

Employee

Choose an employee name and a job to filter results

Devon

Job Name

This will show the dates you have picked. The top one is the specific day and the lower one shows the range of dates for the week.

This is the calendar for picking the date click the arrows to change months and click the specific date you would like to view. Selecting a date will also select the week.

There are three search methods. You can search by a specific date (SEARCH BY DATE) the entire week which is decided by what day you have picked in the calendar or search by job which will show all time stamps for a specific job. If no worker was selected above then it will show all workers time stamps otherwise it will only show the time stamps for the specific worker you have chosen.

Day Picked: 09 21 2021

Week Picked: 09 20 2021 - 09 26 2021

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September 2021

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MON	TUE	WED	THU	FRI	SAT	SUN
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	1	2	3

SEARCH BY DATE

SEARCH BY WEEK

SEARCH BY JOB

Searching dates: 09 20 2021 - 09 26 2021 for Worker

This will show you a visual example of what your searching

Name	Job	Task	Time H/M/S			Date	Edit	
Worker	Documentation Job	Test	<div>Hours2</div>	<div>Minutes2</div>	<div>Seconds2</div>	To change a workers time stamp edit the values in the correct fields and press save for that specific field.	09 20 2021	SAVE
Worker	Documentation Job	Test2	<div>Hours2</div>	<div>Minutes2</div>	<div>Seconds2</div>		09 20 2021	SAVE
Worker	Documentation Job	Test3	<div>Hours2</div>	<div>Minutes2</div>	<div>Seconds2</div>		09 20 2021	SAVE

The TimeSheet Checker is for viewing how many hours workers are spending on particular jobs. You can sort by 3 methods. By 1 specific date, by an entire week, or for one specific job. If a worker has been picked above then it will show that workers time sheets for that date, week or job. If no worker has been picked then all workers timesheets will be shown for that specific date, week or job.

Job Name	Active?	Finish Job
21218 Resch	Yes	FINISH
Test Job 2468	No	REACTIVATE
Documentation Job	Yes	FINISH
Devon Test	Yes	FINISH
Devon Test 2	No	REACTIVATE

You can finish or reactivate a job by pressing the button next to it on the list

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The job manager lets you view a list of your jobs. When a job no longer needs work you can finish it in the program to hide it from the main panel. If you accidentally finish a job before your ready you can reactivate it to make it appear again