Bijlesh kumar saroj

Career Objective

Intend to build career with leading corporate of hi-tech environment with committed & dedicated people, which helps to explore myself for the growth of organization.

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📅 DOB - 10 JULY 1997

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House no 0179/017,
Talavali Gaon, Ghansoli, NAVI
MUMBAI -400701, India

EDUCATION

BSC IT
Oriental college commerce and technology, Sanpada
11/2017 - 11/2020,   Graduated with 7.55 CGPA

HSC
Arya gurukul international college, Airoli
/2015 - 05/2016,   47.54%

SSC
Sharda vidya mandir, Airoli
06/2013 - 06/2014,   52.80%

WORK EXPERIENCE

PERSONAL SKILLS
- ❖ Team Work
- ❖ Active Listening
- ❖ Problem Solving
- ❖ Punctuality

Progressive Infotech Pvt. Ltd. - Service Engineer (Jul-2022 to Sep-2024)

- Managing end user support of PAN India.
- Responsible to Monitor Daily/Monthly Health check & updates of AD, DNS, Print, File, Web, Database, and Application Servers running on Windows Server OS platforms 2012-2022, Telephone Switching equipment, Printer Manage
- Azure AD Server and SSO
- Cloud Mail ID Migration to Office 365, Cloud Mail ID Created with minimum Storage.
- Exchange Server, Sharepoint, eDiscovery, Implement and Manage security features to protect Office 365
- Responsible for continuation of Email Services, Secured Shared drive services, VPN services for all India Users
- IP Phone Configuration (VOIP)
- File Server, Email Server, Blocking Mails When Required.
- Switches upgradation and Manage.
- IPAD Configuration in MDM and Responsibilities: Remote Support, Device Monitoring, Security Management, Updates and Maintenance and around of Pan India
- MDM services management VMware
- Firewalls Rules implement
- Antivirus and Patches updated
- Call Logs With Vendors.
- Ticketing Monitor and ticket raise through Chat Boat AI Tools.

CERTIFICATION
- ❖ AWS
- ❖ ISC2 Cyber Security Training 1 month

Thyrocare Pvt Ltd.   (IT Executive) Start from September 2024

- Team Lead and Provided Pan india Support
- Server Manage and upgradation timely patches update.
- Devices Configure in ScaleFusion and MDM
- Office 365 and Gsuit License upgrade as per Organization requirement.
- Exchange Server, SharePoint, OneDrive, Compliance, Security
- Network Switches Configuration from Vendors
- IT Assets Monitor in Snipe IT and Monthly bases report provided to Manager
- Compliance updated monthly bases and monitor through (**ManageEngine**)
- ISP Monitor around 85 pan India, if any down call logs with service provider

INTERESTS
- ❖ Gaming
- ❖ Cricket
- ❖ Bike Riding
- ❖ Cooking

PROJECT

- Online Book Selling Web Site (2019-2020)
- Technology Used: Visual Studio, HTML, CSS, .NET Framework, C#, MySQL
- New Domain Controller Set up for Eris Mumbai, Year 2023
- New Office Readiness for Eris Mumbai (VC, Telephone, Network), Year 2022, (1 Month)

TECHNICAL SKILLS

- **System Administration –** Active Directory, DNS, WEB Server, Office 365, Firewall, Network, Endpoint Security, Azure servers, VPN Connection, System Backup, AWS IAM, Compliance
- **Hardware:** Laptop, Desktop, MacBook, iPad, Server, Cisco Network Devices, Firewall, Cisco Ip Phone, Cisco Telepresence, Wireless Presentation Device Operating Systems: Windows 2010, Windows Server 2012 to 2022, MacOS, IOS,
- Switches/AP and Server installation
- **Applications:** Office 2016, Office 365, Exchange Server, Sharepoint Azure AD, Cisco Softphone, Cisco & RSA VPN, Active Directory, Visual Studio, Automation, Wave Application, kaspersky antivirus, Crowdstrike.
- Data Security and Backup Applications: Encryption Software like Safeguard & Bit locker, One drive and Druva in sync backup solution, PCMover for Data Transfer

ACHIEVEMENT

- **Hats Off Award:** Creating Link of LMS in App Format and Deploy 1000 users IPAD **(Client Side)**
- **Hats Off Award:** Lost IPAD Recover by MDM Base with live tracking details and provided to user and he gets IPAD. **(Client Side)**

LANGUAGES

Hindi
Marathi
English