



# Communication & Life Skills

to get a Job, be successful  
and build a masterful career



## Soft Skills Career Booster Program

30 DAYS | ONLINE

In association with INDPRO AB, Sweden.







**Nordic Academy** is an Indo-Swede online education platform offering industry relevant IT & Career programs designed and delivered in collaboration with experienced industry professionals, thought leaders, innovators and experienced teachers.

Nordic Aademy is the sister concern of INDPRO AB, Sweden, which has over 15 years of experience in the Software industry. With a leadership team consisting of thought leaders from both India and Sweden, Nordic Academy is trying to bring the best of both worlds together.

Your technical skills are what populate your resume and get your foot in the door. However, it's your soft skills that set you up for success at the workplace.

## LEARN WITH THE BEST

**Dhruv K. Gera**

Program Director, Mentor



Setup the Worlds Third Government Information Centre for the PM's office Sri Lanka - managed a team of 150 delivered in record breaking time 21 mapped government bodies at 2.5 million dollars

Certified ISO Auditor, ran and designed QA system for 100 machines, 2500 quality parameters for 100000 manufactured components and implemented online statistical quality systems - almost implemented 6 sigma QA levels

Sales Mastery in over 400 million dollars multiple products

Trainer for over 25000 students, 100 corporates, 150 schools and colleges also Train the trainer, train the teacher

### SCHOOLS & UNIVERSITIES

Dhruv has trained for



### COMPANIES & CORPORATES

Dhruv has trained for



# PROGRAM CURRICULUM



Note: This curriculum is subject to change based on inputs from mentors and industry

## TOPICS COVERED WILL BE

Listening Skills – 1 Hour

Accent Neutralization & Spoken English – 2 Hours

Effective Communication & Presentation Skills – 2 Hours

16 Personality Types – 1 Hour

Body Language & NLP – 1 Hour

Time & Stress Management – 1 Hour

Creativity & Lateral Thinking – 2 Hours

Interview Mastery – Resume Writing & How to crack any interview in the world – 3 Hours

Situational Leadership & Team Building – 1 Hour

Emotional Intelligence & Conflict Management – 2 Hours

Intrapreneurship & Additional Training on QC, HR, Training, Operations, Marketing – 3 Hours

Essential Writing Skills – 1 Hours



## PROGRAM STARTS

Please refer to the website for program starting dates

## DURATION

30 Days

## PROGRAM FLOW

5 hours x 4 weeks - Live Interactive Learning

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For further details contact us

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### COMPANY INFORMATION

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