

# SHAILESH SANTOSH TEMKAR

## SAP Certified Application Associate

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## Summary

To Have a successful career enrichment opportunities in your organization that will allow me to give my best by using and improving my skills and accumulate knowledge from the job. Thus achieving goals and contributing towards the growth and prosperity of the organization

## Skills

- MSCIT certified (MS word, Excel and Power point)
- Tally
- Typing speed 25 & 30 w.p.m

## Experience

### Icici Bank Pvt Ltd

07/2022 - 05/2024

#### Senior Associate

- Responsible for smooth processing / Authorization of Mortgage Home Loan Sanction related activities.
- Verification of Various Customer KYC documents Income Document as Per Login Checklist requirement.
- Co-ordinate with process level resolve queries.
- Work as temporary staff for **I Process** contract system
- Successfully achieved performance by implementing new agile methodologies and tools.

### Wipro Pvt Ltd

07/2021 - 02/2022

#### Senior Associate

- Responsible for smooth processing / Authorization of medical billing claim related activities.
- Verification of various documents KYC documents as per Legal requirement
- Checking status of cases and coordinate with Team leader
- Work as temporary staff for 6 month **SPS consulting** contract system
- Successfully achieved performance by implementing new agile methodologies and tools.

## Education

### Mumbai University

B.COM 2018 - 2020

### Maharashtra State Board Of India

HSC 2014 - 2015

### Maharashtra State Board Of India

SSC 2012 - 2013

## Courses & Certificates

- SAP Certified Application Associate - Financial Accounting with SAP ERP 6.0 EhP7 **ISSUED JUL 2023**
- TALLY ERP 9

## Interests & Hobbies

Playing computer game & cricket & bike riding