

TAPAS publishing policy

Publishing of research funded by H2020 MSCA grants is regulated by the *Guidelines to the Rules on Open Access to Scientific Publications and Open Access to Research Data in Horizon 2020*¹ (*Guidelines* for short). All peer reviewed publications (co-)funded by grants under Horizon 2020 must have *Open Access*. Data should be made available as *Open Data* as much as possible. Specifics about the rules and definitions can be found in the *Guidelines*.

Implementation of the *Guidelines* in TAPAS

Open Access

All peer reviewed publications should preferably be published directly as Open Access in journals (*Gold* open access). Authors and co-authors should try to apply for funds to do so where necessary. If the corresponding author has an email address at a Dutch university, the authors might benefit from the agreements the Dutch universities reached with publishers and publish without additional payment². Partners should investigate whether their institutions have comparable agreements with publishers.

If *Gold* Open Access publishing is not possible, the final, peer reviewed, manuscript should be made available in a public repository (*Green* open access). The manuscript must be deposited at the time of the publication at the latest. A moratorium of up to 6 months is possible.

When a paper has been published Open Access (*Gold*), a copy of the published version must also be uploaded to a repository.

Open Data

Given the sensitive nature of the data generated in TAPAS, it cannot all be published as Open Data. However, all data underlying any publication must be added to the repository after thorough pseudonymization. In the words of the guidelines: “...*beneficiaries must aim to deposit at the same time as the publication the research data needed to validate the results presented in the deposited scientific publications ('underlying data')...*”. If not all data can be made public, then at least the pseudonymized (numerical) data and (trained) models needed to reproduce figures, tables, and statistical analysis have to be made available. Data that already are publicly available do not have to be included.

The format of the data must allow easy reproduction of the analysis in the manuscript, e.g., R scripts plus CSV tables. Privacy rules might dictate that (part of) the data have to be pooled and only published as group statistics.

Audio and video files or photographs should never be made public without proper Informed Consent and approval by the relevant Ethical Committee.

Repository

In addition to any preferred repositories of the institutions, all publications, *Gold* and *Green* Open Access, and public data generated within TAPAS will be uploaded and stored at ZENODO within the OpenAIRE community³: <https://www.zenodo.org/>. The license must allow free copying and reuse. Unless there are pressing reasons to do otherwise, the

1 https://ec.europa.eu/research/participants/data/ref/h2020/grants_manual/hi/oa_pilot/h2020-hi-oa-pilot-guide_en.pdf

2 <https://www.openaccess.nl/en/in-the-netherlands/publisher-deals>

3 <https://www.zenodo.org/communities/ecfunded/>

*Creative Commons Attribution*⁴ (CC-BY) should be used for the publication, programs, and data. For programs, scripts, and data the *Creative Commons Attribution-ShareAlike* (CC BY-SA) and the *GNU GPL v3* are also possible. Note that deviating from these licenses might violate the *Guidelines*.

Document Formats

Any publications must be made available as PDF (preferably PDF/A) with all fonts included. Additionally, the "source" form, e.g., plain text, LaTeX, docx, HTML, or PPT, should be added.

Data should be made available as CSV tables, readable with R, SPSS, and Excel. Additional source formats as used by the authors should be added, e.g., Excel files, SPSS databases. Any information necessary to do the analysis should also be added, e.g., R scripts, SPSS syntax, Praat scripts. Scripts added should also use the TAPAS Software Release Form and carry an appropriate Open Source license. The aim is to allow any reader to repeat the analysis in the paper without having to contact the authors.

Other considerations

To use ZENODO, all authors of a publication, software package, or data set need to have an ORCID identifier. All ESRs are encouraged to register at ORCID⁵ for a persistent digital author identifier and to link their ORCID identifier to their ZENODO account. It is easiest to use an ORCID account to create a ZENODO account. ZENODO will accept data from *Github*, but this is not necessarily the only, or best, route to upload data to ZENODO.

4 <https://creativecommons.org/licenses/>

5 <https://orcid.org>