Minutes of Meeting

**Meeting 1:**

Date: 04.02.2025

Venue: MR Pandiyan Hotel

Project Owner: Muskan Kumari V

Client Name: P. Ramesh

Agenda:

1. Introduction & Project Overview

Brief discussion on the Table Reservation System.

1. Client Requirements Discussion

Table booking, cancellation policy, menu display, and real-time updates.

1. Technical Feasibility & Implementation Plan

Choosing Agile methodology for development.

1. Challenges & Risk Management

Addressing potential issues (system downtime, scalability).

Key Points Discussed:

1. The client emphasized ease of use for both staff and customers.

2. Real-time table updates and reservation tracking are high priority.

3. Agile methodology was selected for flexibility & continuous improvements.

4. Next meeting scheduled for progress review & demo of the first sprint.

**Meeting 2:**

Date: 04.03.2025

Venue: MR Pandiyan Hotel

Project Owner: Muskan Kumari V

Client Name: P. Ramesh

Agenda:

1. To present the progress of the design
2. Client Requirements Discussion
3. Improvements on the backend usage

Key Points Discussed:

**1.** Design Update:

* Shared current design status; received feedback to enhance UI clarity and simplicity.

**2**. Requirement Insights:

* Client stressed user-friendliness and prioritized live reservation visibility and updates.

**3**. Backend Direction:

* Chose Agile for adaptability; discussed optimizing backend structure and ensuring data reliability.