

Nikita Maryann Thomas

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Profile - My education, in economics and business, has inspired a deep interest in understanding how and why customers make choices. Being a hardworking, social, and determined person, also means that I enjoy working in teams, and I'm able to motivate the group and achieve set goals.

Skills

- Well Versed in Microsoft Excel
- Familiar with Databases (such as Academic OneFile, Alberts, and EconLit)
- Familiar with OnePageCRM and Salesforce
- Comfortable with SQL
- Using Social Media to Drive Customer Engagement
- Strong Work Ethic
- Adaptive to Work Conditions
- Comfortable with using Gretl

Work Experience

First Republic Securities Company - San Francisco/Boston/New York July 2017 - Present
Operations Associate/Senior Associate/Associate Director/Senior Director

- Under Construction

Pillar6 Advisors - San Francisco, CA July 2016 - Oct 2016
Wealth Management Intern

- Worked with a group of interns to redesign and manage the client outreach program to make the firm more attractive and accessible to prospective clients
- Prepared and scheduled seminars on economic, financial, and real estate principles

CareerSofia - San Francisco, CA Jan 2016 - Jun 2016
Consultant

- Wrote, revised, and presented content for the website
- Coordinated with the company's founders to improve the customers' experience
- Researched and educated clients on better professional and ethical practices

Achiever Institute - Fremont, CA Sep 2014 - May 2015
Teacher's Assistant

- Worked with students between the ages of 5 and 13
- Tutored students in grammar, science, math, and essay writing skills
- Communicated with parents and teachers on students' progress

Ruffalo-Cody - Moraga, CA Sep 2013 - Jan 2014
Student Development Ambassador

- Cemented a positive image of the College and its students in the minds of possible donors
- Motivated alumni to support current programs at the college
- Raised over \$19,000 dollars through 140 pledges over three months

Volunteer Experience

Saint Mary's College: **Teacher's Assistant to Professor Ravi Bhandari** Nov 2015 - May 2016
Arjuna Natural Extracts Ltd. - Kerala, India: **Intern** July 2015
Durham Elementary and Mission San Jose High School: **Volunteer** Sep 2013 - Present

Education:

Saint Mary's College of California - GPA: 3.6 Sep 2013 - March 2017
Bachelor of Science in Economics with a Minor in Business Administration
Graduated the Dean's List