AMISHA PARMAR

Motivated and enthusiastic recent post graduate with a Masters in Banking and Finance seeking an entry-level position. Eager to leverage academic background, internship experiences, and passion to contribute effectively to a dynamic team and pursue professional growth opportunities.



CONTACT

🔽 amishaparmar916@gmail.com

+91-7506896113

Mumbai, Maharashtra

SKILLS

Microsoft Excel Microsoft Power Point Microsoft Word

Tally

Operating Systems

Windows

MacOS

Languages

English Hindi Gujrati Marathi



CERTIFICATES

- Microsoft Excel
- Tally Prime Course

WORK HISTORY

Apr'23 - Sep'23

Corp Solutions Services Pvt. Ltd.
 Mumbai

Account Executive

Bank Reconciliation of Cash
Bank Reconciliation of Cheque

Distributing exception report to the concerned depart.

EDUCATION

= 2022-2024

▼ KES Shroff College, Mumbai Pursuing

Master Of commerce

2019-2022

Bachelor Of commerce

2018 - 2019

Durgadevi Saraf College, Mumbai65%

Higher Secondary

苗 2016 - 2017

♦ Sheth DM High School, BORIVALI 65%

Secondary

GENERAL SKILLS

Advanced Microsoft Excel Tally Time management

effective communication Task Management Accounting Finance

A DAY OF MY LIFE

