Full Text Finder Quick Reference Guide

Configuring Canadian Electronic Library/desLibris collections in EBSCO's *Full Text Finder*

EBSCO's Full Text Finder features link resolver software that uses OpenURL data to provide context-sensitive item-level linking among the various online resources in a library collection. EDS, the EBSCO Discovery Service™, and other discovery services such as Summon and Primo use your Full Text Finder link resolver to determine your institutional holdings and to provide full-text linking from items in the discovery service.

This guide has been developed to help libraries configure *Full Text Finder* to most effectively leverage their investment in content on the Canadian Electronic Library platform. Our research shows that the appropriate configuration of *Full Text Finder* is an important determinant in the discoverability of the licensed content. Furthermore, setting the link ordering priorities to Canadian Electronic Library is *the best* way to ensure your users connect reliably.

To ensure effective linking to Canadian Electronic Library/deslibris content you will need to

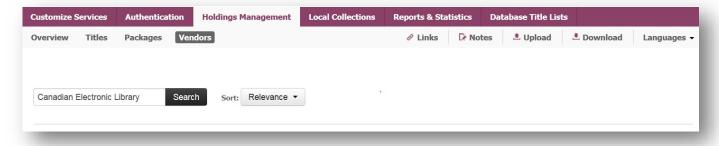
- 1. Activate your subscribed Canadian Electronic Library collections in *Full Text Finder*'s Holdings & Link Management tool.
- 2. Set link ordering priorities for *Full Text Finder*.
- 3. Activate linking in your discovery service.

Activating Canadian Electronic Library/desLibris collections in *Full Text Finder's* Holdings & Link Management

Activate the Canadian Electronic Library collections in your *Full Text Finder* account to match the collections to which you subscribe. This can be done through the Holdings Management tab in EBSCO*admin*.



To find available collections, click the Vendors sub-tab and enter "Canadian Electronic Library" in the find field.



For more information on searching for titles or packages by vendor, visit https://help.ebsco.com/interfaces/Full_Text_Finder/Holdings_Management_User_Guide/Searching_for_Titles_and_Packages by Vendor.

If you order CEL Collections directly from Canadian Electronic Library or through another agency, you will need to select the collection in Holdings Management or add a custom collection.

- I. Activate the Canadian Electronic Library collections you subscribe to in Holdings Management. For a complete list of collections available from Canadian Electronic Library, visit http://www.deslibris.ca/en-us/home/about.aspx. For assistance with adding packages, see the following page available on the EBSCO Support Site:
 - https://help.ebsco.com/interfaces/Full Text Finder/Holdings Management User Guide/Adding or Removing Packages from Holdings.
- II. To upload a custom holdings file, see the following page available on the EBSCO Support Site:
 - https://help.ebsco.com/interfaces/Full Text Finder/Holdings Management User Guid e/Uploading Your Holdings.
- III. To add titles individually, see the following page available on the EBSCO Support Site:
 - https://help.ebsco.com/interfaces/Full Text Finder/Holdings Management Us er_Guide/Adding_or_Removing_Titles_from_Holdings.

Note: New titles that are added to Canadian Electronic Library packages will be activated automatically if you have selected the pre-existing Canadian Electronic Library collections in Holdings Management. However, custom collections will not be updated automatically, and you will need to add these to your custom collection in Holdings Management.

Setting link ordering priorities for *Full Text Finder*

Full Text Finder customers may select the order in which CustomLinks are displayed on the Full Text Finder link resolver menu when an item is available from more than one provider. For example, if you would like the Canadian Electronic Library CustomLink to appear before EBSCOhost full text, the order can be adjusted to display it accordingly. It is important to think about the order of the links for your institution because preferences do vary.

For instructions on ordering your *Full Text Finder* CustomLinks please see the following:

https://help.ebsco.com/interfaces/Full Text Finder/Holdings Management FAQ s/change order of the links in the Full Text Finder link resolver menu

Activating Canadian Electronic Library collections in your discovery service

If you are using *EBSCO Discovery Service* (EDS) together with *Full Text Finder* then you will need to activate the relevant datasets in EDS. However, no further action is required to set your specific Canadian Electronic Library holdings information as this will automatically populate from *Full Text Finder* to EDS on a regular basis.

If you are using another indexed-based library discovery tool such as Summon from ProQuest or Primo from Ex Libris, a ProQuest Company, please contact your provider.

For information on activating Canadian Electronic Library content in EDS, consult **Getting the Most out of Canadian Electronic Library in** *EBSCO Discovery Service* **Quick Reference**

Guide: http://support.ebsco.com/eds/content/en_eds_CanadianElectronicLibrary_quickrefguide.pdf.

Need help?

If you have more questions about *Full Text Finder* or EDS, please contact EBSCO Support at http://support.ebsco.com. If you need help accessing the content on the Canadian Electronic Library platform, contact Canadian Electronic Library Support at support@deslibris.ca. For the most up-to-date version of this guide, please see:

http://support.ebsco.com/eds/content/en ftf CanadianElectronicLibrary quickrefguide.pdf.