

INDIAN INSTITUTE OF TECHNOLOGY GANDHINAGAR

NORMS FOR TRAVEL SUPPORT TO STUDENTS FOR ATTENDING

INTERNATIONAL CONFERENCES

(Based on the approval of the 4th meeting of the Board of Governors held on 3rd September 2011)

1. Full-time students [undergraduate/postgraduate] invited to participate in International professional society meeting / international conferences to present their research work (carried out at IIT Gandhinagar in the stand alone or in an international collaborative modes) will be eligible for financial assistance in terms of support towards registration fee and expenses related to visas, airfares, hotel accommodation and boarding (food) expenses.
2. The amounts to be provided for by way of financial support will be subject to ceiling as indicated below:
 - a) For undergraduate, M.Sc, M.A. and M.Tech students, Rs. 60,000/- for the entire duration of their education programmes.
 - b) For Ph.D. students, a maximum of Rs. 2.0 lakhs for the entire duration of the Ph.D. programme [typically 3-5 years]. For each conference the financial support will be reimbursed as per calculation 80% of (A-B-C) or upto maximum sanctioned amount, whichever is less Where;
A = Total claim amount (after the visit) as submitted by the student
B = Amount supported by any external agency
C = Amount committed by their supervisor
3. Financial support given to PhD students for:
 - a) Overseas conferences (up to Rs. 2.0 lakhs) and
 - b) Doing research in a foreign lab (up to \$12500) will be contingent on students clearing the scientific writing certification. In exceptional cases, this requirement may be waived if a student cannot obtain the certification but can demonstrate enough evidence of having made an attempt to learn and improve his/her scientific writing capabilities. Waivers may be given by the Director upon recommendation of the Dean, Academic Affairs.
4. A committee comprising Dean (Academic Programmes), Dean (Research and Development), and Dean (Student Affairs) may consider applications supported/endorsed by faculty supervisors and make appropriate recommendations within the guidelines, indicated above.

5. All recipients of such Institutional support will be encouraged to seek additional support from other funding agencies, and/or, meet a part of the expenditure through personal finances/loans. The concerned faculty supervisors may also consider supporting the students partially through their own projects or professional development accounts.
6. Besides the financial assistance from Institutional resources as per limits indicated in 2(a) and 2(b) above, the Institute may provide additional travel funds through donor support and from project funds.
7. Swabhanu Challenge Grants at IITGn to Encourage Excellence In Undergraduate Research (As approved by the Director and ratified by the Senate in its 15th meeting held on 03rd January 2014) is meant for undergraduates whose research work will be accepted for presentation and publication in the proceedings of an international conference will be awarded this challenge grant. An initial annual sum of Rs. 60,000/- will be disbursed through these grants. Students awarded 'Swabhanu Challenge Grants' will receive a certificate and funds to be used towards their travel. This grant will be funded through the 'Sastry Endowment Fund' set up by Prof. Amrutur Anilkumar at Vanderbilt University in Nashville, Tennessee.

Above norms do not necessarily mean that the Institute is committed to providing full funding for students to participate in the mentioned academic activities. The Institute may set a lower limit for funding or provide partial financial support on a case to case basis.