

IT Project Manager

ROBERT SMITH

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Objective

Experienced in overseeing software and network projects, detailed oriented, time-driven to meet deadlines, able to multi-task workload, a team player, forethoughtful in planning to minimize risk and able to work overtime to keep a project on its timeline.

Skills

Cisco IOS, Cisco IPv6, Microsoft Server, Active Directory, Windows XP, MS Project 2003, MS Project 2010, MS Visio, MS Word, MS Excel

Work Experience

IT Project Manager

ABC Corporation - July 2015 - Present

- Lead Project Manager on the implementation to install a Nutanix infrastructure at the data center.
- Procured and managed the installation of Fiber, FICs, Cisco FEXs, Cabinets, PDUs, and electrical circuits to build out the infrastructure.
- Held weekly meetings and side meetings to move effort forward and recorded the effort by MS Project, action item logs and meeting notes.
- Lead Project Manager on the implementation to install a Cisco UCS and Netapp at the data center.
- Lead the migration of 48 servers from the old virtual center to the new virtual center on the UCS hardware.
- Worked with remote resources to install the hardware, performed the procurement of hardware, managed the budget, and reported status updates to upper management.
- Lead Project Manager on the implementation to install a Cisco UCS hardware at the data center.

IT Project Manager On Security Projects

ABC Corporation - 2012 - 2015

- Led IT security projects to lower the security risk vector of the cot security department by implementing NIST standards.
- Took the recommendations from a third-party security assessment and created projects that utilized the following skills crafting charters for executive buy-in, presenting to executives to update the project initiatives, requesting SMEs from managers for each project, creating project plans, leading meetings, and documenting action items, issues, and risks.
- Took the recommendations from the assessment and compared it to the original assessment baseline of 69% and recorded a NIST (National Institute of Standards and Technology) rating increase to 89%.
- Led the encryption project to implement an enterprise encryption key management policy.
- Led the security awareness and training project to develop and implement a comprehensive information security awareness and training strategy.
- Led the incident response project to create an enterprise policy document that would provide procedures to remediate any major information security incident.

- Led the project to standardize and document the configurations for all servers, workstations, and network equipment on the states network.

Education

Bachelor Of Science - 1991(University Of Kentucky - Lexington, KY)Bachelor Of Science in industrial Engineering - (Tehran Polytechnic)BA in English - (TEXAS CHRISTIAN UNIVERSITY - Fort Worth, TX)