



PRATHAMESH MUKUND MOHITE

(STUDENT)

MUMBAI | 91+ 9619407084 | prathameshmohite873@email.com |

EDUCATION:

- MAHARASHTRA STATE BOARD OF SECONDARY EDUCATION MARCH 2019
CARDINAL GRACIAS HIGH SCHOOL
DISTINCTION – 80%
- MAHARASHTRA STATE BOARD OF HIGHER EDUCATION JUN 2019 – FEB 2021
D. G. RUPAREL OF SCIENCE, COMMERCE AND ARTS
DISTINCTION – 84%
- BACHELOR OF ACCOUNTING AND FINANCE JUL 2021 – APR 2024
MUMBAI UNIVERSITY
PASSED WITH DISTINCTION

PROFESSIONAL EXPERIENCE:

S. S. GHARAT AND CO. APR 2023 – PRESENT
(ASSISTANT)

- EXPERIENCE IN PREPARING AND FILING INCOME TAX RETURNS FOR INDIVIDUALS, BUSINESSES AND OTHER ENTITIES.
- EXPERIENCE IN PREPARING AND FILING GST RETURNS INCLUDING GSTR- 1, GSTR – 3B AND ANNUAL RETURNS.
- CONDUCTED FINANCIAL AUDIT INCLUDING INTERNAL AND EXTERNAL AUDIT.

SKILLS:

- PROFICIENT IN MICROSOFT EXCEL, WORD AND POWERPOINT.
- STRONG COMMUNICATION IN ENGLISH, HINDI AND MARATHI.
- ATTENTION IN DETAIL AND ACCURACY.

COURSES:

- ADVANCED EXCEL
 - TALLY 9 AND ERP 9
 - MSCIT
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