

Office of Public Trustee/Official Receiver

Telephone No. +592-226-4946/+592-231-7388



Things needed to Process Funeral Payment

- ☐ Death Registration
- ☐ Quotation from Parlor
- ☐ Form of Identification for deceased and declarant (person who died & person making the request)
- ☐ Bank Statement/Bank Book/Account No. Etc
- ☐ Copy of Birth Certificates for the siblings

Assets/Items owned by the deceased

- ☐ Bank Statement/Bank Book/Account No. Etc

Fees

- ☐ Admin Expense \$4,000.00 (Declaration, Oath Leading to Grant , Assets and Liabilities, Supplementary affidavit)
- ☐ Public Trustee Fee (8% of the first \$10,000.00 and 5% of the remainder) if estate has liquid asset/cash

How did you become aware of the Office of the Public Trustee?

- a. Social Media pages: **FB** ☐ **Instagram** ☐ **WhatsApp** ☐
- b. Radio ☐ c. Television ☐ d. Bank ☐ e. Funeral Home ☐
- Other (Please State) _____

Notes: