

# Kapil Mehra



## Accountant

Address

Chandigarh  
India

Phone

8449420924

Email

mehrakapil146@gmail.com

### 01 OBJECTIVES

Seeking an entry level position as an Accountant where I can leverage my academic background in Finance and Accounting, along with my strong analytical skills, to contribute effectively to the organization's financial processes and objectives.

### 02 EDUCATION

Aug 2019 — Aug 2022

Kumaun University

B.com

Rānikhet

### 03 SKILLS

Time Management

Fast Learner

Adaptability

Microsoft Office Word

Microsoft PowerPoint

Communication Skills

Computer Skills

Microsoft Excel

### 04 LANGUAGES

hindi

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english

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### 05 PROFESSIONAL QUALIFICATIONS

Certified Industrialist Accountant Plus at Institute of  
Computer Accountants

TALLY at Institute of Computer Accountants

SAP at Institute of Computer Accountants

Advance Excel at Institute of Computer  
Accountants