

Sofiya Khadka

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SUMMARY

Enthusiastic and motivated recent graduate with strong communication skills, a positive attitude, and a commitment to continuous learning. Adaptable and eager to gain hands-on experience in a dynamic environment, contributing to team goals while enhancing personal and professional skills. Proficient in computer applications and open to acquiring new knowledge, which aligns with my future aspirations of exploring global opportunities.

WORK EXPERIENCE

PENETRATION TESTER INTERN

Jun '24 — Nov '24

Biz Serve IT Company (ISO 27001:2013 Certified Company)

- *Assisted in conducting vulnerability assessments and basic penetration testing on websites and networks.*
- *Learned to identify and report security issues under the guidance of senior team members.*
- *Demonstrated a strong willingness to learn, asking questions and exploring new tools.*
- *Gradually built a foundational understanding of cybersecurity concepts for future growth.*

CYBERSECURITY TRAINEE

May'25 – June'25

Kathmandu Metropolitan City

- *Completed skill training in Foundational Cybersecurity.*

SKILLS

Language And Communication Skills: *Active Listening, Good Listener*

Adaptability: *Quick to learn new techniques and adjust to a dynamic educational environment.*

Intermediate Computer Proficiency: *Comfortable with MS Office (Word, Excel, PowerPoint), online tools, and digital communication.*

Organizational Skills: *Capable of maintaining accurate records, planning activities, and managing time effectively.*

Continuous Learning: *Proactive in exploring new technologies and acquiring knowledge*

Collaboration: *Teamwork*

Interpersonal Skills: *Friendly, approachable*

EDUCATION

LOVELY ANGEL ENGLISH SCHOOL (SEE)

2006 — 2019

RELIANCE INTERNATIONAL ACADEMY (Science Faculty, Plus Two)

2019 — 2021

TEXAS COLLEGE OF MANAGEMENT AND IT (Bachelor in Information Technology i.e. BIT)

Apr '22 — May '25

REFERENCES

ANURA RANA

Senior Human Resources Business Partner (CG Company)

9851345432

GHANASHYAM OLI

GRC Consultant (Biz Serve It)

9801150973