

RESUME

Mr. Chaitanya Tekade

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PROFESSIONAL SUMMERY

- 1.8 + Year of experience in Lean Quality Solutions, Pune as Desktop Support Engineer.
 - Responsible for Technical Support, including identifying and resolving Daily basic technical issues occurring in Laptop, Desktop, Printer, Windows & LAN and Wi-Fi Network.
 - Good hands-on experience Backup& Restore of Mails, Profiles in Mailing Client MS Outlook.
 - Support Software, Application related issue of In-house & Outstation User via Remote Desktop Tool.
 - Comfortable to work in different shifts and 24/7 environment.
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Work Experience

- Company: Lean Quality Solutions (I) Pvt. Ltd (Payroll: Evision Technolab Pvt Ltd)
 - Designation: Desktop Support Engineer
 - Duration: 14th October 2022 to till now
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Job Responsibility:

- Provide support to 250+ users on windows platform.
 - Installation, Configuration and Administration of Windows7 / Windows 8 and windows 10.
 - Troubleshoot problems All Model Desktop & Laptop Hardware and OS Configuring of Driver & Devices.
 - Configuration New user PC & Profile, IP Address and LAN.
 - Troubleshooting, installing and configuring Mail Clients like MS-Outlook and Troubleshooting mail problem.
 - Solve internet related problem Configuration Basic TCP/IP Setting.
 - User account creation, User account deletion and modifying Users assigning permissions.
 - Remote management through Team Viewer, & Remote Desktop to solve Windows and Software issue.
 - installation, configuration and maintenance of Network Printers.
 - Install and upgrade hardware and software components.
 - Take care of all the internal office software's support.
 - Provide technical support to Remote users.
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Educational Background:

Name of Exam	University/Board	Name of Institution	Year	Percentage / SGPA
B.E. (Electrical)	SGBAU, Amaravati	P R Pote (Patil) COE, Amaravati	2013-17	62.13% / 7.74
H.S.C.	Amaravati Board	Shri Shivaji Science, Amaravati	2012-13	72%
S.S.C	Amaravati Board	SGRVS, Amaravati	2010-11	90%

Personal Details

- **Date Of Birth** 28 May 1996
- **Address** Arjun Nagar Amravati (444602)
- **Nationality** Indian
- **Gender** Male
- **Marital Status** Single
- **Languages Known** English, Hindi, and Marathi
- **Hobbies** Playing Badminton, Watching Cricket

Declaration

The above-mentioned information is true to the best of my knowledge, and I will be responsible for the same.