Connect Your Firm-Issued Laptop to VPN When Away From the Office

In order to work remotely by connecting to VPN (Virtual Private Network), you will need a Firm-issued laptop, an internet connection and an RSA SecurID Authenticate app on your mobile device.

Install and Register the RSA SecurID Authenticate App on Your Device

1. Download the **RSA SecurID Authenticate** app from Apps@Work, the [Apple App Store](#) or [Google Play](#).

2. Tap **Open** to open the app.

3. Tap **Allow** to allow the Authenticate app to send notifications.

4. Tap **Deny** to deny the app from collecting your data using Google Analytics.

5. Tap **Accept** to accept the license agreement.
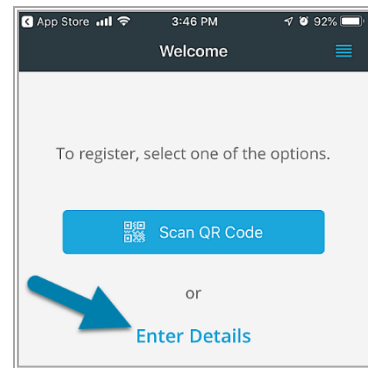
   The Welcome screen opens.

6. Tap **Enter Details** to register the app.

   Enter your Proskauer details.

7. Type **Proskauer** in the Company ID field.

8. Type your **Proskauer email address** in the Email Address field.

9. Type the **password** you use to log on to your office computer in the Registration Code field.

10. Tap **Submit** to register your device.

    You will see a pop-up screen that you have successfully registered your mobile device.

11. Tap **OK**.

## Log on to VPN on your Firm-issued Laptop

1. Sign in to your laptop using your **4 or 5-digit ID** in the User name field and your **Password** in the Password field or Windows Hello.

   You must be connected to the internet before you can activate the Proskauer VPN.

2. Click the **Internet Access** icon on the taskbar to open the list of available Wi-Fi connections and select the **Wireless Network** option from the list, then click the **Connect** button
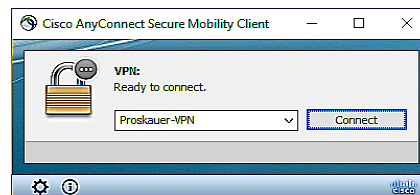
-OR-

If you have a wired internet connection, it will be listed above the list of wireless connections, click to select it.
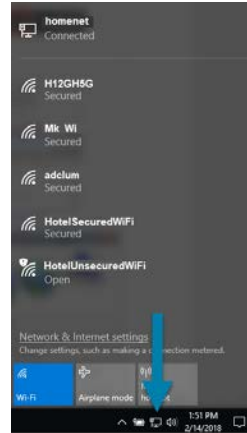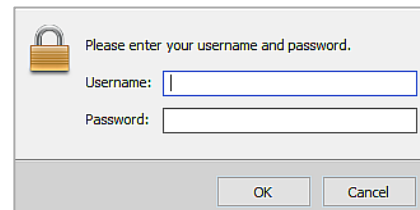
3. Once connected to the internet, click the **Start** button, then click **CiscoAnyConnect Secure Mobility Client**.

**4.** Confirm that **Proskauer-VPN** is selected, then click **Connect**.

5. Type your **4 or 5-digit ID** in the Username field and your **Password** in the Password field, then click **OK**.

6. Check your phone for a notification to continue authentication.

7. Tap the Authenticate notification for a sign-in request.

8. If you selected Approve as your authentication, tap the **green checkmark** to sign in
-OR-
If you selected Biometrics as your authentication, use your **fingerprint** or **face** biometrics to sign in.
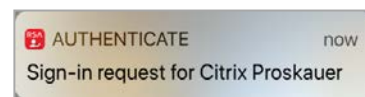
The system remembers your selection for future logins and will automatically send your sign-in request to your phone.
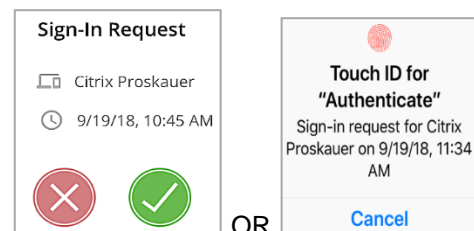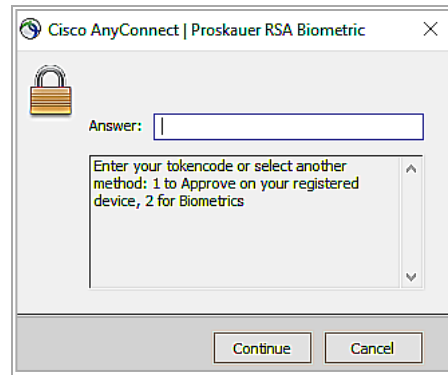
NOTE:
If you do not approve or use your fingerprint or face biometrics within 40 seconds, an Answer window will pop up to allow you to answer or change your authentication method.

Type **1** to Approve or **2** for Biometrics, then click **Continue**.

The system will remember your selection to be used as your default method for future logins.

Disconnect your Firm-issued laptop from the network

1. Click the **Start** button, then click **CiscoAnyConnect Secure Mobility Client**.

2. Click **Disconnect**.