

Joshna Patel

Senior Technical Recruiter, End to end IT Recruitment, RPO, Team Lead, Stakeholder Management, Key Account Management, Delivery Management.

Senior Technical Recruiter with 5.5 years of experience fulfilling organizations IT staffing requirements. High knowledge in Stakeholder Management, Key Account Management, Sourcing Techniques and Recruitment Strategy. Aiming to use my dynamic communication and organizations skills to achieve HR initiatives.

RECRUITED SKILLS

Backend: Java, Python, .Net, PHP, SFDC

Frontend: Angular, React, HTML, CSS, JavaScript, jQuery, Ajax

Database: MongoDB, MySQL, PostgreSQL, Oracle, Cassandra etc.

Clouds: AWS, Azure, GCP.

Testing: Manual testing, Automation testing, Performance Testing

Data Scientist, Big data, Technical Support L1/L2 /L3, Business Analyst, etc.

EXPERIENCE

Working with Blenheim Chalcot India as Specialist, Talent Acquisition from Mar, 2024 till date

- End to End Recruitment Process
- Communicating with hiring managers to identify future job openings.
- Screening applicants for competency with the job requirements.
- Developing strategies for maintaining a positive perception among stakeholders.
- Interview job applicants as part of the screening process to get information on their work history, job skills, education, and inform them of the position's duties and responsibilities, compensation, benefits and working conditions
- Arranging telephone, video, or in-person interviews.
- Presenting the resumes of the most suitable candidates to the hiring manager.
- Offering job positions and completing the relevant paperwork.
- Keeping track of all applicants as well as keeping applicants informed on the application process.

Worked with Mindgate Solution (3rd Party Contract) as Sr. IT Recruiter from Sept, 2023 to Mar, 2024.

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SKILLS

- Quick Learner
- Problem Solver
- Strategic Thinker
- Good Team Player
- Leadership
- Flexible Approach

LANGUAGES

- English
- Hindi

EDUCATION

Bachelor of Management Studies (Specialized in HR)
Mumbai University
JUNE 2015-APRIL 2018.

Date of Birth

18th December, 1996

Contact

9987749618

joshna.patel66@gmail.com

Ghatkopar West,
Mumbai 400086

Worked with Publicis Sapient - Digitas as Assistant Manager

(Talent Acquisition on RPO) from 2021 to July, 2023.

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Worked with hCapital Business Consulting Firm as IT Recruitment Consultant From Dec, 2018 to Jan, 2021.

- End to End Recruitment Process
- Coordinate with hiring managers to identify staffing needs.
- Determine selection criteria.
- Source potential candidates through portals
- Coordinate with the panels and schedule interviews.
- Get offer approvals for the selected candidates.
- Keep selected candidates engaged to avoid applicant drop-offs.

Achievements: Got salary Appraisal in 3 months as appreciation from CEO for the outstanding performance in hCapital.

Successfully placed candidates for Dot net Developer, UI Developer, My SQL DBA, Manual Tester, Automation tester, PHP Developer, Python Developer, Data Scientist, Data Analyst, SFDC developer, Java Developer, iOS & Android Developer, Ms Dynamics, SharePoint developer, SFDC, Oracle DBA, SAP Basis, SAP SD. Network security engineer (CCNA).

Declaration:- I hereby declare that above mentioned details are correct and complete to the best of my knowledge.