First Name: Urvi Last Name: Matthew

Email: <u>Umat@gmail.com</u> Address: Chembur

Contact: 48732237842 Designation: RPA dev

Education: BE City: Mumbai

Experience: 4+ Years Notice Period: 60 Days

DOB: 5 Jun 1992 College: VJIT Pune

About yourself:

¬ Natural flair of Follow up, operations management, customer service and achieving optimum level of customer satisfaction.

- \neg Proactive approach rather than react to problems can easily foresee & fix problematic areas in any process and can handle all situations completely & bringing closures to all next steps.
- \neg A strong motivating individual, fostering an atmosphere that encourages highly talented professionals to balance high level skill with maximum productivity.
- \neg Well-developed communication skills with reputation of unwavering accuracy, credibility and integrity.
- \neg Proven track record in team management to consistently raise efficiency levels on academic ground as well as extracurricular activities.