Group 05 – ModelCity Vaccination Drive

**MINUTES OF MEETING**

**07-Sept-22**

**Agenda**

* Understanding the project
* Discuss queries on Usecases
* Module owner identification
* SRS preparation
* Templates to use

**Action:**

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| --- | --- | --- |
| **Action Item** | **Responsibility** | **Planned Finish Date** |
| **DFD** | Vaastav Talwar | **07-Sept-2022** |
| **Folders creation** | Aboli Pawar | **07-Sept-2022** |
| **SRS preparation (to be done by each one on their module)** | Nitika Mhatre, Anuja Nikam | **07-Sept-2022** |

**MINUTES OF MEETING**

**08-Sept-22**

**Agenda**

* Status check on the previous meeting points
* Changes in SRS
* Coding guidelines
* Discussion on case study structure

**Action:**

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| **Action Item** | **Responsibility** | **Planned Finish Date** |
| **SRS Rechecking and changes** | Nitika Mhatre | **08-Sept-2022** |
| **Classes and functions requirement discussion** | Anuja Nikam, Nitika Mhatre, Vaastav Talwar, Aboli Pawar | **08-Sept-2022** |
| **Menu System design** | Anuja Nikam | **08-Sept-2022** |

**MINUTES OF MEETING**

**12-Sept-22**

**Agenda**

* Status check on the previous meeting points
* Design Review
* Coding Guidelines
* Code writing for menu system

**Action:**

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| **Action Item** | **Responsibility** | **Planned Finish Date** |
| **Design Review** | Nitika Mhatre, Vaastav Talwar, Anuja Nikam, Aboli Pawar | **12-Sept-22** |
| **MCV\_01, MCV\_02** | Vaastav Talwar | **12-Sept-22** |
| **MCV\_03** | Nitika Mhatre | **12-Sept-22** |
| **MCV\_06** | Aboli Pawar | **12-Sept-22** |
| **MCV\_14, MCV\_15** | Anuja Nikam | **12-Sept-22** |

**MINUTES OF MEETING**

**14-Sept-22**

**Agenda**

* Status check on the previous meeting points
* Design Review
* Discussion on classes and functions required
* Code writing for menu system

**Action:**

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| **Action Item** | **Responsibility** | **Planned Finish Date** |
| **Design Review** | Nitika Mhatre, Vaastav Talwar, Anuja Nikam, Aboli Pawar | **14-Sept-22** |
| **MCV\_01, MCV\_02** | Vaastav Talwar | **14-Sept-22** |
| **MCV\_03** | Nitika Mhatre | **14-Sept-22** |
| **MCV\_06** | Aboli Pawar | **14-Sept-22** |
| **MCV\_14, MCV\_15** | Anuja Nikam | **14-Sept-22** |

**MINUTES OF MEETING**

**16-Sept-22**

**Agenda**

* Status check on the previous meeting points
* Code writing for functions
* Discussion on File handling functions to be used in program

**Action:**

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| **Action Item** | **Responsibility** | **Planned Finish Date** |
| **MCV\_04** | Anuja Nikam, Nitika Mhatre | **16-Sept-22** |
| **MCV\_05** | Vaastav Talwar | **16-Sept-22** |
| **MCV\_11** | Aboli Pawar | **16-Sept-22** |

**MINUTES OF MEETING**

**19-Sept-22**

**Agenda**

* Status check on the previous meeting points
* UML diagrams preparation
* Creation of design document

**Action:**

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| **Action Item** | **Responsibility** | **Planned Finish Date** |
| **Class Diagram** | Aboli Pawar | **19-Sept-22** |
| **Sequence Diagram** | Vaastav Talwar | **19-Sept-22** |
| **Use case Diagram** | Vaastav Talwar | **19-Sept-22** |
| **Flow Chart** | Anuja Nikam | **19-Sept-22** |
| **Story board** | Nitika Mhatre | **19-Sept-22** |

**MINUTES OF MEETING**

**20-Sept-22**

**Agenda**

* Status check on the previous meeting points
* Code writing for functions
* Using STL Functions

**Action:**

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| **Action Item** | **Responsibility** | **Planned Finish Date** |
| **MCV\_07,MCV\_08** | Anuja Nikam | **20-Sept-22** |
| **MCV\_12** | Aboli Pawar | **20-Sept-22** |
| **MCV\_13** | Vaastav Talwar | **20-Sept-22** |
| **MCV\_14,MCV\_16** | Nitika Mhatre | **20-Sept-22** |

**MINUTES OF MEETING**

**21-Sept-22**

**Agenda**

* Status check on the previous meeting points
* Code writing for functions
* Working on Validations

**Action:**

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| **Action Item** | **Responsibility** | **Planned Finish Date** |
| **MCV\_15** | Anuja Nikam, Vaastav Talwar | **21-Sept-22** |
| **MCV\_17** | Aboli Pawar | **21-Sept-22** |
| **validations** | Nitika Mhatre | **21-Sept-22** |
| **Password function** | Anuja Nikam | **21-Sept-22** |

**MINUTES OF MEETING**

**22-Sept-22**

**Agenda**

* Status check on the previous meeting points
* Tools Report Generation
* Design document preparation

**Action:**

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| **Action Item** | **Responsibility** | **Planned Finish Date** |
| **GCOV, GPROF** | Aboli Pawar | **22-Sept-22** |
| **Valgrind, CppCheck** | Vaastav Talwar | **22-Sept-22** |
| **CUNIT** | Anuja Nikam | **22-Sept-22** |
| **Design Document** | Nitika Mhatre | **22-Sept-22** |

**MINUTES OF MEETING**

**23-Sept-22**

**Agenda**

* Status check on the previous meeting points
* Breakdown of code to .cpp(main), .cpp(functions) and .h file
* Makefile creation
* Integration Testing

**Action:**

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| **Action Item** | **Responsibility** | **Planned Finish Date** |
| **Code segregation** | Vaastav Talwar, Nitika Mhatre | **23-Sept-22** |
| **Makefile creation** | Anuja Nikam | **23-Sept-22** |
| **Integration Testing** | Aboli Pawar | **23-Sept-22** |