

Devices we learnt to use so far:

- (1) Phone (make calls, play games,
- (2) Tablet (write letters, messaging,
- (3) TV (4) eInk tablet ...)
- (5) Personal Computer (PC)
 - Monitors
 - Speakers
 - Keyboard →
 - Mouse
 - Controllers

Key board

(1) Capital letters, small letters

(2) Shift key, Caps lock, Enter, Num lock

(3) Type without looking

markers

a s d f

little, ring, mid, index

↓ ↓ ↓ ↓

q w e r t

a s d f g

z x c v b

j k l ;

↓ index, mid, ring, little fingers

u i o p

j k l ;

m , . /

both thumbs

HW: (1) Close your eyes and find f, j
markers for index fingers

(2) Place all your fingers in
the correct position

(2.5) Remember all finger-key associations
(3) Type 50 times using correct fingers
asdf _ jlkj _ (Enter)

(4) For each finger type all three
of its keys.

For index fingers all six
keys.

50 times - so you can
remember the keyboard
layout

(5) Typing test. com
do their exercises

(6) Typing master. in

22 Aug '24

Practice

HW:

(Two paragraphs)

Typing test. com

Typing master. in
