Email ID: pratiknayse8888@gmail.com

**Mobile**: +91 7218894265

### **OBJECTIVE**

To seek a challenging and healthy environment leading to effective use of technical skills and expanding resources in achieving goals of integrity, innovation, and togetherness.

# **SKILLS**

- Good communication and writing skills.
- Good knowledge of MS Word And Excel.
- Tally prime with GST.
- Good engagement with a colleague.
- Always ready to work.

### **ACHIEVEMENTS AND TRAINING**

• Winner of NSS Best camper award for management of work in the year 2019.

# LANGUAGE KNOWN

- Read proficiently: English, Hindi, Marathi.
- Speak proficiently: English, Hindi, Marathi.
- Write proficiently: English, Hindi, Marathi.

### **ACADEMICS CREDENTIALS**

Graduation B.COM in Banking and Finance, and Management. Pune University.	67%	2021
HSC (Commerce) Central Board of Secondary Education Jawahar Navodaya Vidyalaya, Akola	78%	
Central Board of Secondary		2018
Education	7.6 CGPA	
Jawahar Navodaya Vidyalaya, Akola		2016

# **COMPUTER KNOWLEDGE**

• Basics: Tally ERP 9, MSCIT, MS word And Excel

# PERSONAL INFORMATION

Permanent Address- Balapur Road, Bharti plot, old city, Akola, 444002 Current Address - Viman Nagar, Pune - 411014 DOB - 24 July 1999 Blood group - O+ve

I do hereby declare that the particulars of information and facts stated herein above are true, correct and complete.

**Pratik Nayse**