Presentation, group and individual report, deadlines, and requirements

Deliverable	deadline	comments
Presentation submission	24th Nov midnight – 12 o'clock (or 0:00)	Number of slides are not limited for example to ten pages but consider that you have 10 minutes time
Presentation	Nov 25th and Des 2nd	A 10-minute presentation plus a 5-minute Q&A
Individual Report	Dec 2nd	Max 1 page or 500 words
Group Report	The same as individual report	A 3-page report with an appendix for images

Presentation:

-   Is about highlights and important facts
-   All members of a group must attend and speak
-   All students must be ready for presentation on Thursday 25th of Nov
-   Be brief with the points and texts on the presentation and you don't need to have written notes during the presentation as you know the content.
-   presentation is about your innovation, and you must cover important contents. for example What is problem statement- what is your solution- talking about your innovation - who will benefit from it or who are important stakeholder - how did you come up with your solution- about your prototype, how did you use design thinking framework and so on.
-   When it is your time to start speaking, you must talk about a meaningful portion of presentation. it is not a good practice if someone only takes the responsibility of talking

about the name of group members plus problem statement, and other cover bigger parts. its not a real contribution in a presentation.

Individual Report: this is only about you

- What are your contributions and innovation?
- your ideas that came to your mind even if they are dropped.
- write about communication techniques that you used
- Your feedbacks in different steps of project,
- what you have done in the project,
- what problem our shortcomings did you find in different steps? And so on

Group Report:

- Reports and presentations are complementary not redundant
- Report contains the details
- Write about the Problems
- About solution and your innovation
- How did you come up with this idea?
- About communication techniques that you used and how did you use design thinking framework
- Interviewing and presenting your prototype to them, getting feedback and applying the points (at least one interview per team with at least 3 questions, 5 questions is preferable)
- If possible, comparison with other apps, products and services
- Possible constraints and limitations
- Use an appendix in your report to add images