

Nirajan Adhikari

Permanent Residence: Birgunj-32, Parsa, Nepal

Temporary Residence: Sukedhara-04, Kathmandu, Nepal

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**Objective:**

A dedicated and detail-oriented IT Support Officer and a passionate web developer seeking a position to provide technical assistance and support to users.

Education:

- Currently studying Bachelors of Information Technology at Kantipur City College, Putalisadak, Kathmandu.
- Completed High School from Kathmandu Model Secondary School, Bagbazar, Kathmandu in the Science Faculty on 2021 A.D. with GPA 3.57.
- Completed Schooling from Jeetpur Public English School, Jeetpursimara, Bara on 2019 A.D. with GPA 3.75.

Experience:

- IT Support Officer
Possible International Educational Consultancy, Putalisadak-28, Kathmandu, Nepal
From 21st February, 2021 A.D. to Till Now.

Work Responsibilities:

- Assist with troubleshooting and resolving hardware and software issues for desktops, laptops, and mobile devices.
- Configure and maintain computer systems, including hardware, software, and operating systems.
- Provide assistance and support for network and system issues.
- Collaborate with IT team members to resolve technical issues.

Training Accreditations:

- Completed 6-Months Complete Office Training Course conducted by Newton Computer Institute dated from 15th January, 2022 A.D. to 14th June, 2022 A.D.

Skills:

- HTML, CSS, Javascript – Web Development
- Knowledge of Windows and mac OS operating systems.

- Basic understanding of hardware and software troubleshooting.
- Good communication and customer service skills.
- Windows Packages (Ms. Word, Ms. Excel, Ms. PowerPoint).

References:

- Mr. Nabaraj Dahal (Chairman), Possible International Educational Consultancy, Putalisadak, Kathmandu.
Mobile: +9779851008562 / Email: admin@possibleinternational.com
- Mr. Nagendra Bahadur Aryal (Principal and Physics Lecturer), Kathmandu Model Secondary School, Bagbazar, Kathmandu.
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- Er. Gaurab Mishra (Head of Department of Computer Science), Kathmandu Model Secondary School, Bagbazar, Kathmandu
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