

INDIAN INSTITUTE OF TECHNOLOGY GANDHINAGAR

STUDENT AFFAIRS

“On-Campus Employment Opportunities” Program at IIT GANDHINAGAR

(As approved by the Director in December 2020 and revised in August 2022)

The “**On-Campus Employment Opportunities (oCEO)**” program aims to provide students with first-hand employment and job experience. This program will help the students on ‘High-Quality Job experience’, ‘Inculcate Higher Responsibility’, ‘Develop Leadership and Life-skills’, ‘Opportunity to Earn Money’ and ‘Meet Human Resource Requirements’ of the Institute. In addition, the students can contribute significantly to continuing education programs and various other initiatives of the Institute.

The program will be open to B.Tech, and all Master Students (MSc, MA, MTech) not receiving any stipend. However, Master students (MSc, MA, MTech) receiving stipend may also be considered for such employment subject to exemplary performance and discharge of duties expected against the payment of their stipend. Students to be engaged in oCEO activities having an academic nature, like Teaching Assistant of courses, PAL, and ADH, should have a minimum CPI requirement of 7.0. For other activities, there is no minimum CPI requirement.

The selected students will be allowed to work for a maximum of 10 hours per week during the semester and 40 hours per week during the vacations including mid sem breaks. The remuneration rates will be in the range of 150-200 per hour and most of the students would start at the base rate and pay-hikes will be based on the performance and engagement.

Any students engaged under this activity may like to mention on their CV and may use the reporting officer as a reference when applying for jobs elsewhere.

Application Process, Selection and Payment:

Applications for available oCEO program activities are invited periodically from all B.Tech and Master (MSc, MA, MTech) students through Institute Management System only and students are required to apply to the interested activities through IMS. Once selected, the students are required to upload the ‘oCEO Time Card’ signed by respective supervisors in IMS by 7th of every month for disbursement of remuneration.