

## ATTENDANCE REPORT - APRIL 2025

S.NO	EMPLOYEE NAME	Leave Taken	Permission Taken	Late Days After 9:15 AM
1	Mahesh Prabhu	-	1 Hr	-
2	Mahendra Rajan	-	2 Hr 30 Min	-
3	Shanmuga Pandian	-	2 Hr	9 Days
4	Vinoth Kumar	1 Day	1 Hr	-
5	Surya	1 Day	-	7 Days
6	Ganesh	1 Day	1 Hr 10 Min	10 Days
7	Santhosh	1 Day	1 Hr	2 Days
8	Arulmurugan	2 Day	-	3 Days
9	Muniraj	-	-	4 Days
10	Nirakulan	3 Day	30 Min	3 Days
11	Arjun Arasu	2 Day	-	Not Noted
12	K.Subha Lakshmi	-	1 Hr 35 Min	4 Days
13	Dhivya	1 and a Half Day	1 Hr 15 Min	1 Day
14	Eswari	-	15 Min	-
15	Lakshmi Priya	1 Day	1 Hr 30 Min	-
16	Arunjuna Devi	2 Day	1 Hr 30 Min	1 Day
17	P.Subha Lakshmi	-	2 Hr	Not Noted
18	Anantha Lakshmi	3 Day	-	-
19	Sudha	3 and a Half Day	-	Not Noted
20	Jegadeesh	1 Day	-	Not Noted
21	Sowmiya	-	-	Not Noted
22	Dhanalakshmi	-	-	Not Noted

Note :

Mahesh Prabhu

April 26 - 1 Hr Permission (Not Informed) - Half Day Salary Cut

Shanmuga Pandian

April 29 - Not Informing Status - Half Day Salary Cut

Surya

April 29 - Not Informing Status - Half Day Salary Cut

500 Fine For Personal Phone Taken

Ganesh

April 29 - Not Informing Status - Half Day Salary Cut

500 Fine For Personal Phone Taken

Santhosh Ram

April 29 - Not Informing Status - Half Day Salary Cut

Nirakulan

April 26 (30 Min permission Not Approved) - Half Day Salary Cut

April 30 (Leave Not Accepted ) - 2 days' salary will be debited for Nirakulan