**Meeting Minutes**

|  |  |  |  |
| --- | --- | --- | --- |
| **Subject** | **Programming Phase 1** | **Date** | **8 January 2015** |
| **Facilitator** |  | **Time** | 7:25pm |
| **Location** | Percopo 3 Study Room | **Scribe** | Nithin Perumal |
| **Attendees** | Max Kelly, Nithin Perumal, Tim Smith, Justin Hohl, Sam Weiskittel | | |
|  |  | | |

| Key Points Discussed | | |
| --- | --- | --- |
| No. | Topic | **Highlights** |
| 1. | Final overall design | Decided on final design for the main variables of classes, etc.. |
| 2. | Set next meeting time | For Tuesday Evening |
| 3. |  |  |
| 4. | Meeting Adjourned | 8:50pm |
| 5. |  |  |
| 6. |  |  |
| 7. |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

| Action Plan | | | |
| --- | --- | --- | --- |
| No. | Action Item(s) | **Owner** | **Target Date** |
| 1. | Create all the basic classes in java | Everyone | 2/9/2014 |
| 2. |  |  |  |
| 3. |  |  |  |
| 4. |  |  |  |
| 5. |  |  |  |
|  |  |  |  |