

Quick Start Guide

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Introduction

This Guide will help you through all the key functionalities of the library system

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1. Search for Books and Availability

1.1 Navigate to Check-Out Tab

[Library](#) [Check-Out](#) [Check-Out By ISBN](#) [Check-In](#) [Create Borrower](#) [Pay Fines](#)

1.1 Enter the ISBN, Title or Author you're looking for and click search

1.2 You will see a list of books matching the search criteria and if the book has already been checked out or is available

<input type="checkbox"/>	ISBN	Title	Authors	Available
<input type="checkbox"/>	9780024182005	The Elements Of Style (with Index)	E. B. White,Jr. William Strunk	Yes
<input type="checkbox"/>	9780030589539	Conduct Of Social Research	William B. Sanders	Yes
<input type="checkbox"/>	9780060163747	Return To Love: Reflections On The Principles Of A Course In Miracles	Marianne Williamson	Yes
<input type="checkbox"/>	9780060177010	Death Penalty: A Novel	William Jeremiah Coughlin	Yes
<input type="checkbox"/>	9780060527792	Charlotte's Web	E. B. White,Garth Williams	Yes
<input type="checkbox"/>	9780060915766	Writing To Learn, 1st, First Edition	William Zinsser	Yes
<input type="checkbox"/>	9780060916015	Dateline Soweto: Travels With Black South African Reporters	William Finnegan	Yes
<input type="checkbox"/>	9780060931803	The Map That Changed The World: William Smith And The Birth Of Modern Geology	Simon Winchester	Yes
<input type="checkbox"/>	9780061009884	Hostile Witness	William Lashner	Yes
<input type="checkbox"/>	9780061013713	Tidewater Blood	William Hoffman	Yes
<input type="checkbox"/>	9780061030956	Wild Thorn	William Hoffman	Yes

2.4 Once you have selected the desired books, click Checkout and you will be prompted to enter the ID of the borrower

The screenshot shows a library management interface. At the top, there are navigation tabs: "Library", "Check-Out", "Check-Out By ISBN", "Check-In", "Create Borrower", and "Borrower". A "Search" button is on the right. Below the tabs, there is a search bar with the text "william" and a "Search" button. A "Checkout" button is visible. A modal window titled "Enter Borrower ID" is open in the center, containing a text input field and "Close" and "Checkout" buttons. Below the modal, there is a table with columns: "ISBN", "Title", "Authors", and "Available". The table contains seven rows of book data, each with a checkbox in the first column.

	ISBN	Title	Authors	Available
<input checked="" type="checkbox"/>	9780024182005	The Elements Of Style (with Index)	E. B. White,Jr. William Strunk	Yes
<input checked="" type="checkbox"/>	9780030589539	Conduct Of Social Research	William B. Sanders	Yes
<input checked="" type="checkbox"/>	9780060163747	Return To Love: Reflections On The Principles Of A Course In Miracles	Marianne Williamson	Yes
<input checked="" type="checkbox"/>	9780060177010	Death Penalty: A Novel	William Jeremiah Coughlin	Yes
<input checked="" type="checkbox"/>	9780060527792	Charlotte's Web	E. B. White,Garth Williams	Yes
<input checked="" type="checkbox"/>	9780060915766	Writing To Learn, 1st, First Edition	William Zinsser	Yes
<input checked="" type="checkbox"/>	9780060916015	Dateline Soweto: Travels With Black South African Reporters	William Finnegan	Yes

2.5 Enter the borrower ID and click Checkout, If the request was valid, you have checked out successfully

3. Check-Out Book by ISBN

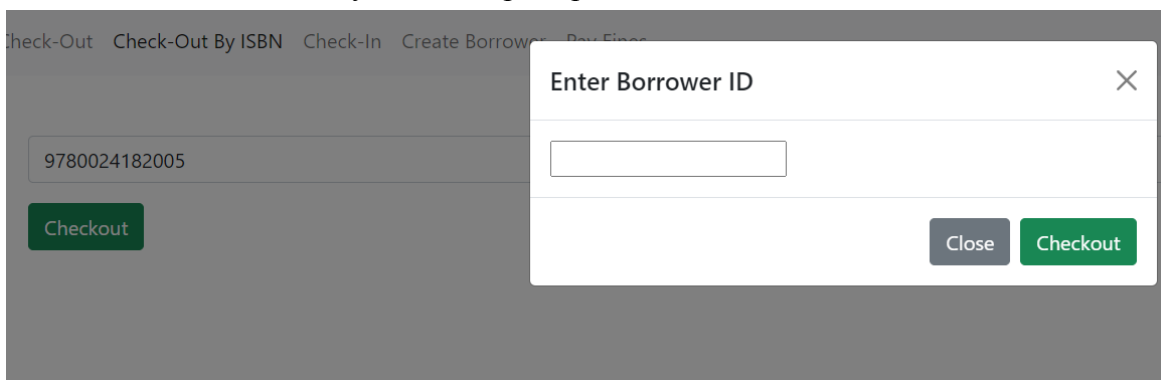
3.1 Navigate to Check-Out by ISBN tab



3.2 Enter the exact ISBN of the book you would like to checkout

A form with a text input field containing the placeholder text 'Enter ISBN'. Below the input field is a green button labeled 'Checkout'.

3.3 Click on Checkout and you will be prompted for borrower ID

A screenshot of the library interface. In the background, the 'Check-Out By ISBN' tab is selected, and the ISBN '9780024182005' is entered in the input field. A green 'Checkout' button is visible. A modal dialog box is open in the foreground, titled 'Enter Borrower ID' with a close button (X) in the top right corner. The modal contains an empty text input field. At the bottom right of the modal are two buttons: a gray 'Close' button and a green 'Checkout' button.

3.4 Once you enter borrower ID, click check out, if the request was valid you would be prompted that the checkout was successful

4. Check-In Books

4.1 Navigate to the Check-In tab

Library Check-Out Check-Out By ISBN **Check-In** Create Borrower Pay Fines


4.2 Enter Borrower ID, Borrower Name, or ISBN of the book to Check-In

<input type="checkbox"/>	Loan ID	ISBN	Card ID	Borrower Name	Date Out	Due Date
<input type="checkbox"/>	3	9780002005012	ID000999	Barbara Carroll	2023-10-02T05:00:00.000Z	2023-10-16T05:00:00.000Z

4.3 Select the loan records that you would like to check in by selecting the checkbox for corresponding records or select all the records from the search by selecting the checkbox next to the column names

<input checked="" type="checkbox"/>	Loan ID	ISBN	Card ID	Borrower Name	Date Out	Due Date
<input checked="" type="checkbox"/>	3	9780002005012	ID000999	Barbara Carroll	2023-10-02T05:00:00.000Z	2023-10-16T05:00:00.000Z

4.4 Click Check-In to check in the selected books



<input checked="" type="checkbox"/>	Loan ID	ISBN	Card ID	Borrower Name	Date Out	Due Date
<input checked="" type="checkbox"/>	3	9780002005012	ID000999	Barbara Carroll	2023-10-02T05:00:00.000Z	2023-10-16T05:00:00.000Z

5. Create a borrower

5.1 Navigate to Create Borrower

Library Check-Out Check-Out By ISBN Check-In **Create Borrower** Pay Fines

5.2 Fill Out the form with the borrower information with the following requirements

- SSN Format - 123-45-6789
- First Name and Last name cannot have numbers
- Phone Number format - (123)123-1234
- All fields are required

SSN

First Name

Last Name

Street Address

City

State

Phone Number

Submit

5.3 Click Submit once you have completed filling out the form to create the borrower

6. Make payments and Update Fines

6.1 To update the existing fines table with new records and updated fines, click update fines button on top-right

[Library](#) [Check-Out](#) [Check-Out By ISBN](#) [Check-In](#) [Create Borrower](#) [Pay Fines](#)

Enter Borrower ID

Search

Mark Paid

<input type="checkbox"/>	Card ID	Borrower Name	Total Fines
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6.2 You can search for fines for a specific borrower by searching for their exact borrower ID

6.3 Check the records for which payment was received from the borrower

6.4 Click on Mark paid once you have selected the records to set the fines for the selected borrower as paid

Mark Paid

<input checked="" type="checkbox"/>	Card ID	Borrower Name	Total Fines
<input checked="" type="checkbox"/>	ID000999	Barbara Carroll	\$2.25