

Request for Minor Work

(Institute Works Department)

Details of the requester:

Date:

| | |
|-----------------------|--|
| Name of the requester | |
| Contact number | |
| E-mail | |
| Office room number | |

Details of requirements

| | |
|-----|--|
| No. | Details of the request |
| 1 | Exact requirements (with dimension if any) |
| | |
| 2 | Lab Location / Proposed location |
| | |
| 3 | Details of the Civil work requirement (with all dimensions/design) |
| | |
| 4 | Electrical work requirement (Please fill details in Annexure-1 enclosed) |
| | |
| 5 | Attach the schematic of the requirement in details (with dimensions) |

Signature of requester

Name and Signature of Head of
Department (HoD) /Section In-charge

Comments of IWD Engineers with name, signature and date:

Annexure-1

| Sr. No. | Equipment Name | Input power consumption (kW/kVA/Amp) | 1 Phase or 3 Phase | Power point requirement 6 A/16 A/MCB connection | Remarks, if any |
|---------|----------------|--------------------------------------|--------------------|---|-----------------|
| 1 | | | | | |
| 2 | | | | | |
| 3 | | | | | |
| 4 | | | | | |
| 5 | | | | | |
| 6 | | | | | |
| 7 | | | | | |
| 8 | | | | | |

Note: In case any equipment mentioned above has its own UPS set then kindly provide following details.

| Sr. No. | Equipment Name | kVA Rating of Associated UPS | UPS Input is of 1 Phase or 3 Phase ? | UPS Output is of 1 Phase or 3 Phase? | Remarks, if any |
|---------|----------------|------------------------------|--------------------------------------|--------------------------------------|-----------------|
| 1 | | | | | |
| 2 | | | | | |
| 3 | | | | | |
| 4 | | | | | |