

(This form is not applicable for Interns)



**Composite Declaration Form -11**  
**(To be retained by the employer for future reference)**  
**EMPLOYEES' PROVIDENT FUND ORGANISATION**  
**Employees' Provident Fund Scheme, 1952 (Paragraph 34 & 57) &**  
**Employees' Pension Scheme, 1995 (Paragraph 24)**

**Declaration by a person taking up Employment in any Establishment on which EPF Scheme, 1952 and for EPS, 1995 is applicable)**

1	Name of Member <b>(Aadhar Name)</b>							
2	Father's Name  Spouse's Name							
3	Date of Birth (mm/dd/yyyy)							
4	Gender (Male / Female / Transgender)							
5	Marital Status? (Single/Married/Widow/Widower/Divorcee)							
6	(a) Email ID							
	(b) Mobile No <b>(Aadhar Registered)</b>							
7	<b>Present employment details:</b> Date of Joining in current establishment(mm/dd/yyyy)							
8	<b>KYC Details:</b> (attach self-attested copies of following KYC's) a) Bank Account No. & IFS Code b) AADHAR Number c) Permanent Account Number (PAN), If available							
9	Whether earlier member of the Employee's Provident Fund Scheme, 1952?							Yes / No
10	Whether earlier member of the Employee's Pension Scheme, 1995?							Yes / No
11	<b>Previous Employment details: (If yes to 9 AND/OR 10 above)- Un-exempted)</b>							
	Establishment Name & Address	Universal Account Number (UAN)	Previous PF Account Number	Date of Joining (mm/dd/yyyy)	Date of Exit from previous Employment? (mm/dd/yyyy)	Scheme Certificate No (If issued)	Pension Payment Order (PPO) (If issued)	Non-Contributory Period (NCP) Days
12	<b>Previous employment details: (if yes to 9 AND/OR 10 above)- For Exempted Trusts)</b>							
	Name & Address of the Trust	Universal Account Number (UAN)	Member EPS Account Number	Date of Joining (dd/mm/yyyy)	Date of Exit (dd/mm/yyyy)	Scheme Certificate No (If issued)	Non-Contributory Period (NCP) Days	
13	a) International Worker							Yes / No
	b) If yes, state country of origin (India/name of other country)							
	c) Passport No.							
	d) Validity of passport (dd/mm/yyyy) to (dd/mm/yyyy)							

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### **UNDERTAKING**

- 1) Certified that the particulars are true to the best of my knowledge
- 2) I authorize EPFO to use my Aadhar for verification / authentication / e-KYC purpose for service delivery.
- 3) Kindly transfer the fund and service details, if applicable, from the previous PF account as declared above to the present PF account as I am an Aadhar verified employee in my previous PF account. \*
- 4) In case of any changes in above details, the same will be intimated to the employer at the earliest.

Date:

Place:

Signature of Member

### **DECLARATION BY PRESENT EMPLOYER**

- A. The member Mr./Ms./Mrs. .... Has joined on ..... and has been allotted PF Number ..... and UAN.....
- B. In case the person was earlier not a member of EPF Scheme, 1952 and EPS, 1995:  
Please Tick the Appropriate Option:  
The KYC details of the above member in the JAN database
  - ☐ Have not been uploaded. ☐
  - ☐ Have been uploaded but not approved.
  - ☐ Have been uploaded and approved with DSC/e-Sign.
- C. In case the person was earlier a member of EPF Scheme, 1952 and EPS 1995:
  - ☐ The KYC details of the above member in the UAN database have been approved with Digital Signature Certificate and transfer request has been generated on portal.
  - ☐ Certificate and transfer request has been generated on portal.
  - ☐ The previous account of the member is not Aadhar verified, and hence physical transfer form shall be initiated.

Date:

Signate of Employer with Seal of Establishment

\* Auto transfer of previous PF account would be possible in respect of Aadhar verified employee only. Other employees are requested to file physical claim (form 13) for transfer of account from the previous establishment.