# Sanyam Shakya(14pt-16pt font)

Postal Address | Phone Number | Professional Email Address Portfolio, Website or LinkedIn Address (Optional)

#### **EDUCATION**

Institution Name City, State

Doctor of Philosophy (PhD) in Degree Month and Year Received/Expected

Dissertation (if applicable) GPA:X.XX/4.00

**Institution Name**City, State

Master of Science (MS)/Art (MA) in Degree Month and Year Received

Thesis (if applicable)

GPA:X.XX/4.00

Institution Name City, State, Country

Bachelor of Science (BS)/Art (BA) in Degree Month and Year Received

Concentration/Minor/Emphasis GPA:X.XX/4.00

## RESEARCH EXPERIENCE

## **Department Name, Institution**

City, State

Your Role (Job Title)

Month Year – Month Year

• Start off with action verbs (i.e. researched, investigated, tested, analyzed, etc.) to describe your research

- Start off with action verbs (i.e. researched, investigated, tested, analyzed, etc.) to describe your research experience
- Include #, \$, or % if possible to help the reader understand the scope of what you did (quantify results)
- Be sure to include any technical, computer, laboratory, or other skills that you gained through this experience
- Use industry jargon and terminology in this section

#### TEACHING EXPERIENCE

## **Department Name, Institution**

City, State

Your Role (Job Title)

Month Year – Month Year

- Discuss topics you covered, # of sections taught, level of students you taught, and so on
- Mention teaching methods (lectured, created handouts, discussion groups, etc.)

## **PUBLICATIONS / PRESENTATIONS**

This section should be formatted in your field's citation style (APA, MLA, Chicago, etc.). Always bold your name within formatting to indicate your level of involvement. Remember to make a note if the publication/presentation is pending.

#### **WORK EXPERIENCE**

Name of Company City, State

Your Role (Job Title)

Month Year – Month Year

- Include relevant industry experiences in your field of interest
- This section can be titled according to your field (i.e. research experience, relevant experience, etc.)

# PROFESSIONAL AFFILIATIONS

Organization Name, Your Role (if applicable)

Month Year – Month Year

## HONORS AND AWARDS

Name of Honor / Award / Grant / Scholarship, Amount received (if applicable)

Year Awarded

Name, page number

## **INVITED LECTURES**

Title Date Institution City, State

## **SKILLS**

List any skills in order of what most pertains to your field. Skills can be in computer software, laboratory, and technical.

• Technical: Skill 1, Skill 2, Skill 3

• Languages: Skill 1, Skill 2

## **SERVICE PROJECTS**

Organization Name, Your Role (if applicable)

Month and Year Range

## **CERTIFICATIONS**

Title of Certification, Awarding Association

Month and Year Range

\*Please note, this CV is used for academic settings most often for graduate students. Most jobs with private companies for undergraduate students are seeking a resume.\*