



Contact Details

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Bulgaria, Burgas

Skills

- **Cybersecurity Foundations:** Risk management, security principles, threat identification, and network defense strategies (Google Cybersecurity Professional Certificate, Cisco CCNA)
- **IT Knowledge & Technical Aptitude:** Basic networking, computer systems, and operating systems (Windows, Linux)
- **SQL & Database Handling:** Querying data using SELECT, JOIN, WHERE statements; understanding relational databases
- **SOC operations,** response protocols, and log file analysis
- **Digital Literacy:** Proficient in Google Workspace, Microsoft Office, content creation tools (e.g., TikTok, WordPress), and web portfolio building (GitHub Pages)
- **Multilingual Communication:** Fluent in Bulgarian and English; experience in professional translation and customer service
- **Business & Management:** Former business owner and store manager; strong organizational and problem-solving skills under pressure
- **Research & Investigation:** Skilled in online research, digital footprint tracking, and data verification (used in personal legal cases and security investigations)
- **Adaptability & Learning Agility:** Successfully transitioning from commerce to IT through intensive self-study and certification programs

Nikoleta Koleva

Former Business Owner | Transitioning into Cybersecurity | Passionate about Technology, Risk Management & Digital Protection

I am a highly adaptable and resilient professional who thrives under pressure. My strength lies in my abstract and strategic thinking, allowing me to find effective, optimized solutions through active critical reasoning. I'm passionate about reading academic research in medicine, sociology, technology, genetics, and more. I also write poetry as a form of creative expression.

Work Experience

- **Saleswoman**

НИКЕ 2007 ЕООД · Full-time
Sep 2013 - Sep 2015

- **Freelance Translator**

Bureau TranslationsBureau Translations
Jun 2014 - May 2016

- **Freelance Translator**

Day Translations, Inc. · Freelance
Jul 2014 - Jun 2016

- **Saleswoman**

ЕТ "Ко-Въ-Ди" Вълко Колев · Full-timeЕТ "Ко-Въ-Ди" Вълко Колев · Full-time
Sep 2015 - Sep 2016

- **Shop Manager**

ЕТ "Ко-Въ-Ди" Вълко Колев · Full-timeЕТ "Ко-Въ-Ди" Вълко Колев · Full-time
Sep 2016 - Dec 2023

- **Business Owner**

ЕТ "КО-ВЪ-ДИ" Вълко Колев - Николета Колева · Self-employedЕТ "КО-ВЪ-ДИ" Вълко Колев - Николета Колева · Self-employed
Jan 2023 - Jan 2025

Education

- **High school of Natural Science and Mathematics " Academician Nikola Obreshkov"**

High School DiplomaHigh School Diploma
Sep 2009 - Sep 2013
Grade: 5.52 (A-)

- **University 'Prof. Dr. Assen Zlatarov' - Burgas**

Bachelor's degree, Organic chemistry technologiesBachelor's degree, Organic chemistry technologies
Sep 2005 - Jan 2007Sep 2005 - Jan 2007
Taken all exams from first year. I discontinued my education.

- **Burgas Free University**

Bachelor of Engineering (B.Eng.), Computer Systems and TechnologiesBachelor of Engineering (B.Eng.), Computer Systems and Technologies
Grade: 5.64 (A)

- **University 'Prof. Dr. Assen Zlatarov' – Burgas**

Master's degree, Computer Software Technology/TechnicianMaster's degree, Computer Software Technology/Technician
2014 - 20162014 - 2016
Grade: not graduatedGrade: not graduated
All exams are taken, haven't attended Master thesis' defence.

Certificates

- **Student Scientific Creativity review**

Certificate
Burgas Free University
Center for Information and Technical Sciences
Certificate
3rd Place awarded to Nikoleta Koleva
at the 13th Student Scientific Creativity Review
March 15, 2012
BSU, Burgas
Dean: Prof. Dr. Dimitar Yotov

- **Certificate of Merit**

Burgas Free University
Center for Informatics and Technical Sciences
awarded to Nikoleta Valkova Koleva
Presented on the occasion of the 20th anniversary of the founding of Burgas Free University, for outstanding achievements in academic and research activities, and for contributing to the prestige of the Center for Informatics and Technical Sciences.
Dean
of the Center for Informatics and Technical Sciences:
/prof. Dr. D. Todorov/

- **Certificate of excellence**

Burgas Free University
On the occasion of the graduation of Class of 2013, the Academic Leadership of Burgas Free University awards Certificate of Excellence to Nikoleta Blagova Koleva for achieving high results in completing the educational qualification degree Bachelor in Computer Systems and Technologies and for demonstrated commitment to enhancing the authority of the academic community. With best wishes for successful professional realization.
December 5, 2013, Burgas
Rector: Prof. Dr. Vasil Yanakov

- **Cisco Certified Network Associate Routing and Switching (CCNA)**

Cisco Networking AcademyCisco Networking Academy

- **Play It Safe: Manage Security Risks**

United Latino Students AssociationUnited Latino Students Association
Issued Mar 2025

- **EF SET English Certificate 73/100**
(C2 Proficient)

EF SETEF SET Issued May 2025
Connect and Protect: Networks and Network Security
GoogleGoogleIssued May 2025

- **Tools of the Trade: Linux and SQL**
GoogleGoogle
Issued Jul 2025