



Dear parents
Greetings of the day

To help you and your child stay organized and prepared, we are sharing the **15 DAYS** planner. Please take a moment to review it with your child. So that you can be aware of your child's class work.

Additionally, we are sending you a short video guide on how to **Login ICT account**. This video will walk you to go through with the Login process and show you how to help your child access and revise their projects.

Tool Used	Word
	Download Link:- https://microsoft-word.en.softonic.com/windows
Introduction to Word	A word processing application to create and edit letters, articles, newsletters, flyers, and any other text-based document.
Project-1	Festivals
Details	<ul style="list-style-type: none">• To Search for information on festivals of India• To record information and images of various Indian festivals 
Project-2	Encyclopedia
Details	<ul style="list-style-type: none">• To Search for information about animals on Kiddle• To create a document on Ms Word• To download animal images on Kiddle• To type information in the given format 