



NITHIN K S

## ABOUT ME

A recent BSc graduate with a strong academic foundation. I currently hold the position of Office Secretary at Bharat Scout and Guides in Thiruvalla District. Recognized for my commitment to responsibility and orderliness. I bring a meticulous and organized approach to administrative tasks. My educational background, combined with hands-on experience, equips me with effective communication skills and the ability to ensure smooth operations within an organizational setting. I am a dedicated professional seeking opportunities to contribute my skills and drive for excellence in a dynamic work environment.

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Kerala, 686542

## LANGUAGE

- English
- Malayalam

## SKILLS

- Management Skills
- Team work
- Adaptability
- Quick Decision Maker
- Creativity
- Leadership

## EXPERIENCE

Kerala State Bharat Scouts & Guides 2023  
Thiruvalla District Association

currently working as Office Secretary for Bharat Scout and Guides Thiruvalla District.

## EDUCATION

### Graduation

MG University  
Bachelor of Chemistry - 65%  
2019 to 2022

### Higher Secondary Education

St John the Baptists HSS Nedumkunnam  
Marks -88%  
2017 to 2019

### Secondary Education

St John the Baptists HSS Nedumkunnam  
Marks-88%  
2017

## ACHIEVEMENTS & AWARDS

\*Rashtrapati Award  
Scout

### Extra curriculars

\*Student Police Cadet  
\*National Service Scheme