

To,
Prof. Priyanka Padhiyar,
DEPSTAR,
Nadiad-Petlad Road ,
Changa , Anand ,
Gujarat,
388421

Subject: Medical Leave Application for College.

Respected Sir/Ma'am,

I am Ninad Trivedi (21DCS128) , studying in CSE Branch in your esteemed college. Due to acute throat pain, weakness and fever , I was advised by my doctor to take rest.

Therefore, I request you to kindly grant me medical leave from 18th December 2023 to 23rd December 2023 .I have uploaded all the necessary documents required for the procedure.

Thank you for your understanding and cooperation.

Sincerely,

Ninad Trivedi.