[Meeting Title]

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| Minutes | April 11, 2016 | 16:00 | 2.41 |

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| Type of meeting | Tutor Meeting |
| CHAIRMAN | Dmitrii |
| Note taker | Dimitar |
| Timekeeper | N/A |
| Attendees | Group + Tutor |

## Agenda topics

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| [Time Allotted] | [Topic] |

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| n/a | IMPLEMENTING PAYMENT METHODS |

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| Discussion | Implementing a way of managing visitors’ balance |
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| Conclusions | Create a form with all the needed fields for a real pameyment, but use imaginary money. Maybe we can add history |
| of purchases. Returning money: generate overview of the money to be returned | |

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| n/a | Discuss the first version of the setup document |

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| Discussion | Discussed the first version of the setup document | | |
|  | | | |
| Conclusions | Add another chapter with conclusions for the final report(what are the result and what is working, recommendations | | |
| for the future, things to change and etc.). Change the authorisation process desciption.  To break up the process flowchart in smaller parts. | | | |
| Action items | | Person responsible | Deadline |
| Modify setup doc. | |  |  |

N/A PROJECT PLAN

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| --- | --- |
| Discussion | Discussed project plan |
| Conclusions | It’s fine. |