



Configuring Oxford University Press collections in EBSCO's *Full Text Finder*

EBSCO's *Full Text Finder* features link resolver software that uses OpenURL data to provide context-sensitive item-level linking among the various online resources in a library collection. EDS, the EBSCO Discovery Service, and other discovery services such as Summon and Primo use your *Full Text Finder* link resolver to determine your institutional holdings and to provide full-text linking from items in the discovery service.

This guide has been developed to help libraries configure *Full Text Finder* to most effectively leverage their investment in content on the Oxford University Press (OUP) platform. Our research shows that the appropriate configuration of *Full Text Finder* is an important determinant in the discoverability of the licensed content. Furthermore, setting the link ordering priorities to OUP is *the best* way to ensure your users connect reliably.

To ensure effective linking to OUP content you will need to

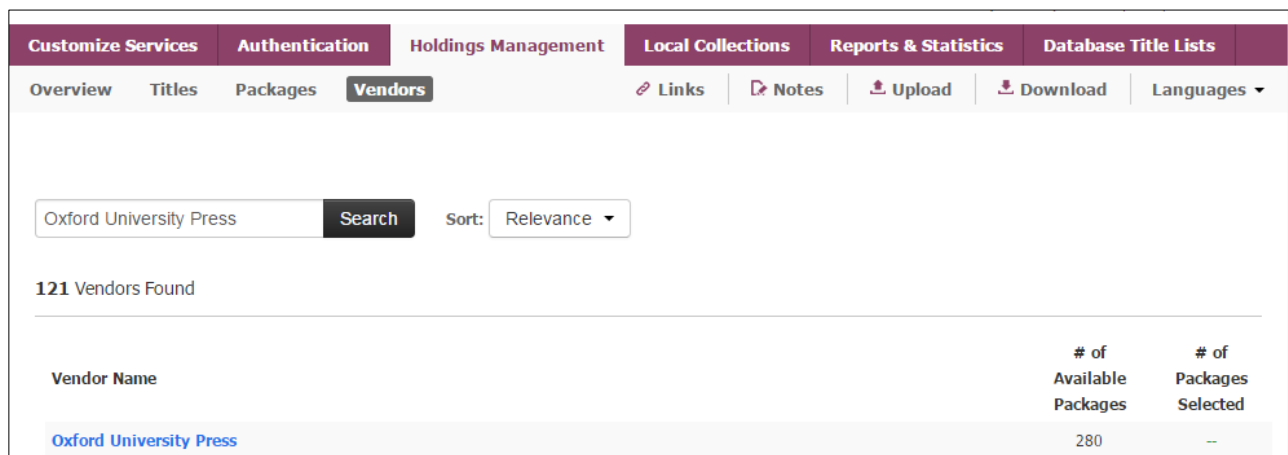
1. Activate your subscribed OUP collections in *Full Text Finder*'s Holdings & Link Management tool.
2. Set link ordering priorities for *Full Text Finder*.
3. Activate linking in your discovery service.

Activating OUP collections in *Full Text Finder*'s Holdings & Link Management

Activate the OUP collections in your *Full Text Finder* account to match the collections to which you subscribe. This can be done through the Holdings Management tab in *EBSCOadmin*.



To find available collections, click the Vendors sub-tab and enter "Oxford University Press" in the find field.



For more information on searching for titles or packages by vendor, visit

[https://help.ebsco.com/interfaces/Full Text Finder/Holdings Management User Guide/Searching for Titles and Packages by Vendor](https://help.ebsco.com/interfaces/Full_Text_Finder/Holdings_Management_User_Guide/Searching_for_Titles_and_Packages_by_Vendor).

If you purchase your OUP journals through EBSCO, they will automatically be activated for use in *Full Text Finder*. However, if you order these directly from OUP or through another agency, you will need to select the collection in Holdings Management or add a custom collection.

- I. Activate the OUP collections you subscribe to in Holdings Management. For a complete list of collections available from OUP, visit <http://oxfordjournals.org/en/librarians/packages.html>. For assistance with adding packages, see the following page available on the EBSCO Support Site: [https://help.ebsco.com/interfaces/Full Text Finder/Holdings Management User Guide/Adding or Removing Packages from Holdings](https://help.ebsco.com/interfaces/Full_Text_Finder/Holdings_Management_User_Guide/Adding_or_Removing_Packages_from_Holdings).
- II. To upload a custom holdings file, see the following page available on the EBSCO Support Site: [https://help.ebsco.com/interfaces/Full Text Finder/Holdings Management User Guide/Uploading Your Holdings](https://help.ebsco.com/interfaces/Full_Text_Finder/Holdings_Management_User_Guide/Uploading_Your_Holdings)
- III. To add titles individually, see the following page available on the EBSCO Support Site: [https://help.ebsco.com/interfaces/Full Text Finder/Holdings Management User Guide/Adding or Removing Titles from Holdings](https://help.ebsco.com/interfaces/Full_Text_Finder/Holdings_Management_User_Guide/Adding_or_Removing_Titles_from_Holdings)

Note: New titles that are added to OUP packages will be activated automatically if you have selected the pre-existing OUP collections in Holdings Management. However, custom collections will not be updated automatically, and you will need to add these to your custom collection in Holdings Management.

Setting link ordering priorities for *Full Text Finder*

Full Text Finder customers may select the order in which CustomLinks are displayed on the *Full Text Finder* link resolver menu when an item is available from more than one provider. For example, if you would like the OUP CustomLink to appear before EBSCOhost full text, the order can be adjusted to display it accordingly. It is important to think about the order of the links for your institution because preferences do vary.

Customize Services		Authentication		Holdings Management		Local Collections		Reports & Statistics		Database Title Lists													
Overview		Titles		Packages		Vendors		Links		Notes													
								Upload		Download													
										Languages													
<div>Search by Link Name <input type="text"/> <input type="button" value="Search"/></div> <div>Show: <input type="button" value="All Links"/> Limit To: <input type="button" value="All Categories"/> Sort: <input type="button" value="Rank"/></div> <div>23 Results Found New Link New Section Label Full Text Finder Tokens</div> <div><input type="button" value="Refresh List"/></div> <table><thead><tr><th>Rank</th><th>Name</th><th>Category</th><th>Managed By</th><th>Display Link</th><th>Delete</th></tr></thead><tbody><tr><td>1</td><td>Oxford University Press (Article)</td><td>Full Text</td><td>EBSCO</td><td>For my Assigned Holdings</td><td></td></tr></tbody></table>												Rank	Name	Category	Managed By	Display Link	Delete	1	Oxford University Press (Article)	Full Text	EBSCO	For my Assigned Holdings	
Rank	Name	Category	Managed By	Display Link	Delete																		
1	Oxford University Press (Article)	Full Text	EBSCO	For my Assigned Holdings																			

For instructions on ordering your *Full Text Finder* CustomLinks please see the following:

[https://help.ebsco.com/interfaces/Full Text Finder/Holdings Management FAQs/change_order_of_the_links_in_the Full Text Finder link resolver menu](https://help.ebsco.com/interfaces/Full_Text_Finder/Holdings_Management_FAQs/change_order_of_the_links_in_the_Full_Text_Finder_link_resolver_menu)

Activating OUP collections in your discovery service

If you are using the *EBSCO Discovery Service* (EDS) together with *Full Text Finder* then you will need to activate the relevant datasets in EDS. However, no further action is required to set your specific OUP holdings information as this will automatically populate from *Full Text Finder* to EDS on a regular basis.

If you are using another indexed-based library discovery tool such as Summon from ProQuest or Primo from Ex Libris, a ProQuest Company, please contact your provider.

For information on activating OUP content in EDS, consult **Getting the Most out of OUP in EBSCO Discovery Service Quick Reference Guide**: http://support.ebsco.com/eds/content/en_eds_oup_quickrefguide.pdf

Need help?

If you have more questions about *Full Text Finder* or EDS, please contact EBSCO Support at <http://support.ebsco.com>. If you need help accessing the content on the OUP platform, contact OUP Support at Jnl.consortia.us@oup.com. For the most up-to-date version of this guide, please see http://support.ebsco.com/eds/content/en_ftf_oup_quickrefguide.pdf.