



ABHISHEK SINGH

Data Analyst

Experienced MIS Executive with 5 years of success in data analysis, management reporting, and system development. Proficient in Python, Excel, and Data Analytics, with a proven ability to provide valuable insights to support business decisions.

✉ anu.sing04@gmail.com

📍 MUMBAI, INDIA

🐙 github.com/ABhi1996data

☎ 8369412514

🌐 linkedin.com/in/mr-abhishek-singh-b397a41aa

WORK EXPERIENCE

MIS Executive

Jaro Education

08/2023 - Present

Mumbai, India

- I am skilled in data management, report generation, and Excel spreadsheet management.
- Proficient in Microsoft Excel, including advanced functions such as VLOOKUP, pivot tables, and macros.
- Proficient in SQL for data manipulation, retrieval, and analysis, with "hands-on experience" in writing complex queries for diverse business needs.
- Generated reports, charts, and dashboards to visualize data trends and assist decision-making.

Back Office Executive

VISTARA

11/2022 - 07/2023

Mumbai, India

- I meticulously maintained daily records using Microsoft Excel sheets and expertly prepared comprehensive reports for various departments.
- I conducted document verification processes to ensure accuracy and confidentiality.
- Managed and maintained large datasets, ensuring data accuracy, completeness, and confidentiality.

Back Office Executive

SPICEJET LTD

02/2019 - 09/2022

Mumbai, India

- Data Entry: Proficient In Entering, Updating, And Maintaining Data In Excel Spreadsheets.
- Competent In Using Basic Formulas Such As SUM, AVERAGE, MAX, And MIN For Data Analysis.
- Collaborate with other departments to understand their information needs.

EDUCATION

M.Sc. (Physics)

New Viva College of Arts, Commerce, and Science.

02/2021

Mumbai, Maharashtra

B.Sc. (Physics)

R. D. National & W. A. Science College

06/2017

Mumbai, Maharashtra

SKILLS

MS Office

Python

SQL

Logic and Analysis

Statistics and Probability

Tableau

PERSONNEL COMPETENCE

Coffee Sales Dashboard (03/2024)

- I recently tackled a fascinating project analyzing coffee sales data, and the insights gained were Sales Per Week, Sales Per Month, Sales Per Location

Pizza Sales SQL Project (04/2024)

- we calculate the percentage contribution of each pizza type to total revenue, providing insights into the relative importance of different pizza varieties and the top 3 most ordered pizza types based on revenue for each pizza category, allowing for targeted marketing strategies and menu optimization.
- We analyze the cumulative revenue generated over time to understand sales trends and patterns.

CERTIFICATES

Excel A-2-Z Course from Job Learnings

(08/2022 - Present)

Python Bootcamp Course from Job Learnings

(10/2022 - Present)

Data Science Course, (12/2023 - Present)

LANGUAGES

English

Full Professional Proficiency

Hindi

Full Professional Proficiency

Marathi

Full Professional Proficiency

INTERESTS

Technology

Reading books

Football

Cricket

Gymming