Tutor Meeting

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| Agenda | April 11, 2016 | 16:00 | Room 2.40 |

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| Type of meeting | Tutor/Client |
| CHAIRMAN | Dmitrii |
| Note taker | Dimitar |
| Attendees | Bert van Gestel, Atanas Naydenov, Dimitar Markov, Dmitrii Orlov |

## Agenda topics

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| 16:00 | – | 16:15 | IMPLEMENTING PAYMENT METHODS |

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| INFO | Implementing a way of managing visitors’ balance |
| Comments |  |
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| 16:15 | – | 16:40 | SETUP DOCUMENT |

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| INFO | Discuss the first version of the setup document |
| Comments | We would like to go through the content and discuss the if the format, arguments for our decisions and the topics |
| covered in the document | |
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| 16:40 | – | 17:00 | PROJECT PLAN |

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| INFO | Discuss some adjustments made to the project plan. |
| Comments | We have reviewed the project plan: added the risks section, changed the contents a little bit |
| A revision is attached to the e-mail. | |
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| Special notes |  |