPdRYqEsmO8923D.FU9ByB7g4IG	Edit Delete
Tracy	\$2y\$10\$Qa4Tdp/QF18PJnTIWU1Bseioas2eklgCyKdRv6VD.dYXlkCGLNgn2	Edit Delete

FIGURE 39:

The screenshot shows a form titled 'Add Admin'. It has two input fields: 'Username' and 'Password', both with placeholder text. Below the fields is a large blue 'Add Admin' button.

Exit

Add Admin

Username
RNK

Password
.....

Add Admin

FIGURE 40:

The screenshot shows a form titled 'Edit Admin User'. It has two input fields: 'Username' (containing 'RNK') and 'New Password' (containing a series of dots). Below the fields is a large blue 'Save' button.

Exit

Edit Admin User

Username:
RNK

New Password:
.....

Save

FIGURE 41:

The screenshot shows a confirmation dialog titled 'Delete Admin User'. It asks 'Are you sure you want to delete the admin user with the username "RNK"?'. It has two buttons: a red 'Delete' button and a light blue 'Cancel' button.

Are you sure you want to delete the admin user with the username "RNK"?

Delete

Cancel

Administrators, initiate the login process with a click of a button, and you'll be directed to the login page. It's a quick and secure way for you to access the system.

ADMIN PORTAL HOME: REQUESTED APPLICATIONS

FIGURE 42:

Application Requests		
Child ID	Child Name	Action
2310098752693	Paige Muller	View Approve Reject

FIGURE 43:

Exit



Application For Admission

Application Details

Admission Date: 2023-11-23
Care Type: Full Day
Child Name: Paige Muller
Child Dob: 2023-10-09
Child Age: 1 Months
Guardian One Relationship: Mother
Guardian One Name: Susan Muller
Guardian One Home Address: 12 Walmer Road
Guardian One Id Number: 7012068956478
Guardian One Email: susanmuller12@gmail.com
Guardian One Home Tel:
Guardian One Work Tel:
Guardian One Cellphone:
Guardian One Company: Sanlam
Guardian One Work Address: 23 Main Road
Guardian Two Relationship: Father
Guardian Two Name: Greg Muller
Guardian Two Home Address: 12 Walmer Road
Guardian Two Id Number: 699215865324
Guardian Two Email: gregmuller@gmail.com
Guardian Two Home Tel: 0418563219
Guardian Two Work Tel: 0416543258
Guardian Two Cellphone: 082965325
Guardian Two Company: Mica
Guardian Two Work Address: 45 Main Road
Reasons: Need supervision during working hours.
Application Date: 2023-11-23
Signature Of Parent:



Child Id: 2310098752693
Full Name: Paige Muller
Date Of Birth: 2023-10-09
Grade: Babies
Home Language: English
Religion: Christian
Marital Status: Married
Num Children: 1
Other Children Ages: 3
Birth Problems: N/A
Contagious Illnesses: N/A
Allergies: N/A
Family Doctor: Dr Blake 0417788962
Morning Bringer: Mother
Afternoon Fetcher: Father
Emergency Contact: Kelly Brown 123 Blossom Street
Other Information: down syndrome
Previous School: N/A
School Telephone: 0418563219
Indemnity Child Name: Paige Muller
Yearly Fees Months: 12
Status: pending

Review and manage all requested applications in this section. View forms submitted by prospective parents and make decisions to approve or reject applications, simplifying the enrollment process.

ADMIN PORTAL HOME: APPROVED APPLICATIONS

FIGURE 44:

Admission Date	Care Type	Child Name	Child DOB	Actions
2023-11-23	Full Day	Aaliyah	2022-11-16	<button>View</button> <button>Edit</button> <button>Delete</button>

Check out all approved applications and easily access forms in downloadable PDF format. It's a convenient way to stay organized and have quick access to essential enrollment information. The context menu provides additional functionalities for efficient management.

FIGURE 45:

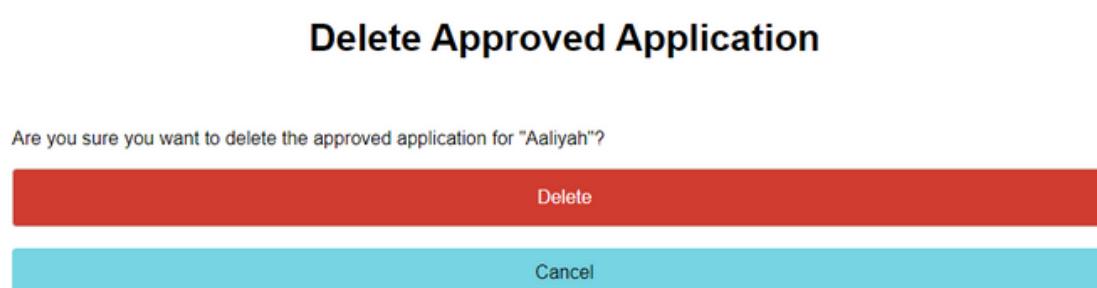


FIGURE 46:

[Exit](#)

Edit Application

Admission Date:

Care Type:

Child Date of Birth:

Child Age:

Guardian One's Relationship:

Guardian One's Name:

Guardian One's Home Address:

Guardian One's ID Number:

Guardian One's Email:

Guardian One's Home Telephone:

Guardian One's Work Telephone:

Guardian One's Cellphone:

Guardian One's Company:

Guardian One's Work Address:

Guardian Two's Relationship:

Guardian Two's Name:

Guardian Two's Home Address:

Guardian Two's ID Number:

Guardian Two's Email:

Guardian Two's Home Telephone:

Guardian Two's Work Telephone:

Guardian Two's Cellphone:

Guardian Two's Company:

Guardian Two's Work Address:

Reasons:

Application Date:

Parent Signature:

Child ID:

Full Name:

Date of Birth:

Grade:

Home Language:

Religion:

Marital Status:

Number of Children:

Other Children Ages:

Birth Problems:

Contagious Illnesses:

Allergies:

Family Doctor:

Morning Bringer:

Afternoon Fetcher:

Emergency Contact:

Other Information:

Previous School:

School Telephone:

Indemnity Child Name:

Choose the number of months for yearly fees:

[Save Changes](#)

FIGURE 47:

[Exit](#)
[Download PDF](#)

JUST LOVE

Just Love Play And Learn Centre

Application For Admission

Child's details

Date on which admission is required: 2023-11-23
 Will half day or full day care be required: Full Day
 Surname and full names of child: Aaliyah
 Date of birth: 2022-11-16
 Age: 1 Years

Guardian One's details

Guardian One Relationship: Mother
 Guardian One Name: Nikita
 Guardian One Home address: 18 Pier Street, 1 Mykonos,
 Guardian One I.D. number: 1234567891011
 Guardian One Email address: kitadavids@gmail.com
 Guardian One Home tel number: 08435625217
 Guardian One Work tel number: 08435625217
 Guardian One Cellphone number: 08435625217
 Guardian One Name of company: Vodacom
 Guardian One Work address: 18 Pier Street, 1 Mykonos,

Father's details

Guardian Two Relationship: N/A
 Guardian Two Name: N/A
 Guardian Two Home address if different to mother: N/A
 Guardian Two I.D. number: N/A
 Guardian Two Email address: robertobooyesen11@gmail.com
 Guardian Two Home tel number: N/A
 Guardian Two Work tel number: N/A
 Guardian Two Cellphone number: N/A
 Guardian Two Name of company: N/A
 Guardian Two Work address: N/A

Reasons for requiring day care:

I need child care for the day

Date of application: 2023-11-23

Signature of parent:

\ /

Registration form

ID Number for child: 1234567891011
 Surname and full name of child: Aaliyah
 Date of birth: 2022-11-16
 Grade: Babies
 Home language: English
 Religion: Muslim
 Parents marital status: Single
 Number of children in the family: 0
 Other children's ages: 0
 Mention any problems during birth: None
 Which contagious illnesses has the child had already: None
 Allergies (if any): None
 Name and telephone number of family Doctor: No
 Who will bring your child in the morning: Mother
 Who will fetch your child in the afternoon: Granny
 Name, address, and telephone number of a person who can be contacted should the parent not be available in case of emergency: None
 Any other important information: None
 Previous school name: Linkside
 Previous school telephone: 0720893551

Indemnity Form

Name of child: Aaliyah
 I, the undersigned, hereby do agree that my child/children's school fees will be paid in full by the 1st of each month.
 I also understand that should I wish to remove my child/children from Just Love, written notice of a minimum of two months is required. If notice is not tendered, I am aware that the fees for the period will still be due.
 While every care and attention will be given to the children and all the necessary precautions will be taken, Just Love cannot be held responsible for any injury to my child.
 I agree to my child being taken on excursions by Just Love and am fully aware that neither Just Love nor the person in charge can be held responsible for injury to my child.
 In the event that I cannot be reached, I hereby give my permission for my child to receive any necessary medical care or treatment. I understand that every effort will be made to contact my spouse or me before such action is taken. I will be responsible for the payment for such care or treatment.
 We endeavor to open all school holidays but go on demand over the festive season.
 I agree to allow any photos that are taken at school to be posted on our Facebook page and/or web page.
 Yearly fees months: 11

Fees Collection Procedures

1. If the account is outstanding you will be notified of your arrears and an account will be handed over to you. Interest will be charged on all outstanding fees.
2. Should the account remain unpaid you will receive a letter requesting payment within a 7-day period.
3. Should the account remain unpaid parents will receive a letter advising them that the learner will be excluded as a consequence of the breach of contract and that the learner should not return to school until the account has been fully settled.
4. If the fees are still outstanding after these two letters the school will insist that the parents keep their child at home. If the child is sent to school, the principal will remove the child from class and place him/her under supervision. The parents will be phoned and asked to collect their child soonest.
5. Should the account remain unpaid, notice will be given that the contract will be terminated and the school will award that place to any learners on the waiting list. Alternative arrangements should be made by the parents for the education of the learner in question.
6. Once the contract has been cancelled and the learner excluded from school, the account will be handed over to a debt collection agency.

Guardian's Name: Nikita
 Signature:

\ /

Date: 2023-11-23

ADMIN PORTAL HOME: PORTAL REGISTRATION REQUEST

FIGURE 48:

The screenshot shows a table titled "Portal Registration Request". The table has three columns: "ID", "Parent Name", and "Action". There is one row of data. The "ID" column contains the value "9876543213210". The "Parent Name" column contains the value "Danny". The "Action" column contains two buttons: "Approve" (blue) and "Reject" (red). A red "Exit" button is located at the top left of the page.

ID	Parent Name	Action
9876543213210	Danny	<button>Approve</button> <button>Reject</button>

Administrators can review and manage all requested registration for the parent portal on this page. They have the capability to approve or reject registrations.

ADMIN PORTAL HOME: APPROVED PARENT PORTAL USERS

FIGURE 49:

ID	Email	Name	Password	Action
9876543210123	abbywhite@gmail.com	Abby White	S2y\$10\$8Cb7C5jagtryg64pAa7d9ep9vPJ3euLJ1syWoo/lsxmcDhk1BwiS	Edit Delete

FIGURE 50:

Child ID: 9876543210123
New Parent Email: abbywhite@gmail.com
New Parent Name: Abby White
New Password:
Save

FIGURE 51:

Are you sure you want to delete the parent with ID "9876543210123"?

Delete

Cancel

This container can be found on the ADMIN HOME PAGE. Once the View Table within this block is selected it will redirect the admin user to the Parent Table page where there is a list of parents/child information in a table, that have had been approved to utilise the parent portal. Here admin user can choose to Edit a registered parent, once the edit button is selected it will redirect a user to a form where changes can be made. Once the save button is selected it will update on the Parent Table as well. Once the delete button is selected, a confirm deletion message will pop up with the specific pupils ID number. If the delete button is selected the pupils ID will be removed from the list and will be denied access to the parent portal.

The Add New Parent Button on the top left-hand side of the page redirects the user to the PARENT PORTAL REGISTRATION PAGE, here the admin can register a new user by completing the form. To return to the Parent Table Page the user can select the exit button on the top left-hand corner.

ADMIN PORTAL HOME: DIARY

FIGURE 52:

The screenshot shows a table titled "List Of Diary Entries". The table has four columns: Date, Child Name, Diary Description, and Action. There is one entry in the table:

Date	Child Name	Diary Description	Action
2023-11-23	James Wilkinson (7894561231230)	James was very quiet today.	Edit Delete

FIGURE 53:

The screenshot shows a form titled "Edit Diary Entry". It contains three input fields: "Child Name" (with value "James Wilkinson (7894561231230)"), "New Diary Date" (with value "2023-11-23"), and "New Diary Description" (with value "James was very quiet today"). Below the form is a blue "Save" button.

FIGURE 54:

The screenshot shows a confirmation dialog titled "Delete Diary Entry". It asks "Are you sure you want to delete this diary entry?" and provides two buttons: a red "Delete" button and a blue "Cancel" button.

This container can be found on the ADMIN HOME PAGE. Once the View Table within this block is selected it will redirect the admin user to the Diary Table page. Here admin users can view all diary entries, admins can add diary entries, edit diary entries, and delete entries. Here admin user can choose to Edit a Diary entry, once the edit button is selected it will redirect a user to a form where changes can be made. Once the save button is selected it will update on the Diary Table Page as well. Once the delete button is selected, a confirm deletion message will pop up. If the delete button is selected the Diary entry will be removed from the list.

The Add New Diary Entry on the top left-hand side of the page redirects the user to the ADMIN DIARYPAGE page /tab in the navigation bar, here the admin can complete the form and once the Add Diary Entry button is selected it will be sent and displayed on the Parent Portal of the specific pupil.

ADMIN PORTAL HOME: RESOURCES

FIGURE 55:

The screenshot shows a table titled "List Of Resources". The columns are "Resource Name", "Resource Description", "Resource Date", "Resource File", and "Action". There is one row visible: "Grade 1 Homework" with the description "Complete the worksheet for homework.", date "2023-11-23", file "Uploads/655f52d2baa1d_MicrosoftTeams-image (15).png", and actions "Edit" and "Delete".

Resource Name	Resource Description	Resource Date	Resource File	Action
Grade 1 Homework	Complete the worksheet for homework.	2023-11-23	Uploads/655f52d2baa1d_MicrosoftTeams-image (15).png	Edit Delete

FIGURE 56:

The screenshot shows the "Edit Resource" form. It has fields for "New Resource Name" (containing "Complete the worksheet for homework."), "New Resource Date" (containing "2023-11-23"), and "Existing Image". The image is a worksheet titled "Fish Out of Water" with a story and five questions. Below the image are fields for "Select New Image File" (with "Choose file No file chosen") and a "Save" button.

FIGURE 57:

The screenshot shows a confirmation dialog titled "Delete Resource" with the message "Are you sure you want to delete this resource?". It has two buttons: "Delete" (in red) and "Cancel" (in blue).

This container can be found on the ADMIN HOME PAGE. Once the View Table within this block is selected it will redirect the admin user to the Resources Table page. Here admin users can view all resources added, edit resources, and delete resources. Here admin user can choose to Edit a resource entry, once the edit button is selected it will redirect a user to a form where changes can be made to the resource. Once the save button is selected it will update on the Resources Table Page as well. Once the delete button is selected, a confirm deletion message will pop up. If the delete button is selected the resource entry will be removed from the list.

The Add New Resource button on the top left-hand side of the page redirects the user to the Admin Resource Page/Tab in the navigation bar, here the admin can complete the form and once the Add Resource Entry button is selected it will be sent and displayed on the Parent Portal of the pupils.

ADMIN PORTAL HOME: EVENTS

FIGURE 58:

The screenshot shows a table titled "List Of Events". The table has columns for "Event Name", "Description of Event", "Event Date", "Event File", and "Action". There is one entry: "Charity Night" with description "Child charity event", date "2023-11-23", file "Uploads/655f542f11342_MicrosoftTeams-image (16).png", and actions "Edit" and "Delete".

Event Name	Description of Event	Event Date	Event File	Action
Charity Night	Child charity event	2023-11-23	Uploads/655f542f11342_MicrosoftTeams-image (16).png	Edit Delete

FIGURE 59:

The screenshot shows the "Edit Event" form. It includes fields for "Event Name" (Charity Night), "New Event Date" (2023-11-23), "New Event Description" (Child charity event), and an "Existing Image" section containing a yellow poster for "kids Charity Night". Below the image is a "New Image File" input field and a "Save" button.

FIGURE 60:

The screenshot shows a "Delete Event" dialog box with the question "Are you sure you want to delete this event?". It has two buttons: "Delete" (red) and "Cancel" (blue).

This container can be found on the ADMIN HOME PAGE. Once the View Table within this block is selected it will redirect the admin user to the Events Table page. Here admin users can view all events added, edit events, and delete events. Here admin user can choose to Edit an event entry, once the edit button is selected it will redirect a user to a form where changes can be made to the event. Once the save button is selected it will update on the Event Table Page as well. Once the delete button is selected, a confirm deletion message will pop up. If the delete button is selected the event entry will be removed from the list.

The Add New Event button on the top left-hand side of the page redirects the user to the Admin Event Page/Tab in the navigation bar, here the admin can complete the form and once the Add Event Entry button is selected it will be sent and displayed on the Parent Portal of the pupils.

ADMIN PORTAL HOME: IMAGES

FIGURE 61:

The screenshot shows a table titled "List Of Images". The columns are "Child Name", "Description of Image", "Image file", "Date", and "Action". There is one row visible with the following data: Child Name - James Wilkinson (7894561231230), Description of Image - James did well and received an award., Image file - uploads/655f57e86d67d_award.jpeg, Date - 2023-11-16, Action - Edit (blue button) and Delete (red button).

Child Name	Description of Image	Image file	Date	Action
James Wilkinson (7894561231230)	James did well and received an award.	uploads/655f57e86d67d_award.jpeg	2023-11-16	Edit Delete

FIGURE 62:

The screenshot shows the "Edit Image" form. It includes fields for "Image ID" (9), "Child Name" (James Wilkinson (7894561231230)), "New Date" (2023-11-16), "New Image Description" (James did well and received an award.), and an "Existing Image" section containing a yellow ribbon award icon. Below the form is a file input field for "Select New Image File" and a "Save" button.

FIGURE 63:

The screenshot shows a confirmation dialog box with the title "Delete Image". It asks "Are you sure you want to delete the image for '9'?" and has two buttons: "Delete" (red background) and "Cancel" (light blue background).

This container can be found on the ADMIN HOME PAGE. Once the View Table within this block is selected it will redirect the admin user to the Images Table page. Here admin users can view all images add, edit images, and delete images. Here admin user can choose to Edit an image entry, once the edit button is selected it will redirect a user to a form where changes can be made to the image entry. Once the save button is selected it will update on the Images Table Page as well. Once the delete button is selected, a confirm deletion message will pop up. If the delete button is selected the image entry will be removed from the list.

The Add New Image button on the top left-hand side of the page redirects the user to the Admin Images Page/Tab in the navigation bar, here the admin can complete the form and once the Add Image button is selected it will be sent and displayed on the Parent Portal of the specific pupil the admin has selected in the form.

ADMIN PORTAL HOME: TOUR

FIGURE 64:

A screenshot of a table titled "Tour Requests". The table has columns for Date, Email, Name, Time, and Action. There is one row visible with the following data: Date: 2023-11-16, Email: abbywhite@gmail.com, Name: Abby White, Time: 09:30:00. The Action column contains three buttons: "Approved" (blue), "Reschedule" (blue), and "Delete" (red).

Date	Email	Name	Time	Action
2023-11-16	abbywhite@gmail.com	Abby White	09:30:00	<button>Approved</button> <button>Reschedule</button> <button>Delete</button>

FIGURE 65:

A screenshot of a form titled "Edit Tour". It contains four input fields: "Email" (abbywhite@gmail.com), "Name" (Abby White), "Date" (2023-11-16), and "Time" (09:30:00). Below the fields is a blue "Save" button.

Exit

Edit Tour

Email:
abbywhite@gmail.com

Name:
Abby White

Date:
2023-11-16

Time:
09:30:00

Save

FIGURE 66:

A screenshot of a confirmation dialog titled "Delete Tour". It asks "Are you sure you want to delete this scheduled tour?". It has two buttons: a red "Delete" button and a blue "Cancel" button.

Delete Tour

Are you sure you want to delete this scheduled tour?

Delete Cancel

This container can be found on the ADMIN HOME PAGE. Once the View Table within this block is selected it will redirect the admin user to the Tour Table page. Here admin users can view all requested tours. Admin can approve the tour and an email will be sent to the parent confirming the tour. Admin users can choose to Reschedule a Tour, this will then send an email to the email of the person who requested the tour with the updated information. Admin also had the option to delete a Tour request, once this option is selected it will delete the tour request from the list.

ADMIN PORTAL HOME: PDF REPORTS

FIGURE 67:

The screenshot shows the 'PDF Reports' section of the admin portal. At the top left is a red 'Exit' button. In the center is the 'Just Love' logo with a heart and children's silhouettes. Below the logo is a heading 'PDF Reports'. There are three colored boxes: a teal box for 'Parent Contact Details' (View parent contact details, View Table), a pink box for 'Allergy Details' (View allergy details, View Table), and a purple box for 'Children Details' (View children details, View Table). At the bottom is a footer bar with address (44 Fourth Avenue, Newton Park, Port Elizabeth), social media icons (Facebook, Email, WhatsApp), phone number (0413654013), and copyright (©2023 RNK. All rights reserved).

FIGURE 68:

The screenshot shows the 'Parent Contact Information' report. At the top left are 'Exit' and 'Download PDF' buttons. The title 'Parent Contact Information' is centered above a table. The table has columns for Child Name, Guardian One Name, Guardian One Home Tel, Guardian One Work Tel, Guardian One Cellphone, Guardian Two Name, Guardian Two Home Tel, Guardian Two Work Tel, and Guardian Two Cellphone. A single row is shown for 'Aaliyah'.

Child Name	Guardian One Name	Guardian One Home Tel	Guardian One Work Tel	Guardian One Cellphone	Guardian Two Name	Guardian Two Home Tel	Guardian Two Work Tel	Guardian Two Cellphone
Aaliyah	Nikita	0843525217	0843525217	0843525217	N/A	N/A	N/A	N/A

FIGURE 69:

The screenshot shows the 'Allergies Report' page. At the top left are 'Exit' and 'Download PDF' buttons. The title 'Allergies Report' is centered above a table. The table has columns for Child Name and Allergies. A single row is shown for 'Aaliyah' with 'None' listed under Allergies.

Child Name	Allergies
Aaliyah	None

FIGURE 70:

The screenshot shows the 'Children Information' report. At the top left are 'Exit' and 'Download PDF' buttons. The title 'Children Information' is centered above a table. The table has columns for Care Type, Child ID, Child DOB, Child Age, Home Language, and Religion. A single row is shown for 'Full Day' with values: Child ID 1234567891011, Child DOB 2022-11-16, Child Age 1 Years, Home Language English, and Religion Muslim.

Care Type	Child ID	Child DOB	Child Age	Home Language	Religion
Full Day	1234567891011	2022-11-16	1 Years	English	Muslim

This container can be found on the ADMIN HOME PAGE. Once the View Table within this block is selected it will redirect the admin user to the PDF Reports page. Here admin users select which PDF folder they would like to select and view and once the download button is selected a PDF version will be downloaded on the using device. Admin can now view the PDF they have downloaded. Admin can they select the exit button on the top left-hand corner to return to the Admin Home Page.

ADMIN PORTAL: DIARY ENTRY

FIGURE 71:

The screenshot shows the 'ADMIN DIARY' section of the Just Love Admin Portal. At the top, there is a logo featuring a heart made of small children's silhouettes. Below the logo, the main title 'JUST LOVE' is displayed. The navigation bar includes links for Home, Diary (which is highlighted in purple), Resources, Events, Images, Tour, Ticket, and a user profile icon.

The 'ADMIN DIARY' form contains the following fields:

- Grade: A dropdown menu labeled 'Select a grade'.
- Select a child: A dropdown menu labeled 'Select a child'.
- Diary Date: A text input field containing '2023/11/23'.
- Diary Description: A large text area for entering the diary entry.

A blue button at the bottom of the form says 'Add Diary Entry'.

At the bottom of the page, there is footer information: '44 Fourth Avenue, Newton Park, Port Elizabeth', social media links for Facebook, Email, and WhatsApp, and the phone number '0413654013'. The footer also includes the copyright notice '@2023 RNK, All rights reserved.'

Admin users can select the diary tab in the navigation bar, they can then complete the form to add information about a specific pupil. This Diary entry will be sent to the Parent Portal of the specific pupil.

ADMIN PORTAL: UPLOAD RESOURCE

FIGURE 72:

The screenshot shows the Just Love Play And Learn Centre website's admin interface. At the top, there is a logo featuring a heart made of children's silhouettes and the text "Just Love Play And Learn Centre". Below the logo is a navigation bar with tabs: Home, Diary, Resources (which is highlighted in purple), Events, Images, Tour, Ticket, and a user icon. The main content area has a heading "ADMIN RESOURCES". Below this, there is a form with fields for "Name of resource" (an input field), "Description of resources" (a text area), "Date of resource due" (a date input field with a calendar icon), and a file upload field labeled "Choose file" with the placeholder "No file chosen". A blue "Add Resource" button is at the bottom of the form. At the bottom of the page, there is footer information: "44 Fourth Avenue, Newton Park, Port Elizabeth", social media links for Facebook, Email, and WhatsApp, the phone number "0413654013", and the copyright notice "@2023 RNK. All rights reserved."

Admin users can select the Resources tab in the naviagation bar, they can then complete the form to add resource information such as homework etc. This Resource entry will be sent to the Parent Portal of each child.

ADMIN PORTAL: SCHEDULE EVENTS

FIGURE 73:

The screenshot shows the 'Just Love' website's admin interface. At the top, there is a navigation bar with links: Home, Diary, Resources, Events (which is highlighted in purple), Images, Tour, Ticket, and a user profile icon. Below the navigation bar, the main content area has a title 'ADMIN EVENTS' centered above a form. The form fields include: 'Name Of Event' (input field), 'Description Of Event' (input field), 'Date Of Event' (input field with placeholder 'yyyy/mm/dd') with a calendar icon, and a file upload field labeled 'Choose file' with the message 'No file chosen'. A large blue button at the bottom of the form says 'Add Event'. At the very bottom of the page, there is footer information: '44 Fourth Avenue, Newton Park, Port Elizabeth', '@justloveandlearnandplay', '0413654013', social media icons for Facebook, Email, and WhatsApp, and the copyright notice '@2023 RNK. All rights reserved.'

Admin users can select the events tab in the naviagation bar, they can then complete the form to add an event. This Diary entry will be sent to the Parent Portal of each child.

ADMIN PORTAL: UPLOAD IMAGES

FIGURE 74:

The screenshot shows the 'Just Love Play And Learn Centre' website's admin interface. At the top, there is a logo featuring a heart made of small children's silhouettes. Below the logo, the word 'JUST' is on the left and 'LOVE' is on the right, with a smaller 'Play And Learn Centre' text at the bottom of the heart. The navigation bar includes links for Home, Diary, Resources, Events, Images (which is highlighted in purple), Tour, Ticket, and a user profile icon.

The main content area is titled 'ADMIN IMAGES'. It contains the following form fields:

- Grade: A dropdown menu labeled 'Select a grade'.
- Select a child: A dropdown menu labeled 'Select a child'.
- Choose file: A file input field with 'No file chosen' displayed.
- Description of Image: A text area for entering a description of the image.
- Date of images posted: A date input field showing '2023/11/23'.

At the bottom of the form is a teal-colored button labeled 'Add Image'.

The footer of the page contains the following information:

- Address: 44 Fourth Avenue, Newton Park, Port Elizabeth
- Social media links: Facebook, Email, WhatsApp
- Contact number: 0413654013
- Copyright notice: ©2023 RNK. All rights reserved.

Admin users can select the Images tab in the naviagation bar, they can then complete the form to add an image of a specific pupil. This Image entry will be sent to the Parent Portal of the specific pupil and not to all parents.

ADMIN PORTAL: TOUR CALENDAR

FIGURE 75:

The screenshot shows the Just Love Admin Portal interface. At the top, there is a logo featuring a heart made of small figures and the text "JUST LOVE" in large, bold, black letters. Below the logo is a navigation bar with links: Home, Diary, Resources, Events, Images, **Tours** (which is highlighted in blue), Ticket, and a user profile icon.

The main content area is titled "ADMIN TOUR". Below it is a calendar for November 2023. The calendar grid shows days from Sunday to Saturday. Specific dates are highlighted: November 14th has a blue background with the text "10:00 AM - 11:00 AM Activity", November 22nd has an orange background, and November 29th has a yellow background. The days of the week are labeled at the top of each column: Sun, Mon, Tue, Wed, Thu, Fri, Sat.

At the bottom of the page, there is a footer with contact information: "44 Fourth Avenue, Newton Park, Port Elizabeth", "@justloveandlearnandplay", "0413654013", and social media icons for Facebook, Email, and WhatsApp. A copyright notice at the bottom right states "©2023 RNK. All rights reserved."

A calendar is displayed in the page where all approved tours will be displayed making it convenient for admin users to be reminded when certain tours are scheduled.

ADMIN PORTAL: TICKET RESPONSE

FIGURE 76:

The screenshot shows the 'ADMIN TICKETS' section of the Just Love Admin Portal. The page has a header with the Just Love logo and navigation tabs for Home, Diary, Resources, Events, Images, Tour, Ticket, and a user icon. Below the header is a table with columns for Parent First Name, Parent Last Name, Parent Email, Parent Phone, Query, Admin Response, and Action. One row in the table shows a query from a parent named Nikita Davids regarding food items. The admin response is provided, and a 'Respond' button is visible. At the bottom of the page, there is contact information (address, social media links for Facebook, email, and WhatsApp), a copyright notice (@2023 RNK, All rights reserved.), and icons for social media sharing.

Parent First Name	Parent Last Name	Parent Email	Parent Phone	Query	Admin Response	Action
Nikita	Davids	kitadavids@gmail.com	072 089 3551	I am unhappy with the foods	yes I have suggested that a new food items will be sent to parents	<button>Respond</button>

Admin users can select the Ticket tab in the naviagation bar, here you can click the respond button and admin will be redirected to Admin Respond Page where they have a section to respond to the parent's query or complaint. Once admin has selected Submit Response, this response will be displayed in the parent portal of that specific pupil.