

INDIAN INSTITUTE OF TECHNOLOGY GANDHINAGAR

CONTINUOUS EVALUATION AND TIMELY FEEDBACK TO STUDENTS

(As approved by Senate in its 61st meeting held on 15 November 2022, 62nd meeting held on 27 December 2022 and in its 66th meeting held on 16 October 2023)

A. EXAMINATION MODEL

The Institute expects continuous evaluation in all courses. The following examination model has been adopted by the Institute.

Applicable from Semester II, 2023-24

1. **Examination I:** An examination of up to 2.5 hours duration, usually conducted after half of the semester duration is completed. The examination may be held over 7 days including a Saturday and a Sunday.
2. **Examination II:** An examination of up to 2.5 hours duration, usually conducted towards the end of the semester. The examination may be held over 7 days including a Saturday and a Sunday.
3. Course instructors are free to decide whether or not to conduct Examination I and/or Examination II.

Applicable for Semester II, 2022-23, Summer Term 2022-23 and Semester I, 2023-24

1. **Examination-I:** An examination of 1.5 hour duration, usually conducted after one third of the total semester duration is completed.
2. **Examination-II:** An examination of 1.5 hour duration, usually conducted after two thirds of the total semester duration is completed.
3. **Examination-III:** An examination of 1.5 hour duration, usually conducted towards the end of the semester.
4. Course instructors will be free to decide whether or not to conduct any or all of the above mentioned examinations, ensuring continuous evaluation in all courses including lab courses.

B. TIMELINE FOR ASSESSMENT AND FEEDBACK

Further, for ensuring continuous evaluation and timely feedback to students in all courses including lab courses and project courses, the Senate approved the following timeline for assessment and feedback in all full semester courses.

Applicable from Semester II, 2023-24

1. Showing of corrected answer scripts of Examinations (I/II) to the students (if applicable): **Within 72 hours from the end of the Examination (I/II) for the course.**
2. Feedback to students on all assessments carried out prior to an Examination (I/II) (applicable for all courses including courses in which Examination I/II is not conducted): **Within 72 hours from the last day of the Examination (I/II).**
3. Feedback to SAPEC on performance of students (applicable for all courses including courses in which Examination I is not conducted): **Within 96 hours from the last day of Examination I.**

4. Grade submission: **Within 96 hours from the end of Examination II (if applicable) for the course or within 96 hours from the last day of Examination II, whichever is earlier.**

Applicable for Semester II, 2022-23, Summer Term 2022-23 and Semester I, 2023-24

1. Showing of corrected answer scripts of Examinations (I/II/III) to the students (if applicable): **Within 72 hours from the end of the Examination (I/II/III) for the course.**
2. Feedback to students on all assessments carried out prior to an Examination (I/II/III) (applicable for all courses including courses in which Examination I/II/III is not conducted): **Within 72 hours from the last day of the Examination (I/II/III).**
3. Feedback to SAPEC on performance of students (applicable for all courses including courses in which Examination I/II is not conducted): **Within 96 hours from the last day of Examination (I/II).**
4. Grade submission: **Within 96 hours from the end of Examination III (if applicable) for the course or within 96 hours from the last day of Examination III, whichever is earlier.**

C. EVALUATION POLICY

Applicable from Semester II, 2023-24

1. The maximum permissible weightage for Examination I/Examination II will be 40% each.
2. 40-50% of the total assessment of a full semester course must be done through activities by the last scheduled date of Examination I, whether Examination I is conducted or not.
3. 100% of the total assessment of a full semester course must be done through activities by the last scheduled date of Examination II, whether Examination II is conducted or not.
4. At least one examination is recommended to be conducted for half semester courses (either Examination I or Examination II) and 100% of the assessment must be done through activities by that Examination schedule.

Applicable for Semester II, 2022-23, Summer Term 2022-23 and Semester I, 2023-24

1. The maximum permissible weightage for Examination I/Examination II/Examination III will be 30% each.
2. 25-40% of the total assessment must be done up to and including Examination I, even if Examination I is not conducted for a course.
3. Similarly, 50-80% of the total assessment should be done up to and including Examination II even if Examination II is not conducted for a course.
4. 100% of the total assessment is to be completed up to and including Examination III, even if Examination III is not conducted.
5. At least one examination is recommended to be conducted for half semester courses (either Examination I or Examination III) and the weightage of this examination should be in the range of 30-50%. Instructors may also take another exam in the slot earmarked of Examination II.