

Privacy and personal data processing policy

This privacy and personal data processing policy governs the processing and use of personal and other data on the website **Individual Entrepreneur “ Tamasha Trade Company ”** (hereinafter referred to as the Operator). The current version of this Privacy Policy is constantly available for review and is posted on the Internet at: <https://resumekerek.com/>

By transferring personal and other data to the operator through the Site, the User confirms his consent to the use of the specified data under the conditions set out in this Privacy Policy.

If the User does not agree with the terms of this Privacy Policy, he must stop using the Site.

Unconditional acceptance of this Privacy Policy is the start of use of the Site by the User.

1.TERMS

1.1. **Website** - a website located on the Internet at <https://resumekerek.com/>

All exclusive rights to the Site and its individual elements (including software, design) belong to the Operator in full. The transfer of exclusive rights to the User is not the subject of this Privacy Policy.

1.2. **User** - a person using the Site.

1.3. **Legislation** - the current legislation of the Republic of Kazakhstan.

1.4. **Personal data** - personal data of the User, which the User provides independently during registration or in the process of using the functionality of the Site.

1.5. **Data** - other data about the User (not included in the concept of Personal Data).

1.6. **Registration** - completion by the User of the Registration form located on the Site by indicating the required information.

1.7. **Registration form** is a form located on the Site, which the User must fill out to be able to use the site in full.

1.8. **Service(s)** - services provided by the Operator on the basis of an agreement.

2. COLLECTION AND PROCESSING OF PERSONAL DATA

2.1. The operator collects and stores the following categories of information:

Personal data: Your name, email address, phone number and other contact information that you provide when registering on the site and using our services.

User Activity Information: We may collect information about your activity on the site, including activities related to creating a resume and using our tools.

Technical Information: This includes information about your device, browser, IP address and other technical information that can help us optimize the site and provide a better service.

2.2. Personal data may be used for the following purposes:

2.2.1 provision of Services to the User on writing a resume ;

2.2.2 identification of the User;

2.2.3 interaction with the User;

2.2.4 sending promotional materials, information and requests to the User;

2.2.5 conducting statistical and other research;

2.3. The operator processes the following data:

2.3.1 last name, first name and patronymic;

2.3.2 email address;

2.3.3 telephone number (including mobile).

2.4. The User is prohibited from indicating personal data of third parties on the Site. (except for the condition of representing the interests of these persons, having documentary confirmation of third parties to carry out such actions).

3. PROCESSING PROCEDURE FOR PERSONAL AND OTHER DATA

3.1. The Operator undertakes to use Personal Data in accordance with the Law “On Personal Data” of the Republic of Kazakhstan and internal documents of the Operator.

3.2. With regard to Personal Data and other User Data, their confidentiality is maintained, except in cases where the specified data is publicly available.

3.3. The Operator has the right to save an archived copy of Personal Data.

The Operator has the right to store Personal Data and Data on servers outside the territory of the Republic of Kazakhstan.

3.4. The Operator has the right to transfer Personal Data and User Data without the User’s consent to the following persons:

3.4.1 state bodies, including bodies of inquiry and investigation, and local government bodies upon their reasoned request;

3.4.2 in other cases directly provided for by the current legislation of the Republic of Kazakhstan.

3.5. The Operator has the right to transfer Personal Data and Data to third parties not specified in clause 3.4. of this Privacy Policy in the following cases:

3.5.1 The User has expressed his consent to such actions;

3.5.2 the transfer is necessary as part of the User’s use of the Site or provision of Services to the User;

3.6. The Operator carries out automated processing of Personal Data and Data.

4. PROTECTION OF PERSONAL DATA

4.1. The Operator ensures proper protection of Personal and other data in accordance with the Law and takes necessary and sufficient organizational and technical measures to protect Personal data.

4.2. The applied protection measures, among other things, make it possible to protect Personal Data from unauthorized or accidental access, destruction, modification, blocking, copying, distribution, as well as from other unlawful actions of third parties.

5. OTHER PROVISIONS

5.1. This Privacy Policy and the relationship between the User and the Operator arising in connection with the application of the Privacy Policy are subject to the law of the Republic of Kazakhstan.

5.2. All possible disputes arising from this Agreement shall be resolved in accordance with the current legislation at the place of registration of the Operator.

Before going to court, the User must comply with the mandatory pre-trial procedure and send the relevant claim to the Operator in writing. The period for responding to a claim is 30 (thirty) working days.

5.3. If for one reason or another one or more provisions of the Privacy Policy are found to be invalid or unenforceable, this does not affect the validity or enforceability of the remaining provisions of the Privacy Policy.

5.4. The Operator has the right to change the Privacy Policy (in whole or in part) unilaterally at any time without prior agreement with the User. All changes come into force from the moment they are posted on the Site.

5.5. The user undertakes to independently monitor changes in the Privacy Policy by familiarizing himself with the current version.

5.6. All suggestions or questions regarding this Privacy Policy should be reported by email: tamashatradeco@gmail.com or by phone: + 7 776 875 48 57.