Mangalayatan University Online

Assignment Guidelines-
Sem-1, July'25 Batch

KINDLY READ THE GUIDELINES CAREFULLY

IMPORTANT INSTRUCTIONS

1. Submission of the Assignment is mandatory for all enrolled students and internal marks will be awarded based on the assignment submission.
2. The **Last date for Submission of Assignments is 31 Dec'25.** No assignment will be accepted after last date.
3. **Minimum Passing Marks** for Assignments is 40% of total marks (i.e. 12 marks of 30)
4. Cover Page must be filled in Capital Letters. Cover page information is compulsory to attach with the assignment file.
5. The assignment may be submitted hand written on A4 size paper / computer typed. It should be neat and clearly readable.
6. Incomplete Assignments will not be accepted.

Assignment Guidelines

1. Each assignment carries 30 marks.
2. Each question carries 6 marks.
3. Every answer is descriptive in nature and should be around 200 words each.
4. Kindly attempt any ONE question from Each of the 5 blocks. Each question carries equal marks.
5. The assignment Question have 5 Sections/Blocks. The assignment includes 2 questions from each of the 5 Blocks. Total Questions to be attempted- 5 Questions. Kindly attempt any One Question from each block. For Eg:
   Attempt- Question 1a or 1b
   Attempt- Question 2a or 2b
   Attempt- Question 3a or 3b
   Attempt- Question 4a or 4b
   Attempt- Question 5a or 5b
6. **Format**- Assignments should be handwritten / computer typed on A4 size paper. Draw neat diagrams wherever applicable.

Uploading Assignment

Assignment Upload Walkthrough is available in your LMS under announcement section

7. Only **ONE PDF** file is to be submitted for one course/subject assignment. This will be considered as your **FINAL** assignment.
8. The assignments should to be scanned and saved as <u>one PDF file for each course/subject.</u> **The PDF file size should not exceed 2GB.**
9. The scanned PDF file has to be uploaded in the Assignment Tab in your LMS portal under SUBMIT tab. Kindly refer to Assignment Upload walkthrough.
10. <u>The assignment word/hand written file name should as below.</u> Save your Assignment file as: **Your Name_ Course Code_Jul'25 Assignment** *(Eg: Raman_BCA103_ Jan'25 Assignment)*
11. To upload a file please click on the submit button.
12. The assignment file size should not exceed 2GB.