

# ARJUN PRADEEP SACHDEV

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## CAREER OBJECTIVES

I am looking forward to a working environment that is mentally stimulating and provides opportunities to utilize my skills and to have a successful career in desktop support and system Admin with latest technologies and challenging tasks.

## PROFESSIONAL WORK EXPERIENCES

Business Owner: Unique Computer Solutions Karad 5 January 2017 TO February 2020

I am experienced in computer repairing and networking I provide services as given below to school's & college's photo studio's and in many more office's.

- Installation & Resolving windows OS and hardware related issues.
- Configure network printers and scanner in the network
- Configure and resolving issue MS office 2016.
- All laptop install OS, proper driver find and install, basic repairing.
- Resolving Network Problem and troubleshooting of LAN Connectivity and internet issue.
- Standard and basic software installation and support.
- Tally installation.
- Providing Support on over the Phone as well as Remote Control Software.
- Format and Install windows OS and support.
- Manage and support N-computing L-300 devices.
- Setup desktop computers and peripherals and test network connections.

## CORPORATE EXPERIENCES

Working through Cybaem-Tech at Praj Industries Pune as IT Technical Support Engineer from 3<sup>rd</sup> October 2022

- Ticket Creating tool to solve user problems.
- AD manager to manage user login & passwords
- Outlook Troubleshooting
- MS-Office 365 install and licensing
- Domain network Sharing
- Network Printer and Scanner Configuration
- VPN Configuration
- Also, some internal software troubleshooting

## Working through Quess Corp Ltd. From 16<sup>th</sup> June 2023 at ACG Associated Capsules Pvt.Ltd

- Asset handover and configuration Laptop Desktop Printer
- Zebra Printers installation & configuration.
- SAP Installation
- Thunderbird Installation & configuration & profile backup (Alternative for Outlook)
- Server Backup in tape full backup & Incremental
- OWA Enabling to clean mailbox when its full (Used in case of thunderbird)
- Daily Inventory maintaining in excel.
- Reporting to manager about daily tasks.
- Faced temp Profile issue in domain and resolved it.

## PROFESSIONAL SKILLS

- ❖ Computer & Laptop Repairing
- ❖ Wired and Wireless Networking (LAN and WAN)
- ❖ Data Recovery
- ❖ File Sharing Via Lan/Wan
- ❖ Printer Sharing
- ❖ OS Installation & Troubleshooting
- ❖ Wi-Fi Modem (Router) Configuration
- ❖ Remote Support/Monitoring by using, Remote Desktop Connection

## CORE COMPETENCIES

- ✓ Target oriented
- ✓ Quick learner
- ✓ Problem solving capabilities and ability to respond positively to varied situations
- ✓ Proficient in coordinating with people
- ✓ Hardworking
- ✓ Good communication skills
- ✓ Teamwork
- ✓ Punctual

## ACADEMIC QUALIFICATIONS

- B.com - **56.83%** Sadguru Gadage Maharaj College Karad (YCMOU)
- Hardware & Networking Certified Professional - **A Grade** | First Step InfoTech (Datapro) Karad
- Configuring Routers and Switches - **A Grade** | First Step InfoTech (Datapro) Karad
- Cyber Security (basic ethical hacking) - **A Grade** | First Step InfoTech (Datapro) Karad
- MS-CIT – **91 Marks** | Sunbeam Infocom PVT.LTD Karad
- Microsoft Azure Administrator AZ-104 – **Passed** | Ethan's-tech Baner Pune

## LANGUAGES I KNOW

- |           |           |
|-----------|-----------|
| 1 English | 3. Hindi  |
| 2 Marath  | 4. Sindhi |

## OTHER INTERESTS | HOBBIES

- Internet surfing
- Listening to music
- Driving
- Learning more about computer & upgrading my skills
- Gaming
- Travelling

## PERSONAL DETAILS

- Date Of birth : 9<sup>th</sup> February,1995
- Gender : Male
- Marital Status : Unmarried
- Current Location : Karad, Maharashtra

I hereby declare that all the information furnished above is true to the best of my knowledge.

Place - Karad

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Arjun Pradeep Sachdev