



SPORTS AND SCOUT FEDERATION SSF

S.No. (001)SSF/P&P/2020/Advt./

Dated: 01 March 2020

Vacancy Notice

ADVERTISEMENT NO.001/2020

IMPORTANT NOTE:- Only online applications will be accepted. Applications received through any other mode shall be summarily rejected

The opening date, closing date of application and post-wise break-up of vacancies are as under:-

Opening Date of Application:-05/03/2020

Closing Date of Application:-06/04/2020

Online Applications are invited for recruitment to the following post under Sports and Scout Federation SSF Haryana:-

S No.	Post Code	Name of the Post	Name of Deptt.	Group	Grade Pay	Vacancy					
						EWS	UR	OBC	SC	Total	PH
1	101	Assistant Yoga Instructor	Physical Deptt	D	2000 (Pre-revised)	-	55	10	05	70	-
2	102	Assistant Self Defense Instructor	Physical Deptt	D	2000 (Pre-revised)	-	40	07	03	50	-
3	103	Yoga Instructor	Physical Deptt	C	2400 (Pre-revised)	01	60	15	05	80	01
4	104	Self Defense Instructor	Physical Deptt	C	2400 (Pre-revised)	01	50	12	08	70	-

The details of the qualification, age limit, fee etc. are available on the website <http://ssfederation.com> Candidates must apply online through the website <http://ssfederation.com> .

The closing date for submission of online application is up to 06/04/2020 after which the link will be disabled. Applications received through any other mode would not be accepted and summarily rejected.

Sd/-
Gen. Secretary
(P&P)
SSF

The details regarding name of the post(D)&(C) post code, number of vacancies, educational qualification experience required, pay scale, age limit etc. as per the Recruitment Rules provided by the user department are as under:-

S.No.01	001/SSF/2019/D-CODE NO.101			Dt. 01/03/2020
Post Code:-	101	Name of the post:-	Assistant Yoga Instructor	
			Physical Department	
Number of Vacancies:-		(Total-70)- (UR-55, OBC-10, SC-05.		
Educational Qualification:-		Essential:-	1. Senior Secondary (or its equivalent) with at least 45% marks from a recognized Board. OR 2. Senior Secondary (or its equivalent) with at least 50% marks from a recognized Board. OR Bachelor in Physical Education Teacher with at least 60% marks from a Recognized Institute/University. Note:- Relaxation up to 5% in the qualifying marks (in Academic qualification) shall be allowed to the candidates belonging to reserved categories such as SC/ST/OBC/PH.	
		Desirable:- -	Nil	
Experience:-		Essential:-	Nil.	
		Desirable:- -	Nil.	
Pay Scale:-		5200-20200 + Grade Pay 2000 Group: ‘D’		
Age Limit:-		Not exceeding 40 years, Age Relaxation will be given as per the table regarding age relaxation given below at para 6. Guest/Contract teachers (only those who have not availed age relaxation in previous recruitments):- The contractual employees working against teaching posts will be eligible for one time relaxation in upper age limit up to maximum period of five years. The quantum of age relaxation will be subject to number of years spent in the department on contract basis provided, they have worked for at least 180 days in a particular academic year.		

S.No.02	001/SSF/2019/D-CODE NO.102			Dt. 01/03/2020
Post Code:-	102	Name of the post:-	Assistant Self Defense Instructor	
			Physical Department	
Number of Vacancies:-		(Total-50)- (UR-40, OBC-07, SC-03.		
Educational Qualification:- 				

S.No.03	001/SSF/2020/C-CODE NO.103			Dt. 01/03/2020
Post Code:-	103	Name of the post:-	Yoga Instructor	
			Physical Department	
Number of Vacancies:-		(Total-82)- (UR-60, OBC-15,SC-05,EWS-01 including PH- 01)		
Educational Qualification:-	Essential:-	1. Graduate (or its equivalent) with at least 45% marks from a recognized University. OR 1- Years Diploma in Sports Coaching Teacher with at least 60% marks from Recognized by The Ministry of Youth Affairs and Sports. Note:- Relaxation up to 5% in the qualifying marks (in Academic qualification) shall be allowed to the candidates belonging to reserved Categories such as SC/ST/OBC/PH.		
	Desirable:-	Nil		
Experience:-	Essential:-	Nil.		
	Desirable:-	Nil.		
Pay Scale:-		5200-20200 + Grade Pay 2400 Group: ‘C’		
Age Limit:-		Not exceeding 40 years, Age Relaxation will be given as per the table regarding age Relaxation given below at Para 6.		
This post is identified suitable for PH (HH & OH) candidate as per requisition of user department.				

S.No.04	001/SSF/2020/C-CODE NO.104			Dt. 01/03/2020
Post Code:-	104	Name of the post:-	Self Defense Instructor	
			Physical Department	
Number of Vacancies:-		(Total-71)- (UR-50, OBC-12,SC-08,EWS-01.		
Educational Qualification:-	Essential:-	2. Graduate (or its equivalent) with at least 45% marks from a recognized University. OR 1- Years Diploma in Sports Coaching Teacher with at least 60% marks from Recognized by The Ministry of Youth Affairs and Sports. Note:- Relaxation up to 5% in the qualifying marks (in Academic qualification) shall be allowed to the candidates belonging to reserved Categories such as SC/ST/OBC/PH.		
	Desirable:-	Nil		
Experience:-	If Essential:-	In case of B.Ped/M.Ped/ 1 Year Diploma- two years experience in Govt. School/University.		
	Desirable:-	Nil.		
Pay Scale:-		5200-20200 + Grade Pay 2400 Group: ‘C’		
Age Limit:-		Not exceeding 40 years, Age Relaxation will be given as per the table regarding age Relaxation given below at Para 6.		
This post is identified suitable for PH (HH & OH) candidate as per requisition of user department.				

NOTE :

1. The candidates must apply **Online** only. **No other mode of application** shall be accepted.
2. The candidates must read the **INSTRUCTIONS FOR APPLYING ONLINE** carefully, which are available on the website of the Board, before filling up Online Application Form for the post(s) concerned.
3. Benefit of reservation for various categories i.e. SC/ST/OBC etc. shall be given as per the policy of Govt. of Haryana.
4. The successful candidates will be required to upload legible Self attested copies of the documents, Admit Card containing signature of Invigilator (used in examination) along with the hard copy of printout of online application form in OARS at the time of verification of documents (any information contained in the attached certificates shall not be considered unless it is claimed in the application form).
5. The centers for holding the examination will be in Haryana and online SSF App Exam system through digitalize pattern.
6. The candidates must carry **in original Aadhaar Card/ any Govt. issued Photo Identity proof** to the examination centre in case of select centre offline exam module, failing which they shall not be allowed to appear for the examination.

1. EXAMINATION FEES AND MODE OF PAYMENT: □ 1000/- (One Thousand only)

- a) **Ex-servicemen who have already secured employment in civil side under Central Government on regular basis after availing of the benefits of reservation given to ex- servicemen for their re-employment are NOT eligible for fee concession.**
- b) The candidates submitting their application online should pay the requisite fees any kind of online payment.
- c) Fee once paid will not be refunded under any circumstances.

MODE OF SELECTION: The selection shall be made through **One Tier (T)/Two Tier (T)** examination scheme.

*** Examination Scheme :**

SSF will conduct Examination for the post codes as per examination scheme given in **Annexure-I**. However, SSF reserves the right to change/amend the examination scheme, if so required, any time before the examination.

Note:

- (i) The Examination questions will be bilingual (Hindi & English) except for the Language papers which would be in the language concerned through SSF App and Offline Exam only.
- (ii) There is no provision of re-evaluation/re-checking of Answer Sheets/Answer Scripts in respect of the examinations conducted by SSF.
- (iii) The SSF reserves the right to cancel/withdraw any question/questions from the Test.
- (iv) The Board has fixed the minimum qualifying marks for different categories (UR/SC/ST/OBC/PH/EXSM) in order to achieve qualitative selection and to recruit the best talent available and the same is available on the website of the Board, however, cutoff marks for selection in different categories may go higher depending upon the marks obtained by the candidates and number of vacancies.
- (v) The Board makes provisional selection of the candidates on the basis of information provided in the application and documents/certificates provided by the candidate at the time of submission of document and recommends the same to the indenting/user department. Further the Appointing Authority i.e. the indenting/user department verifies and satisfies itself about the authenticity of documents/certificates and eligibility as per the Recruitment Rules before finally appointing the candidate(s).

Therefore, the provisional selection of a candidate does not confer upon him/her any right of appointment unless the Appointing Authority is satisfied, after such inquiry as may be considered necessary, that the candidate is suitable in all respects for appointment to the post.

- (vi) If there are two or more candidates in the same category having equal marks in the examination, the candidate securing more marks in the subject specific section will be placed higher. In case where the marks in subject specific section are also equal, the candidate older in age will get preference. In case of further tie, candidate whose first name comes in Alphabetical order (in English) will be placed higher in merit.
- (vii) **The Board may shortlist the candidates for written examination on the basis of marks in qualifying exam (as per essential qualification given in RRs) in case there are a large number of candidates.**

5. SYLLABUS: (for One & Two Tier Examination Schemes)

□□One Tier (G/T) Examination:-

Section-A:

(A) General Awareness: Questions are designed to test the candidate's general awareness around him/her and its application to society. Questions are also designed to test his/her knowledge of current events and of such matters of everyday observation and experience in their scientific aspect as may be expected of an educated person. The test will also include questions relating to India and its neighboring countries especially pertaining to History, Culture, Geography, Indian Economy, General Polity, Indian Constitution, Scientific Research. These questions will be such that they do not require a special study of any discipline.

(B) Quantitative Aptitude: Number Systems: Computation of Whole Number, Decimal and fractions, Relationship between numbers. Fundamental arithmetical operations: Percentages, Ratio and Proportion, Square roots, Averages, Interest (Simple and Compound), Profit and Loss, Discount, Partnership Business, Mixture and Alligation, Time and distance, Time and work. Algebra: Basic algebraic identities of School Algebra and Elementary surds (simple problems) and Graphs of Linear Equations. Geometry: Familiarity with elementary geometric figures and facts: Triangle and its various kinds of centres, Congruence and similarity of triangles, Circle and its chords, tangents, angles subtended by chords of a circle, common tangents to two or more circles. Mensuration: Triangle, Quadrilaterals, Regular Polygons, Circle, Right Prism, Right Circular Cone, Right Circular Cylinder, Sphere, Hemispheres, Rectangular Parallelepiped, Regular Right Pyramid with triangular or square Base. Trigonometry: Trigonometry, Trigonometric ratios, Complementary angles, Height and distances (simple problems only). Statistical Charts: Use of Tables and Graphs: Histogram, Frequency polygon, Bar-diagram, Pie-chart.

(C) General Intelligence: It would include questions of both verbal and non-verbal type. The test will include questions on Semantic Analogy, Symbolic operations, Symbolic/ Number Analogy, Trends, Figural Analogy, Space Orientation, Semantic Classification, Venn Diagrams, Symbolic Number Classification, Drawing inferences, Figural Classification, Punched hole/ pattern-folding & unfolding, Semantic Series, Figural Pattern-folding and completion, Number Series, Embedded figures, Figural Series, Critical Thinking, Problem Solving, Emotional Intelligence, Word Building, Social Intelligence, Coding and de-coding.

(D) English Language: Spot the Error, Fill in the Blanks, Synonyms/ Homonyms, Antonyms, Spellings/ Detecting mis-spelt words, Idioms & Phrases, One word substitution, Improvement of Sentences, Active/Passive Voice of Verbs, Conversion into Direct/ Indirect narration, Shuffling of Sentence parts, Shuffling of Sentences in a passage, Cloze Passage,

(E) Yoga and Self Defense based question.

Male Candidates:

Age	Race 1000 Mts.	Long Jump	High
Jump Upto 40 Years	05 Minutes	12	3.5"

Female Candidates:

Age	Race 800 Mts.	Long Jump	High
Jump Upto 40 Years	05 Minute	9 feet	3 feet

Note: Relaxation for reserved categories are provide on this official notifications.

The candidates applying for the SSF Instructors examination should ensure that they fulfill all the eligibility condition for admission to the examination. The admission is purely provisional and will be based on the subject to their satisfying the prescribed eligibility conditions. The candidature can be cancelled even after the clearance in the examination if found any violation with the certificates. Due to which the candidates are advised to read thoroughly at the above mentioned eligibility criteria, before applying for SSF Instructors exam.

□□ Two Tier Examination Schemes:

- I. Syllabus of TIER-I Exam will be same as of One Tier exam.
 Syllabus of TIER-II Interview : A. Part-I (MCQ/Objective type) (i)
 Post/qualification specific subject related questions: Objective Type
 Multiple Choice Questions on the subject concerned as per the qualification
 prescribed in the Recruitment Rules for the post.

6. ELIGIBILITY CRITERIA:

- (i) The candidate must be a citizen of India.
- (ii) The educational qualification, age, experience etc. as stipulated in advertisement shall be determined as on the closing date of submission of application.

7. RESERVATION BENEFITS:

- (i) Reservation benefits will be available to the SC/ST/OBC/Physically Handicapped & other special category candidates in accordance with the instructions / orders / circulars issued from time to time by the Govt. of Haryana.
- (ii) Candidates who wish to be considered against reserved vacancies and /or to seek age relaxation, **must be in possession of relevant certificates (SC/ST/EWS/OBC/Non Creamy layer/PH/Educational/Experience etc.) issued by the competent/notified authority (in prescribed format) on or before the cutoff date (closing date of advertisement)** otherwise their claim for any category will not be entertained and their applications will be considered against Un-reserved (UR) category vacancies, if eligible otherwise. **The candidate has to select that particular category when applying online for the post. No request for change of category will be entertained at any later stage.**
- (iii) Only OBC (Haryana) candidates will be given the benefit of reservation/age relaxation under OBC category. **OBC (Outside) candidates will be treated as Unreserved candidate and they must apply under UR category.** The OBC candidates must be in possession of non-Creamy layer certificate, along with his/her caste certificate.
- (iv) **Only following two types of certificates will be accepted as valid certificates for grant of benefit of reservation to OBCs:-**
 - (A) **OBC certificate (Haryana) issued by the Revenue Department of GNCT or Haryana, on the basis of a old certificate issued to any member of individual's family from GNCT or Haryana.**
 - (B) **OBC certificate issued by a competent authority outside Haryana to a person belonging to a community duly notified as OBC by GNCT or Haryana. This certificate should have mandatorily been issued on the basis of OBC certificate issued by Govt. of Haryana to a family member of the concerned person who had been residing in Haryana before 08/09/1993.**

- (v) A Candidate belonging to SC/ST/OBC who is selected on the same standard as applied to general category candidates and who appears in the general merit list is treated as own merit candidate. Such candidate is adjusted against unreserved point of the reservation roster. Only such SC/ST/OBC candidates who are selected on the same standard as applied to general candidates shall not be adjusted against reserved vacancies. In other words, when a relaxed standard is applied in selecting an SC/ST/OBC candidate, for example in the age limit, experience, qualification, permitted number of chances in written examination, extended zone of consideration larger than what is provided for general category candidates, etc., the SC/ST/OBC candidates are to be counted against reserved vacancies. Such candidates would be deemed to be unavailable for consideration against unreserved vacancies.

8. AGE RELAXATION:

S.NO.	CATEGORIES	EXTENT OF AGE CONCESSION
1.	SC/ST	05 years
2.	OBC	03 years
3.	PH	5 years
4.	PH + SC/ST	8 years
5.	PH + OBC	7 years
6.	Departmental candidate with at least three years continuous service in Govt. of Haryana.	Up to 05 years for Group 'D' posts (which are in the same line or allied cadres and where a relationship could be established that the service already rendered in a particular post will be useful for the efficient discharge of the duties of post.) Up to 40 years of age (45 years for SC/ST, 43 years for OBC) for Group 'C' post (which are in the same line or allied cadres).
7.	Guest/ Contract Teachers (only for those who have not availed the age relaxation in previous recruitments)	The contractual employees working against teaching posts will be eligible for one time relaxation in upper age limit up to maximum period of five years. The quantum of age relaxation will be subject to number of years spent in the department on contract basis provided, they have worked for at least 180 days in a particular academic year.
8.	Ex-Servicemen Group C & B (Non-Gazetted)	Period of Military service plus 3 years
9.	Kashmiri Migrant	relaxation in the upper age limit of five years shall be admissible to all persons who had ordinarily been domiciled in the State of Jammu and Kashmir during the period from the 1 st day of January, 1950 to the 31 st day of December, 1989;

(Note:- This will be regulated as per DOPT Guidelines.)

- (i) An Ex-serviceman who has already secured employment under the Central Government/Haryana Govt. or its autonomous/local bodies in Group C and D will be permitted the benefit of age relaxation as prescribed for ex-servicemen for securing another employment in higher grade or cadre in Group C and D. However, such candidate will not be eligible for benefit of reservation.
- (ii) In case of physically handicapped/person with disability, relaxation in age-limit shall be applicable irrespective of the fact whether post is reserved or not, provided the post is identified suitable for persons with disabilities.
- (iii) If a person with disability is entitled to age concession by virtue of being a Central Government employee, concession to him/her will be admissible either as a 'person with disability' or as a 'Central Government employee' whichever may be more beneficial to him/her.

9. GENERAL INSTRUCTIONS FOR CANDIDATES

- (i) The vacancies advertised are provisional and liable to vary. In case the vacancy position is reduced to any number or even nil by the user department, Board is not liable to compensate the applicant for any consequential damage/ loss. The vacancies in equivalent/ comparable posts can also be filled through this advertisement.
- (ii) The Board reserves the right to reject the candidature of any ineligible candidate at any stage of recruitment.
- (iii) The Board reserves the right to cancel a part of or entire process of examination or a part of it due to administrative reason(s) and in case of unfair means, cheating or other irregularities/malpractice noticed by the Board. The Board also reserves the right to cancel or set up a new examination centre and divert the candidates to appear at that examination centre if required .
- (iv) The Board reserves the right to cancel any centre of exam and ask the candidates of that centre to appear at another centre. The Board also reserves the right to direct candidates of any centre to some other centre to take the Exam. No request for change in date, time and centre of exam will be accepted under any circumstances.
- (v) The Board reserves the right to change or make amendment in the examination scheme, given in Annexure-I, any time before the examination, if so required.
- (vi) The candidature of the candidate to the written Examination is entirely provisional and subject to the outcome of any direction/ decision/ order/ pronouncement of any Court of Law and mere issue of Admit Card or appearance at Examination does not entitle him/her to any claim for the post.
- (vii) The SSF reserves the right to cancel or modify the advertisement or part of it at any stage. The number of vacancies is provisional and subject to change (increase or decrease).
- (viii) Abbreviations used are denoted as under:
- (ix) UR-Unreserved (General), SC- Scheduled Caste, ST- Scheduled Tribe, OBC- Other Backward Classes, PH-Physically Handicapped, OH-Orthopedically Handicapped, HH- Hearing Handicapped, BL- Both Leg, OA- One Arm, OL- One Leg, OAL- One Arm & One Leg.
- (x) The educational qualification, age, experience and other eligibility conditions against the post shall be determined as on the closing date of online submission of application.
- (xi) Selected candidate will be placed in various schools all over India.
- (xii) Use of Calculator, Laptop, Palmtop, other Digital Instrument/ Mobile/ Cell phone, Pager/electronic watches etc. is/ are not allowed. In case any candidate is caught/found to be in possession of any gadget/instrument, he/ she would be debarred from the examination and legal proceedings shall also be initiated against the candidates.
- (xiii) Candidates are advised not to bring any of the above gadgets in the exam. Centre as no arrangements for keeping or for security of these items would be available at the centers.

- (xiv) Various Recruitment job is permanent calendar 58 years of the candidates with SSF.
- (xv) Board of SSF will be conduct examination through offline Exam. All candidate must read carefully all instruction for through SSF Tram & Condition Exam. SSF right the reversed the cancelled of exam.
- (xvi) All candidate can be select offline exam module at SSF Training Centre.
- (xvii) In case there is any discrepancy among the English, Hindi, version of advertisement/ information, the English version will be treated as final.

10. Action against candidates found guilty of misconduct at the time of Offline Examination :
Candidates are warned that they should not furnish any particulars that are false or suppress any material information while filling in the application form. Candidates are also warned that they should neither attempt to alter or otherwise tamper with any entry in a document or the self attested certified copy submitted by them nor submit a tampered/fabricated document. If there is any inaccuracy or any discrepancy, in filling

OMR Sheet, their OMR sheets will not be evaluated online for Offline Exam.

Without prejudice to criminal action/debarment from SSF's examination wherever necessary, candidature will be summarily cancelled at any stage of the recruitment in respect of candidates found to have indulged in any of the following:

- (i) Possession of mobile phone & accessories and other electronic gadgets within the premises of the examination centers, whether in use or in switch off mode and on person or otherwise in case of select offline exam module.
- (ii) Involved in malpractices.
- (iii) Using unfair means in the examination hall.
- (iv) Obtaining support for his / her candidature by any means.
- (v) Impersonate/Procuring impersonation by any person.
- (vi) Submitting fabricated documents or documents which have been tampered with.
- (vii) Making statements which are incorrect or false or suppressing material information.
- (viii) Resorting to any other irregular or improper means in connection with his/her candidature for the examination.
- (ix) Misbehaving in any other manner in the examination hall with the Supervisor, Invigilator or Board's representatives.
- (x) Taking away the Answer Sheet with him/her from the examination hall, or passing it on to unauthorized persons during the conduct of the examination.
- (xi) Intimidating or causing bodily harm to the staff employed by the Board for the conduct of examination.
- (xii) To be ineligible for the Examination by not fulfilling the eligibility conditions mentioned in the Notice.
- (xiii) Candidature can also be cancelled at any stage of the recruitment for any other ground which the Board considers to be sufficient cause for cancellation of candidature.

Annexure-I

Tier	Post Code	Exam Code	Time	Total Ques. MCQ)	Total Marks (MCQ)	Total Marks (Descript.)	Grad Total	Syllabus
One Tier (Online & Offline Exam)	101 102 103 104	Online 001	1 hrs.	100	100	N.A.	100	A). 1.Yoga and self Defense . 2. Sports and Nutrition. 3. Mathematics. Reigning 4.General Awareness 5. Test of English grammar. B). Objective type multiple choice questions on the subject concerned as per the Qualification prescribed for the post. (100 Marks)
Two Tier (Interview)	101 102 103 104	002	Tier-1 1 hrs.	100	100	N.A.	100	A). 1.Yoga and self Defense . 2. Sports and Nutrition. 3. Mathematics. Reigning 4.General Awareness 5. Test of English grammar. B). Objective type multiple choice questions on the subject concerned as per the Qualification prescribed for the post. (100 Marks)
			Tier-2 30 Minutes	10	50	N.A.	50	A). Subject / Qualification 100 % Marks (100 % Question) Related Paper (35.% weight age) B). English Language (25 Marks (25)Question) (15%wei-ghtage)

NOTE:

- (i) Applicants of the post codes 101,102,103 & 104 must have to qualify in Section A & B separately as per their category (UR/OBC/SC/ST/PH/Ex-Sm) minimum qualifying marks. However, final merit will be prepared on the basis of aggregate marks of both the section A & B (pls. refer notices dated 01/03/2020 available on the website of the Board).
- (ii) No Negative Marking will be applicable.
- (iii) The Board reserves its right to prescribe a minimum cut off mark for any post as per availability of candidates.