TO CREATE, UPDATE, OR DELETE A VACATION:
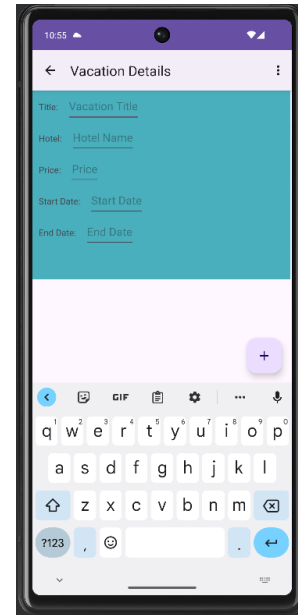

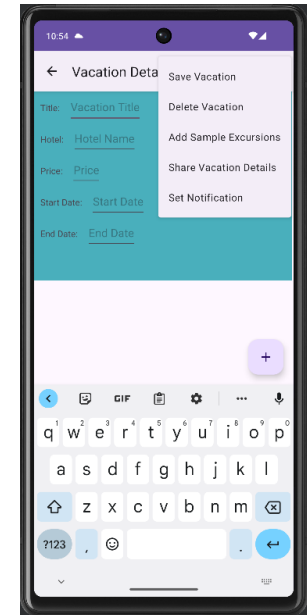**Click on Vacation to Update an EXISTING Vacation**

Click Button

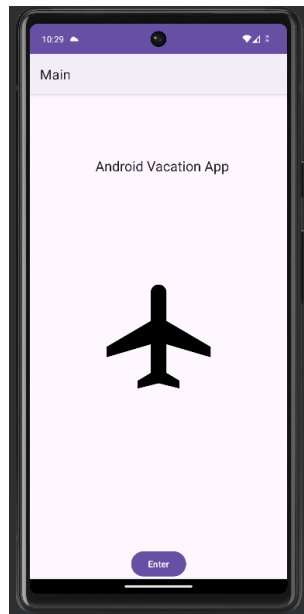**To add NEW Vacation, Click Button**

Enter Vacation Details or Update them if Vacation already Exists

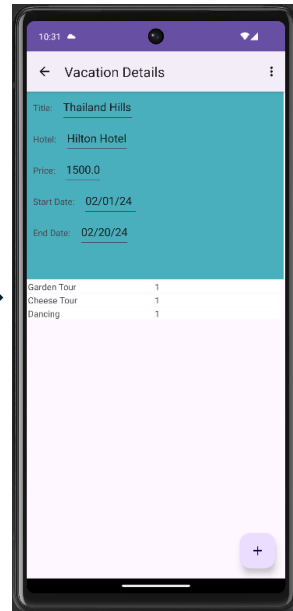**Use Menu to Save, Update, Share, Notify, or Delete Vacation**
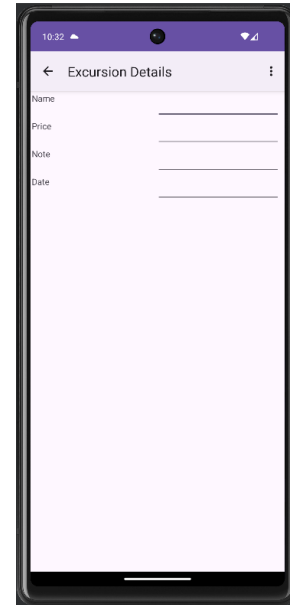
TO CREATE, UPDATE, OR DELETE AN EXCURSION:

Click Button

To Create NEW Excursion, first enter Vacation Details
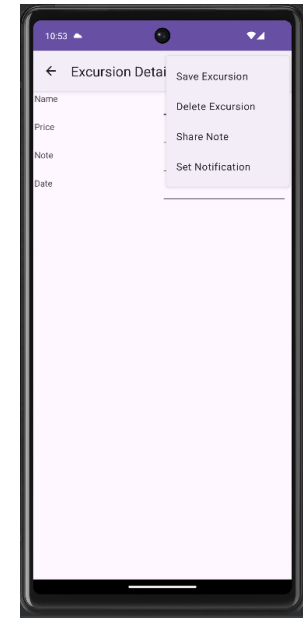
OR to UPDATE Excursion, Click on Excursion

After Vacation Details have been entered, Click Button to Create NEW Excursion

Enter Excursion Details or Update them if Excursion already Exists

Use Menu to Save, Update, Share, Notify, or Delete Excursion