**MIS581: Self-Evaluation Form**

**Name: Nitin Tambe**

**Title/Topic of Speech: Option #1: U.S. Organization Capstone Project Speech**

How well did you believe that you explained and supported your ideas?

* The topic being kind of generic it was not difficult to explain the project. The hypothesizes were very much explainable with the charts created in Tableau.

Did you state your purpose and speaking topic?

* Yes, the purpose of the project was explained in the paper.

Did you state your thesis?

* Yes, the thesis was explained in detailed along with the hypothesis.

How effective was your introduction?

* A fair amount of time was spent on the hypothesis. There are number of charts in the paper to make it visually explainable.

Did you preview your main points?

* Yes, at the beginning of the presentation there was a introduction and preview of the topics covered in the presentation.

How effectively did you use transitions?

* I was able to manage the transition by taking a pause and going to the next aspect of the speech

Did you provide adequate nonverbal support?

* This was a practice audio speech

Did you use visual aids?

* Yes, there are multiple charts used in the presentation.

Did you cue for closure?

* Yes, in the initial few minutes an overview was given for the presentation and at the end again the summary was stated.

Did you restate your thesis and main points?

* Yes, it was done.

Looking over your Microsoft Office Presenter Coach report, what were your areas of strength? What areas do you need to work on? How do you plan to address these areas?

Microsoft Presenter coach was able to point out various things in the speech, which I improved on each next version. Here are some details

* Filler – I had to make sure I knew what I was going to talk. I did practice it multiple times before started to rehearsal with coach. It helped me avoid the fillers.
* Repetitive Language – I had to go back and improve on my notes after the first iteration which showed that the word ‘Also’ was used multiple times. I then changed it to alternative words.
* Pace – I had to ensure I maintain a steady pace throughout the speech
* Originality and pronunciation were ok.
* Pitch – This is something I did not go well. I would have to practice this and make sure I increase my tone while using specific key word, this will ensure the audience is engaged throughout the speech.

What is the link to your Youtube video?

<https://youtu.be/FwIYbcLt7yU>