



सत्यमेव जयते

**Government of India
MINISTRY OF FOOD PROCESSING INDUSTRIES
Panchsheel Bhawan, August Kranti Marg, New Delhi-
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Guidelines dated 08.06.2022

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**“Scheme for
Operation Greens-Long Term Interventions”**

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1. Scheme Background:

In the budget speech of Union Budget 2018-19, the Scheme "Operation Greens" was announced on the line of "Operation Flood", with an outlay of ₹500 crore to promote Farmer Producers Organizations (FPOs¹), agri-logistics, processing facilities and professional management. Accordingly, the Ministry of Food Processing Industries [hereinafter, in short, referred as "the Ministry"] formulated a scheme for development of Tomato, Onion and Potato (TOP) value chain.

Further, in the budget speech of Union Budget 2021-22, the scope of long-term strategy i.e. Integrated Value Chain Development Projects & Standalone Post-Harvest Infrastructure Projects under the Operation Greens Scheme [hereinafter referred as "the Scheme"] originally applicable to tomato, onion and potatoes (TOP) crops was enlarged to 22 perishable crops.

The list of 22 perishable crops for long term strategy is attached at **Annexure-I**.

The Scheme guidelines dated 05.11.2018 (for short term and long term measures under the Operation Greens Scheme), as amended from time to time, are hereby repealed. Notwithstanding such repeal, any agreements executed under the repealed guidelines or any orders issued or any action done or purported to have been done shall continue to remain in force.

2. Objectives:

Major objectives of "Operation Greens" Scheme are given below:

- (a) Enhancing value realisation of farmers by targeted interventions to strengthen production clusters and FPOs, and linking/ connecting the farmers with the market.
- (b) Reduction in post-harvest losses by creation of farm gate infrastructure, development of suitable agri-logistics, creation of appropriate storage capacity linking consumption centres.
- (c) Increase in food processing capacities and value addition in value chain by creating firm linkages with identified production clusters.

3. Strategies:

Scheme has three components (a) Integrated Value Chain Development Projects, (b) Standalone Post-Harvest Infrastructure Projects and (c) Quality Production.

¹ FPO is a body registered and administered by farmers and organisation must be focussed on activities in agriculture and allied sectors duly-registered under the various Central/State cooperative society laws.

The Scheme will be applicable in the identified production clusters of the 22 perishable crops and the same shall be notified separately by the Ministry.

4. Eligible Entities:

State Agriculture Federations, State Marketing Federations, Farmer Producer Organizations (FPO), cooperatives, Self-help groups (SHGs), companies, food processors, logistic operators, service providers, supply chain operators, retail chains, wholesale chains, Central Government (including entities/ organizations under the Central Government) and State Governments (including entities/ organizations under the State Government) will be eligible to avail financial assistance under the Scheme.

Note: For the purpose of availing benefits under the Scheme, an FPO shall have minimum 300 members (100 in case of Difficult Areas).

5. Eligible project components:

The eligible components for which financial assistance may be availed are as under:

5.1 Integrated Value Chain Development Projects

Projects will be implemented in identified production clusters for each crop for development of value chain. This component of the Scheme will have the following sub-components and all the sub-components are mandatory:

A. Formation of new FPOs in the cluster and/ or training/ workshop of existing farmers/ FPOs

Eligible cost in this regard will be as per SFAC (Small Farmers Agribusiness Consortium) norms, subject to maximum limit of 5% of total eligible project cost. PIA may take support of SFAC/NABARD/ Universities / Institutions for the capacity building and strengthening of FPOs.

B. Post-harvest processing facilities

(a) Appropriate storage such as staging cold room/ dry storage/ cold storage/ frozen storage/ CA storage [standalone storage facility will not be supported];

(b) Integrated Pack house and machinery & equipment for primary processing and/ or value addition such as cutting, dicing, slicing, pickling, pulping etc. with mechanized sorting & grading line/ packing line/ waxing line;

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- (c) Secondary processing line including IQF, Blast Freezer etc.;
- (d) Quality test equipment for captive use

C. Agri-Logistics

- (a) Controlled temperature/ ventilated vehicle with or without raking.

D. Marketing Infrastructure (anywhere in the Country not necessarily in identified production clusters)

Retail chain of outlets for perishable products with facilities such as frozen storage/ cold room/ cold storage/ deep freezers/ refrigerated display cabinets/ chillers/ packing/ packaging/ ripening chamber etc.

Note: The Ministry will provide grants-in-aid for a maximum of 5 retail outlets subject to maximum limit of 5% of total eligible project cost.

5.2 Standalone Post-Harvest Infrastructure Projects

Projects proposed to be set up under this component should be in the identified production clusters for sub-component A of this component and in the State of identified production clusters or adjacent districts of adjacent States for sub-component B. Standalone storage facilities are not supported by the Ministry.

A project may have one or combination of the following sub-components:

A. Primary post-harvest processing infrastructure facilities at farm level in the identified cluster

- (a) Appropriate storage such as staging cold room/ cold storage/ dry storage;
- (b) Integrated Pack house and machinery & equipment for primary processing and/ or value addition such as cutting, dicing, slicing, pickling, pulping etc. with mechanized sorting & grading line/packing line/ waxing line (mandatory);
- (c) Retail chain of outlets for perishable products with facilities such as frozen storage/ cold room/ cold storage/ deep freezers/ refrigerated display cabinets/ chillers/ packing/ packaging/ ripening chamber etc.;
- (d) Quality test equipment for captive use;



- (e) Controlled temperature/ ventilated vehicle with or without raking;

Note: The Ministry will provide grants-in-aid for a maximum of 5 retail outlets subject to maximum limit of 5% of total eligible project cost.

B. Post-harvest processing infrastructure facilities

- (a) For value addition (mandatory);
- (b) Retail chain of outlets for perishable products with facilities such as frozen storage/ cold room/ cold storage/ deep freezers/ refrigerated display cabinets/ chillers/ packing/ packaging/ ripening chamber etc.;
- (c) Quality test equipment for captive use;
- (d) Controlled temperature/ ventilated vehicle with or without raking.

Note: The Ministry will only provide grants-in-aid for a maximum of 5 retail outlets subject to maximum limit of 5% of total eligible project cost.

5.3 Quality production: Maximum 5% of total allocation under the Scheme may be utilised for the quality production. The Ministry will provide support under this component through Central Government/ State Governments/ Research Institution(s) of Central Governments and/or State Governments.

6. Other components/ innovative intervention, not covered above, but required for implementation of the project to achieve objectives of the Scheme, may also be considered as eligible components based on the merits of the case on providing full justification by PIA.

7. Ineligible items: The following items will be considered as ineligible for calculation of grants-in-aid for a project (list is only indicative and not exhaustive):

- (a) Compound wall
- (b) Approach Road/ internal roads
- (c) Cost of land and site development
- (d) Administrative office building
- (e) Canteen
- (f) Labour rest room and quarters for workers
- (g) Security/ guard room or enclosure
- (h) Non-technical civil works not related to the components of the Scheme
- (i) Margin money, working capital and contingencies
- (j) Fuel, consumables, spares and stores



- (k) Transport vehicles other than controlled temperature/ ventilated vehicle with or without raking
- (l) Pre-operative expenses
- (m) Service charges, carriage and freight charges or other such charges/ fees
- (n) Expenditure on painting of machinery
- (o) AC ducting, furniture, computers and allied office items
- (p) Closed-circuit TV camera and security system-related equipment
- (q) Consultancy fee, taxes, etc. on plant and machinery
- (r) Stationery items
- (s) Plant & machinery not directly related to components of the Scheme
- (t) Fly catchers, hand washer, laundry
- (u) Reconditioned/ refurbished/ second hand/ old plant & machinery

Note: The Project Approval Committee constituted by the Ministry will be the final authority to decide on ineligibility or otherwise of items for purpose of grants-in-aid.

8. Eligibility criteria:

- (a) **Net worth:** The combined net worth of the applicant shall not be less than 1.5 times of grants-in-aid sought under the Scheme.

Provided that in case of proposal from Difficult Areas, applicant(s) of SC/ST category, FPOs and SHGs, combined net worth shall not be less than grants-in-aid sought under the Scheme.

Provided further that in case of proposal from SC/ST category, the sum of net worth of SC/ST member(s) shall not be less than 10% of the combined net worth of the entity.

Provided also that in case of proposal from Central Government (including entities/ organizations under the Central Government) or State Government (including entities/ organizations under the State Government), no net-worth criteria will be applicable.

*Note: The net worth of applicant will be calculated as per **Annexure-II**.*

- (b) In-principle/ final term loan sanction letter (inter alia indicating whether proposal is for expansion/ upgradation or a fresh proposal) from a Bank.

Note:

(i) *The date of sanction letter of term loan should not be earlier than the date of issue of Expression of Interest (Eoi) under the Scheme.*

(ii) *Bank for the purposes of these Guidelines means a Scheduled Commercial Bank or a Government-controlled Financial Institution or a non-banking financing company approved by the Reserve Bank of India.*

(c) Term loan from the Bank for an amount not less than 20% of the total project cost in respect of proposals from General Areas. In case of proposals from Difficult Areas or proposal from SC/ST or Farmer Producer Organisations or Self-Help Groups, term loan amount shall not be less than 10% of the total project cost.

Note: Difficult Area for proposals under this Scheme means North-Eastern States (including Sikkim), State of Uttarakhand, State of Himachal Pradesh, Union Territories of Jammu & Kashmir and Ladakh, State Notified ITDP (Integrated Tribal Development Projects) areas and Islands (Union Territories of Andaman & Nicobar and Lakshadweep).

(d) A detailed Appraisal Note from a Scheduled Commercial Bank specific to the proposal.

Note: Detailed Project Report/ Techno-Economic Viability Report merely stamped or endorsed by the Scheduled Commercial Bank without detailed Appraisal Note shall not be considered as valid for the purpose of these Guidelines.

(e) Infusion of equity of at least 20% of the total project cost for proposals from General Areas (10% for proposals from Difficult Areas or proposals from SC/ ST or Farmer Producer Organisations or Self-Help Groups).

Notes:

(i) *Unsecured loan will not be treated as a part of equity.*

(ii) *The value of land in registered sale/ lease deed shall not be considered as part of the total project cost.*

(f) Only one application will be accepted from an entity against Expression of Interest issued under the Scheme.

(g) Expansion/ upgradation of existing facility(ies) will not be allowed.



(h) No second proposal from an entity or promoter(s) of an entity, who have availed grants-in-aid earlier under this Scheme, will be allowed.

(i) Entities or promoter(s) of entities who have availed financial assistance under another scheme of the Ministry will be eligible for grants-in-aid only after two years from the date of commercial operation of the previous project.

Provided that an entity or promoter(s) of an entity shall not be eligible for financial assistance for more than two projects during a period of 10 years.

9. Fee:

The entities applying for financial assistance are required to submit a Demand Draft as non-refundable fee of ₹20,000/- (Rupees twenty thousand only) in favour of "Pay & Accounts Officer, Ministry of Food Processing Industries, New Delhi".

Provided that the non-refundable fee shall be ₹15,000/- (Rupees fifteen thousand only) for applications from SC/ST.

10. Performance Security:

On being selected for financial assistance by the Ministry, the successful applicant shall submit a refundable bank guarantee (initially valid till 60 days beyond scheduled completion of the project which would be required to be extended till 60 days beyond revised completion of the project in case the project is delayed) for 5% of eligible grants-in-aid within 30 days of issue of approval letter by the Ministry.

Provided that in case instalment(s) of grants-in-aid is released by the Ministry and the project is not completed by PIA, the Ministry may encash such Bank Guarantee.

11. Application Filling and Documents Required:

(a) All applications shall be submitted online on the SAMPADA portal of the Ministry. No physical application will be accepted and such application shall be summarily ignored. Applicants are required to submit following documents:

Note:

(i) All pages of all documents submitted online must be self-attested by the applicant or its authorised signatory. Supporting document for such authorisation is required.

(ii) The Ministry will not be responsible for delay in submission of any proposal within the prescribed time limit indicated in EOI, and such proposals (not received in time) shall not be considered. Incomplete



information or deficient documents submitted/ uploaded by the applicant may lead to rejection of proposals.

(iii) Mere submission of application (with required documents) against EOI does not confer any right on the applicant for claim of grants-in-aid under the Scheme. Grants-in-aid will be sanctioned based on merit, preference criteria and evaluation of the proposal as per the assessment criteria.

(iv) When original documents are in regional language, they should be accompanied by self-certified English/ Hindi translation

(b) Mandatory documents

(i) Detailed Project Report (DPR) indicating financial and technical profile of the entity, domain expertise available with the entity, raw material availability in the area where project is proposed to be set up, arrangements for procurement of raw material, marketing strategy of proposed products, process flow diagram of proposed products with production capacity per day, technology proposed for various activities in process line, financial estimates with key financial parameters, profit and loss statement, estimated employment generation from the project (direct as well as indirect), number of farmers estimated to be benefited etc. as per **Annexure-III.**

(ii) CA/ Statutory Auditor certificate prepared in accordance with statutory provisions read with conditions indicated in **Annexure-II** in support of net worth along with documentary proof.

(iii) CA/ Statutory Auditor certificate as per **Annexure-IV.**

(iv) CE (Civil) certificate (**Annexure-V**) and CE (Mechanical) certificate (**Annexure-VI**).

(v) In-principle/ final term loan sanction from a Bank.

(vi) A detailed Appraisal Note, specific to the Scheme, from a Scheduled Commercial Bank.

(vii) Certificate of incorporation/ registration, Memorandum and Articles of Association (in case of Company), Bye laws of the Society/ Co-operative/ Self Help Group, Registered partnership deed, PAN, TAN etc. (whichever applicable).



(viii) Annual reports and Audited Financial Statement of Accounts for last two years (if applicable).

(ix) Certificate of SC/ST, if applicable, from the concerned Government Authority.

(x) Proof of submission of requisite fee.

(xi) Quotations from Original Equipment Manufacturer (or its authorised dealer/ supplier) in respect of Plant & Machinery and equipment for the proposed project.

(xii) Correspondences (emails/ letters) for possible forward or backward linkages.

(c) Optional documents required to be uploaded for marks in evaluation

(i) Bio-data/ background/ experience of the proposed entity/ promoters/ partners/ proprietor along with their contact details.

(ii) Self-attested English/ Hindi version of main facility land documents in support of land title in the name of the applicant or land lease, duly registered with the competent authority for not less than the period of 15 years.

(iii) Change in Land Use (CLU) permission for the project for the main facility land from the competent authority.

Note: All pages of the proposal are to be properly numbered and the proposal should contain an Index as first page of the proposal indicating the various documents submitted along with page number, failing which the proposal is likely to be rejected.

12. Selection of proposals for financial assistance:

(a) Proposals will be invited by the Ministry through Expression of Interest (EOI) that will be valid for a period of 45 days and may be extended by the Ministry only in case sufficient proposals are not received. Applications can be filed only online on the Ministry's Sampada portal (<https://www.sampadamofpi.gov.in>).



(b) The Ministry will constitute a Technical Committee (TC) and Project Approval Committee (PAC) for scrutiny/ consideration/ approval of proposals received against EOI. Technical Committee and Project Approval Committee may be assisted by Project Management Agency (ies) [PMA] to be appointed by the Ministry.

(c) The Technical Committee so constituted shall also function as Technical Committee (or by whatever name it was called) for the purpose of previous guidelines. The Project Approval Committee so constituted shall also function as Inter-Ministerial Approval Committee (or by whatever name it was called) for the purpose of previous guidelines.

(d) The Technical Committee will scrutinize applications with respect to prima facie eligibility based on the eligibility criteria. The proposals found prima facie eligible will be evaluated inter-alia on the basis of technical parameters as well as assessment criteria (Annexure-VII).

(e) A proposal will have to obtain a minimum of 60 marks in order to become eligible for consideration of grants-in-aid. In respect of proposals that are found eligible for consideration of grants-in-aid, recommendation(s) of TC will be placed before Project Approval Committee for consideration.

Provided that the minimum marks will be 45 for an applicant belonging to SC/ ST.

(f) The Ministry shall inform the applicants whose proposals are rejected (either based on eligibility criteria or technical parameters or assessment criteria) along with the reasons for such rejection by the Technical Committee.

Provided that before conveying rejection of a proposal, the approval of the Secretary of the Ministry shall be sought.

(g) An applicant aggrieved with rejection of its proposal may prefer an appeal before the Project Approval Committee detailing the grounds of such appeal.

(h) In respect of proposals that are found eligible for consideration of grants-in-aid, recommendation(s) of the Technical Committee will be placed before Project Approval Committee for consideration and approval or otherwise.

(i) Presence of applicant or its authorized representative (in-person or virtually) is expected (to explain its proposal) during meetings of the Technical Committee and Project Approval Committee. The applicant/ authorized representative may on its own or when asked by TC/ PAC, shall make a presentation regarding its proposal.

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(j) In case of eligible proposals having equal marks, preference will be given to the proposal envisaging higher eligible project cost.

(k) The decision of the Ministry shall be final regarding eligibility or otherwise of the proposals, selection of proposals for grants-in-aid and quantum of grants-in-aid approved.

(l) The Ministry will issue approval letter to successful applicants giving, inter alia, details of project, total project cost, eligible project cost, approved grants-in-aid, completion schedule of the approved project and other relevant details.

(m) The Ministry shall inform the applicants whose proposals are not approved by PAC along with the reasons. Once approval letter is issued by the Ministry, the applicant has to provide Acceptance Letter as per prescribed format **(Annexure-VIII)** and Notarised Affidavit on ₹100 Non-Judicial Stamp paper as per prescribed format **(Annexure-IX)** along with counter-signed copy of Approval Letter.

(n) Once Acceptance Letter and Affidavit **(Annexure-IX)** is given, the applicant will be called as Project Implementing Agency (PIA).

(o) The Ministry reserves the right to take a decision on the number of projects to be sanctioned for a particular crop in the State of identified production clusters.

13. Pattern of Assistance:

(a) Integrated Value Chain Development Projects: Maximum grants-in-aid would be ₹15 crore per project.

(b) Standalone Post Harvest Infrastructure Projects: Maximum grants-in-aid would be ₹10 crore per project.

(c) Grants-in-aid will be @35% of eligible project cost for projects in General Areas and @50% of eligible project cost for projects in Difficult Areas as well as for projects of SC/ST, FPOs and SHGs.

(d) No upward revision, for any reason whatsoever, in approved grants-in-aid will be considered.

(e) In case of proposals requesting for dropping of any of the approved components, the proportionate grants-in-aid (35% or 50%, as the case may be)



approved for that particular component(s) shall be deducted from the approved grants-in-aid.

(f) No grants-in-aid shall be payable on any expenditure towards eligible components of the project, of any nature whatsoever, made before issuance of approval letter by the Ministry. The same shall be verifiable from bank statement/ invoices to be submitted at the time of request for release of various instalments of grants-in-aid.

(g) Grants-in-aid will be considered in respect of eligible project components only.

(h) Cost norms issued by the Ministry (available at <https://www.mofpi.gov.in/Schemes/cost-norms-pmkys>), SFAC and Mission for Integrated Development of Horticulture (<https://midh.gov.in/PDF/Annexure-V.pdf>) issued by Ministry of Agriculture & Farmers Welfare will be followed.

(i) Proposals received from entities where Scheduled Caste (SC)/ Scheduled Tribe (ST) hold at least 51% stake, will be treated as SC/ST proposals.

(j) If there is any reduction in stake of SC/ST below 51% during implementation of the project, such projects shall be cancelled and grants-in-aid released, if any, shall be ordered to be recovered with 10% annual interest.

(k) Grants-in-aid will be released subject to availability of funds.

14. Dovetailing of Assistance:

Considering the complexities and challenges associated with agricultural infrastructure projects of this nature, PIA may dovetail assistance available under various other schemes of other Central/ State Governments, which would improve the viability of the project. While dovetailing such assistance, it will be ensured that there is no duplication of assistance for the same component/ activity of the project.

15. Implementation schedule and extension in timelines:

(a) Time for completion and operationalisation of projects will be 24 months from the date of issue of approval letter for projects in General Areas and 30 months for projects in Difficult Areas.

(b) Schedule for submission of claims for release of instalments (from the date of issue of approval letter) will be as under:



Sl.No.	Particulars	General Areas	Difficult Areas
(i)	1 st instalment	8 months	10 months
(ii)	2 nd instalment	16 months	20 months
(iii)	3 rd instalment	24 months	30 months

(c) Time schedule may be extended by Secretary of the Ministry beyond the period as indicated at clause (a) on account of events of force majeure. There shall be commensurate relief towards timelines without deduction in grants-in-aid if such an extension is granted.

Note: force majeure for the purpose of this Guidelines means act of god including drought, fire and explosion, earthquake, landslide, flood, cyclone and such other events; any unlawful, unreasonable or discriminatory action on the part of an Indian Governmental Instrumentality which is directed against the project provided that a competent court of law declares the action to be unlawful, unreasonable and discriminatory and strikes the same down; war, invasion, armed conflict or act of foreign enemy, blockade, embargo, revolution, riot, insurrection, terrorist or military action; industry wide strikes and labour disturbances, having a nationwide impact in India; a pandemic; or an event declared as an event of force majeure by Government of India for whole of India or a State Government for whole of State where project is located.

(d) Extension up to six months on account of delay (except for reasons of force majeure) in completion of the projects may be granted by concerned Additional Secretary/ Joint Secretary of the Ministry, while extension beyond six months may be granted by the Project Approval Committee of the Ministry. Irrespective of any such extension in timelines for completion of the projects, deduction in grants-in-aid will be on basis of implementation schedule as per sub-clause (a) above.

(e) Extension in timeline may be granted for maximum period of six months at a time. Any extension under clauses (c) and (d) shall be in consultation with Financial Advisor of the Ministry.

16. Change in components and cost of project

(a) The following can be approved by the concerned Additional Secretary/ Joint Secretary:

- (i) Reduction (without change in equipment, civil work) in eligible project cost
- (ii) Reduction in project components
- (iii) Change in Bank
- (iv) Change in shareholding pattern/ Board of Directors
- (v) Change in location of the facilities other than main facility/centre

(vi) Change in means of finance

(b) Change in components or cost of the project, other than that at (a) above, shall require approval of the Project Approval Committee.

17. Release of grants-in-aid:

- (a) The grants-in-aid will be released in three (3) equal instalments
- (b) Claim for instalments may be clubbed subject to compliance with requirements of the highest claimed instalment.
- (c) Before release of every instalment of grants-in-aid claimed by PIA, the Ministry will get the project visited and verified by PMA.
- (d) Apart from visit by PMA, the Ministry may also depute its officials or consultants/ experts or any other person(s) to inspect the project before release of instalments.
- (e) Advance up to 10% to vendors of technical civil work and plant & machinery will be allowed at the time of release of all instalments except last instalment.
- (f) All the transactions out of the grants-in-aid shall be uploaded on EAT (Expenditure, Advance, Transfer) module of PFMS and the same will be monitored by the Ministry.
- (g) PIA needs to open three dedicated bank accounts with respect to (i) contribution by PIA, (ii) term loan from the bank and (iii) grants-in-aid from the Ministry for implementation of the project. Expenditure on the implementation of the project shall be from these accounts only.
- (h) Every page of documents uploaded on the Sampada portal of the Ministry for claiming release of grants-in-aid shall be signed by PIA or authorized representative of PIA.
- (i) Before release of final instalment of grants-in-aid, eligible grants-in-aid for the project will be recalculated based on the appraised/ actual cost, whichever is less, for the already approved items and grants-in-aid will be released accordingly.



18. Requirement of documents before release of instalments

A. First instalment (one-third of approved grants-in-aid)

- (a) Details of the three bank accounts with respect to (i) contribution by PIA, (ii) term loan from the bank and (iii) grants-in-aid from the Ministry.
- (b) ECS mandate form as provided in **Annexure-X** for the bank account related to grants-in-aid.
- (c) Certificate from Chartered Accountant to the effect that the expenditure on eligible components of the project has been incurred after the date of issue of approval letter by the Ministry.
- (d) Certificate from Chartered Accountant confirming expenditure of one - third of the eligible project cost on the eligible components of the project as per **Annexure-XI**.
- (e) Certificate from Chartered Engineer (Mechanical) and counter-signed by PIA or authorized representative of PIA in prescribed format (**Annexure-XII**) in respect of plant and machinery indicating item-wise progress on approved components, cost, quantity, manufacturers/ suppliers and comment on quality and status of implementation. All P & M has to be new and with unique machine number and month /year of manufacture.
- (f) Certificate from Chartered Engineer (Civil) and counter-signed by PIA or authorized representative of PIA in prescribed format (**Annexure-XIII**) in respect of civil work indicating item-wise progress on approved components, cost, quantity, manufacturers/ suppliers and comment on quality and status of implementation. The certificate must also indicate that all civil construction of project is new in nature, including material used.
- (g) Geo-tagged photographs of the project from various angles and locations.
- (h) Final term loan sanction letter and status for release of term loan from the Bank as per **Annexure-XIV**.
- (i) Consent to Establish/ NoC from Pollution Control Board/Agency.
- (j) Approved building plan of the Main Facility from the relevant Competent Authority, if applicable.



- (k) Self-attested English/ Hindi version of main facility land document in support of land title (ownership-registered sale deed /leasehold- registered lease deed) in the name of PIA.

Note: In case of leasehold land, duration of registered lease deed should not be less than 15 years.

- (l) Change in land use (CLU) permission of the above said land.

- (m) Notarised Surety Bond in prescribed format (**Annexure-XV**) on non-judicial stamp paper of not less than ₹100/-.

Note:

- (a) Original copy of Surety Bond shall be submitted to the Ministry.
(b) Surety Bond is not required to be executed by the Central/ State Government Departments.

- (n) Compliance of any other terms & conditions mentioned in approval letter of the Ministry.

Additional documents for Integrated Value Chain Development Projects

- (o) Proof of formation of new FPOs/ promotion of existing FPOs in the cluster and their registration/ tie-up with the existing FPOs in the cluster/ linkages with the farmers and farmer's group.

B. Second instalment (one-third of approved grants-in-aid)

- (a) PFMS generated Utilization Certificate for the grants-in-aid released as 1st instalment.

- (b) Certificate from Chartered Accountant to the effect that the expenditure on eligible components of the project has been incurred after the date of issue of approval letter.

- (c) Certificate from Chartered Accountant confirming expenditure of two-third of the eligible project cost on the eligible components of the project as per **Annexure-XI**.

- (d) Certificate from Chartered Engineer (Mechanical) and counter-signed by PIA or authorized representative of PIA in prescribed format (**Annexure-XII**) in respect of plant and machinery indicating item-wise progress on approved components, cost, quantity, manufacturers/ suppliers and comment on quality

and status of implementation. All P & M has to be new and with unique machine number and month /year of manufacture.

(e) Certificate from Chartered Engineer (Civil) and counter-signed by PIA or authorized representative of PIA in prescribed format (**Annexure-XIII**) in respect of civil work indicating item-wise progress on approved components, cost, quantity, manufacturers/ suppliers and comment on quality and status of implementation. The certificate must also indicate that all civil construction of project is new in nature, including material used.

(f) Certificate from the concerned bank/ financial institution which has sanctioned term loan for the project, as per **Annexure-XIV**, certifying that it has disbursed 50% of the term loan of the total sanctioned term loan.

(g) Geo-tagged photographs of the project from various angles and locations.

(h) Self-attested English/ Hindi version for at least 50% of the number of collection centres/ farm-level infrastructure, in support of land title in the name of the PIA or land lease, duly registered with the competent authority for not less than the period of 15 years. In case of facilities TCW is not envisaged, the registered lease deed and CLU may not be required. However, copies of land documents / rent agreements for not less than the period of 15 years, as applicable, will be required.

(i) Change in land use (CLU) permission for the 50% Collection Centres/ farm-level infrastructure land from the competent authority, wherever applicable.

(j) Compliance of any other terms & conditions mentioned in approval letter issued by the Ministry.

Additional documents for Integrated Value Chain Development Projects

(k) Inclusion of at least 50% of proposed number of farmers in the FPOs and/or training of at least 25% of proposed farmers/ FPOs.

(l) Minimum 50% of approved expenditure on other components excluding main facility.



C. Third instalment (one-third of approved grants-in-aid) will be released to the PIA as reimbursement after completion of the project and Utilization Certificate for 3rd instalment will not be required, subject to fulfillment of following conditions:

- (a) PFMS generated Utilization Certificate for the grants-in-aid released as 2nd instalment.
- (b) Certificate from Chartered Accountant to the effect that the expenditure on each of the components of the project has been incurred after the date of issue of approval letter.
- (c) Chartered Accountant certificate confirming expenditure of 100% of the total project cost including 100% expenditure on eligible project components as per **Annexure-XI**.
- (d) Certificate from Chartered Engineer (Mechanical) and counter-signed by PIA or authorized representative of PIA in prescribed format (**Annexure-XII**) in respect of plant and machinery indicating item-wise progress on approved components, cost, quantity, manufacturers/ suppliers and comment on quality and status of implementation i.e. installed & commissioned. It should be mentioned in the certificate that all the approved P & M has been installed and commissioned. Further, all the P & M are new and with unique machine number & month /year of manufacture.
- (e) Certificate from Chartered Engineer (Civil) and counter-signed by PIA or authorized representative of PIA in prescribed format (**Annexure-XIII**) in respect of civil work indicating item-wise progress on approved components, cost, quantity, manufacturers/ suppliers and comment on quality and status of implementation i.e. completed. The certificate must also indicate that all civil construction of project is new in nature, including material used.
- (f) Certificate from the concerned bank/ financial institution which has sanctioned term loan for the project, as per **Annexure-XIV**, certifying that it has disbursed 100% of the term loan of the total sanctioned term loan.
- (g) Geo-tagged photographs of the project from various angles and locations.
- (h) Self-attested English/Hindi version for 100% of the number of collection centres/ farm-level infrastructure, in support of land title in the name of the applicant or land lease, duly registered with the competent authority for not less than the period of 15 years. In case of facilities TCW is not envisaged, the registered lease deed and CLU may not be required. However, copies of land



documents / rent agreements for not less than the period of 15 years, as applicable, will be required.

- (i) Change in land use (CLU) permission for the 100% Collection Centres/ farm-level infrastructure land from the competent authority, wherever applicable.
- (j) Compliance of any other terms & conditions mentioned in approval letter issued by the Ministry.
- (k) Commissioning of project - Declaration of completion of the project and start of commercial operation duly certified by the bank/ financial institution.
- (l) Consent to Operate / NoC from Pollution Control Board/Agency.
- (m) Display of information prominently on the front of the project/ side of the vehicles stating that the "Project is assisted by the Ministry of Food Processing Industries, Government of India" supported by photographs.
- (n) License under Food Safety and Standards Act, 2006.
- (o) Registration certificate of approved vehicles.

Additional documents for Integrated Value Chain Development Projects

- (p) Inclusion of proposed number of farmers in the FPOs and/or training of proposed farmers/ FPOs.
- (q) 100% of approved expenditure each on capacity building of FPO and post-harvest farm level infra.

19. Monitoring and evaluation:

- (a) The Ministry may take assistance of Programme Management Agency (PMA) in scrutiny, examination, monitoring and evaluation of proposals received against EOI and for conduct of site-inspections of approved projects.
- (b) The Ministry may also constitute a panel of consultants/ experts for undertaking inspection of projects sanctioned under the Scheme.
- (c) PMAs and/or consultants/ experts shall be selected in a transparent manner in accordance with prevailing norms of the Government.
- (d) Pre and post approval inspection may be undertaken by the Ministry as required (PMA may also be assigned inspection and monitoring works) to find



out the physical, financial and operational progress. It will be binding on the entity to allow inspection/ physical verification of the unit at any time by representatives of Ministry or an authorised representative of the Ministry.

20. Non-implementation or delay in implementation of project and adjustment, deduction and recall of grants-in-aid:

(a) PIA shall make all possible efforts to complete the project as per the stipulated timelines (24 months in General Areas and 30 months in Difficult Areas).

(b) In case of non-adherence to the stipulated timelines for completion of project as per clause 20 (a) above, the approved grants-in-aid shall be deducted as below (irrespective of any extension in timelines excepts for reasons of force majeure):

Sl. No.	Delay	deduction of grants-in-aid
(a)	Up to three months	Nil
(b)	More than 3 months and up to 4 months	0.5%
(c)	More than 4 months and up to 5 months	1.0%
(d)	More than 5 months and up to 6 months	1.5%
(e)	More than 6 months and up to 7 months	2.0%
(f)	More than 7 months and up to 8 months	2.5%
(g)	More than 8 months and up to 9 months	3.0%
(h)	More than 9 months and up to 10 months	3.5%
(i)	More than 10 months and up to 11 months	4.0%
(j)	More than 11 months and up to 12 months	4.5%
(k)	More than 12 months	5.0%

(c) The decision of the Ministry shall be final and binding on PIA on period, quantum and deduction in grants-in-aid.

(d) The Ministry shall have the right to close a project at any stage, after recording reasons thereof, with or without directions as to refund of grants-in-aid released.

(e) If at any point of time, it comes to the notice of the Ministry that grants-in-aid has been availed by manipulation/ concealment of information/ facts, such grants-in-aid released by the Ministry shall be refunded along with interest @10% per annum. Manipulation/ concealment of information/ facts may also attract other civil/ criminal liabilities in terms of prevailing laws.

(f) In the event of PIA withdrawing from executing the project, the grants-in-aid amount released to it (along with interest @10% per annum) by the Ministry will be returned by PIA to the Ministry within 30 days of communication for refund of such grants-in-aid.

(g) In case of the failure on part of PIA to refund the grants-in-aid amount (or interest accrued thereon) as directed by the Ministry, the due amount will be recovered as an arrear of land revenue as per the relevant laws in force.

21. Miscellaneous Provisions:

(a) Interpretation of the Ministry as regards provisions of the Guidelines and/or approval letter issued by the Ministry shall be final and binding on PIA.

(b) The Ministry may seek any clarification or direct to submit any document/ information from the applicant or the Project Implementing Agency (PIA) at any stage of implementation of the project.

(c) The Ministry may inspect the premises of the project during implementation of the project. For this purpose, it may depute its officials, PMA or any other person(s) it deems fit. Such inspection may be undertaken in-person or through virtual mode. PMA or its successor, if any, shall extend all support and cooperation in any such inspection.

(d) PIA will comply with requirements of cold chain infrastructure as per directions of Ministry of Environment, Forests & Climate Change, Government of India with respect to use of non-ODS (non-Ozone Depleting Substances) and low-GWP (Low Global Warming Potential) refrigerants-based energy efficient cooling systems.

22. Jurisdiction of Court:

Any dispute, including selection of proposals or release of financial assistance, arising out of implementation of the Guidelines issued for various schemes under PMKSY will be subject to courts/ tribunals having jurisdiction over Delhi.



List of perishable crops (22)

(a) Fruits: Mango, Banana, Apple, Pineapple, Orange, Grapes, Aonla/Amla, Pomegranate, Guava, Litchi

(b) Vegetables: Tomato, Onion, Potato, Green Peas, Carrot, Cauliflower, Beans, Gourd Family [Bottle Gourd (Loki), Bitter Gourd (Karela), Ridge/Sponge Gourd (Torai), Pointed Gourd (Parwal) and Ash Gourd (Petha)], Okra, Garlic, Ginger.

(c) Marine: Shrimp

2

CALCULATION OF NET-WORTH

(I) In respect of companies (Private/ Public Limited) registered under Companies Act, 1956 or Companies Act, 2013:

(a) The net worth will be ascertained based on the paid-up share capital of the company and reserves created out of profits.

(b) Revaluation reserves only in respect of land & building may be considered for ascertaining the net worth, which will be based on circle rates duly supported by circle rate notification and land ownership documents. Such revaluation reserves shall also be reflected in forward going balance sheet of the company.

(c) Share application money would be considered towards calculation of net worth provided the same has been converted into Paid up Capital within stipulated time as per Companies Act but, in any case, it should be converted into paid up capital before submission of the proposal to the Ministry.

(d) A latest provisional balance sheet duly certified by the Statutory Auditor of the Company needs to be submitted for ascertaining the net worth.

(e) Where a significant portion of its net worth stands invested in equity shares of unlisted companies or is shown as loans & advances to various parties with nil or negligible income/ revenue, then following additional documents would be required to be submitted by the applicant to ascertain the net worth:

(i) Details of Investments made in unlisted companies by the applicant company,

(ii) Audited Financial Statements (AFS) for the previous year or latest provisional Balance Sheet of the companies wherein the investment has been made,

(iii) Details of loans & advances along with reasons/justification for the same,

(iv) In case it is observed that the equity contribution made by the promoter company has been utilised by the investee company in creating tangible assets/ Capital work in progress in projects which are under execution then such investments in shares would be considered at face value.

(v) However, in case it is observed that the investment by the promoter company is further being reinvested by the investee company in equity shares of unlisted companies or given away as long term/short term advance to individuals/ related party/ other companies and the investor company has nil/ negligible income/ revenue, then no additional clarification shall be asked for and the net worth of such promoter company shall be considered after deducting such investments/loans & advances.

(f) In case of newly formed companies (except listed company), net-worth of individual promoter(s)/ director(s)/ shareholders(s) will be considered to assess the combined net-worth. However, if one of the constituent of the newly formed company

is a corporate entity, the net worth of the corporate entity will be considered to assess the combined net-worth.

Note: A company will be treated as newly formed, if it has been formed with the objective of setting up of food processing unit and has not commenced commercial operations as on the date of submission of application to the Ministry, which should be supported by appraisal note from the Bank/ Financial Institutions and in such cases Balance Sheet/ Financial Statement along with Memorandum of Association filed with the RoC for each year since incorporation will be required in support of proof of non-commencement of commercial operations.

(II) Entities other than companies (viz. Proprietorship/ Partnership firms/ NGOs/ Cooperatives/ SHGs/ LLPs/FPOs)

The net worth will be ascertained on the basis of latest balance sheet of individual proprietor/partner(s) i.e. assets minus all liabilities, duly certified by the Chartered Accountant (CA). Assets include cash, current value of investments, land and building (supported by valuation report at circle rate, circle rate notification and land ownership documents), Bonds, cash value of life insurance, current total balance of savings, current or fixed deposit accounts. The following methodology shall be adopted for determining the net worth:

- (a)** Net-worth would be sum of the net-worth of the individual partners and the partnership firm (avoiding duplication of the investment in the partner's capital account of the firm) & the investments of each individual partner towards the partnership firm.
- (b)** If the applicant is ongoing partnership/ proprietorship firm and the applicant has submitted audited balance sheet of such partnership/ proprietorship firm, net worth based on the audited balance sheet will be taken into consideration. However, if the net worth as per balance sheet is insufficient, then the CA certified statement of Assets and Liabilities of the individual Partners/ Proprietors will be taken into consideration provided assets are supported by relevant documents as per the guidelines.
- (c)** However, since in a partnership/ proprietorship firm, liability of partners/ proprietors is unlimited, therefore the applicant should submit CA certified "Nil Liability Statement" or Statement of "Assets and Liabilities" of the individual partners/ proprietors and the net liabilities based on these statements will be deducted while ascertaining the net worth.

(III) The aforesaid net worth components need to be supported by relevant documents.

(IV) Shares of unlisted companies will be considered at face value for net worth and shares of listed companies will be considered based on the average market price of the share for a period of 6 months prior to date of submission of proposal.



(V) Assets such as car, jewellery, antiques, gold etc. would not be considered for net worth.

(VI) Loans and advances given to group companies/ related concerns/ individuals will also not be considered towards computation of net worth.

(VII) In the case of proposed shareholders, if there is cross holding of the net-worth amongst the Members (e.g. both a company as well as the shareholders that company are the proposed shareholders), the net-worth of the company would be considered in full, however, net-worth of the individual would be considered only to the tune after discounting its shareholding in the company which is a proposed shareholder.

(VIII) The applicant(s) will have to give a self-certification regarding the details of the encumbrance of the property submitted by them towards the net worth.



Template of DPR

1. Details of the applicant:

S No.	Particulars	Details
(a)	Name of applicant with complete contact details / address, Tel/Fax No., Mobile No., E-mail	
(b)	Legal Status of Applicant (Govt. Institution / organisation, NGO, Co-operative/ Company/ partnership firm/ proprietorship, Farmer Producer Company, Self Help Group, etc.)	
(c)	Registration No./CIN/ Aadhar No.	
(d)	PAN/ TIN/ TAN	
(e)	Whether located in North East States, Himalayan States, Islands & ITDP Areas	
(f)	Whether lead promoter belong to SC/ ST/ Women	

2. Contact details of the Promoter(s)/Partner(s):

S No.	Name of Promoter(s)/Partner(s)	Addresses	Telephone No.	Mobile No.	E-mail Id	PAN No.	Any other details
(a)							
(b)							
Please add additional rows, if needed.							

3. Processing/ Trading experience of the lead Promoter(s)/Partner(s)/ Applicant Entity in Relevant Eligible Crop/ Other Eligible Crop (Pl. enclose documentary evidence regarding experience and turnover):

S No.	Name of lead Promoter(s)/Partner(s)/ Applicant Entity	Details of Experience	Details of Turnover (year-wise)	Supporting Document attached, if any (Yes/No)
(a)				
(b)				
(c)				



4. Project Details:

a. Type of Component, Eligible Crop, Eligible Production Cluster, deficient infrastructure facility:

S No.	Components	Remark
(a)	Integrated Value Chain Development Projects or Standalone Post Harvest Infrastructure Projects or Quality Production.	
(b)	Name of Eligible Crop	
(c)	Name of Eligible Production Cluster	
(d)	Details of deficient infrastructure facility as per EoI	

b. Type of Operating Model (Rental, Rental+ Captive, Captive Use etc.)

5. Proposed Locations of Land:

Name of the sub-component	Address of Land	Area (Sqm)	Status of possession (Owned/ leased**) (Document Submitted Yes/No)	In case of lease (Period of lease in years **) (Documents Submitted Yes/No)	Status of Land Use Conversion (CLU) (Document Submitted Yes/No)	Connectivity Details. Distance (in kms) from: a. National Highway b. State Highway c. Freight corridor d. Golden Quadrilateral	Coordinate Details (Longitude & Latitude)	Ref Pg no. in DPR*
Integrated Value Chain Development Projects or Standalone Post Harvest Infrastructure Projects or Quality Production (as the case may be)								
Please add additional rows in case of multiple locations								

*DPR should have a detailed chapter on proposed land, raw material production and supply statics for the catchment area.

** In case of leased land, period of lease should be not less than 15 years.

2

6. Proposed facilities (Individual facility-wise)

S. No.	Type of facilities proposed to be created (Indicative List)	No.	Total Capacity [MT, Ltrs, MT/Hr., where ever applicable]	No. of Days of operation of each facility in a year
Integrated Value Chain Development Projects or Standalone Post Harvest Infrastructure Projects (as the case may be)				
Formation of new FPOs in the cluster and/ or training/ workshop of existing farmers/ FPOs				
(a)	New FPO			
(b)	Proposed farmers for training			
Post-harvest processing facilities				
(a)	Staging cold room			
(b)	Dry storage			
(c)	Cold storage			
(d)	Frozen storage			
(e)	CA storage			
(f)	Integrated Pack house			
(g)	Machinery & equipment for primary processing and/ or value addition such as cutting, dicing, slicing, pickling, pulping etc. with mechanized sorting & grading line/ packing line/ waxing line (pl. specify, modify as per actual)			
(h)	Pre-cooling Chambers			
(i)	Ripening Chambers			
(j)	IQF			
(k)	Blast Freezing			

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Agri-Logistics				
(a)	Refrigerated Vehicles/ Reefer vans			
(b)	Mobile Pre-coolers			
Marketing Infrastructure				
(a)				
(b)				
Details of lab equipment				
(a)				
(b)				
Add other components not listed above				

Note: For Quality Production, provide the details as per requirement

7. Proposed Project Financials

a. **Estimated Project cost details (If project has multiple locations, the location wise details should be submitted with area/capacity)**

S. No.	Components	Proposed Area/ Capacity	Proposed cost		
			Basic	Taxes etc.	Total
(a)	Capacity Building of FPOs 2a. Cost of formation of new FPOs 2b. Training of existing farmers/ FPOs 2c. Other (pl specify)				
(b)	Post-harvest processing facilities Civil Works - Technical civil works - Other civil works Plant & Machinery				
(c)	Agri Logistics				
(d)	Marketing Infrastructure				
(e)	Pre-operative expenses				
(f)	Others				
(g)	Total Project Cost				

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* The component wise cost breakup of technical and other civil work should be provided in the Chartered Engineer (Civil) certificate in the prescribed format as enclosed as Annexure-V.

** The component wise cost breakup of P&M should be provided in the Chartered Engineer (Mechanical) certificate in the prescribed format as enclosed as Annexure-VI.

b. Means of finance

Item	Amount (₹ in lakh)
Promoter's Equity	
Term loan	
Grant Sought from the Ministry	
Unsecured loan	
Total	

c. Basic Revenue Projections

Item	Year 1	Year 2	Year 3	Year 4	Year 5
Turnover					
Cost of Operations					
Gross Profit					
Earnings Before Interest, Tax, Depreciation and Amortization (EBITDA)					
Profit before taxation					
Profit after taxation					

d. Financial Parameters (as per Bank Appraisal Note)

S No.	Particulars	Details (Ratio/%)	Ref Page No. in DPR*
(a)	Internal Rate of Return (IRR) [(a) With and (b) without grant]		
(b)	Avg. Debt Service Coverage Ratio (DSCR)		
(c)	Break Even Point (BEP)		
(d)	Debt-Equity Ratio		

*To be provided for section under the bank appraisal note highlighting the aforementioned detail.

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8. Availability of Raw Material in the production cluster - provide details such as Adequate Volume, Wider Mix of Raw Materials, Days of Operation in a Year along with supporting data.

9. Details of the catchment area of the project.

S.No.	Location of the Catchment (Primary/secondary)	Name Village/ Dist./ APMC	Commodities to be sourced	Quantities to be sourced [MT per annum]	Ref. Pg. no. in DPR*
(a)					
(b)					

*DPR should comprise of detailed chapter on proposed catchment (production and supply statistics).

10. Employment Generation projections

- Direct Employment:
- Contractual Employment with no. of days:
- Indirect Employment (specify):

11. Details of renewable/ alternate energy sources including solar energy, if any, proposed to be used for operating the project including inter alia, details of power generation.

12. Details of adoption of modern technology for reducing the carbon footprints and increasing operational efficiency: -

Sl. No.	Name of technology/ item	Basic cost (excluding taxes etc.)	How the technology will help in reducing carbon footprint and/or increase in operational efficiency

13. List of Manufacturers/ Suppliers of P&M (enclose quotations)

Date: _____
Place: _____

Signature of the Authorised signatory

2

(To be submitted with EoI)

Chartered Accountant Certificate
(Letter Head of the Chartered Accountant along with membership/ registration number)

Date: _____

(If project has multiple locations, the location wise details should be submitted with area/capacity as per DPR)

i. Project Cost: (₹ in lakh)

S. No.	Components (as per DPR)	Proposed Area/ Capacity	Proposed cost		
			Basic	Taxes etc.	Total
(a)	Capacity Building of FPOs 2a. Cost of formation of new FPOs 2b. Training of existing farmers/ FPOs 2c. Other (pl specify)				
(b)	Post-harvest processing facilities Civil Works - Technical civil works - Other civil works Plant & Machinery				
(c)	Agri Logistics				
(d)	Marketing Infrastructure				
(e)	Pre-operative expenses				
(f)	Others				
(g)	Total Project Cost				

ii. Means of Finance: (₹ in lakh)

Sl. No.	Item	Amount
(a)	Promoter's Equity	
(b)	Term Loan	
(c)	Grant sought from MFPI	



(d)	Unsecured loan*	
(e)	Others	

*Details of unsecured loans along with PAN No. of lenders, if any, duly certified by CA.

Signature and Seal of C.A (Statutory Auditor in case of company)

Counter signature of authorized signatory of PIA



Annexure-V

(To be submitted with EoI)

Chartered Engineer (Civil) Certificate for Technical Civil Work
(Letter Head of the Chartered Engineer along with registration/ membership number)

Date: _____

Name of Project:

Location with address:

(If project has multiple locations, the location wise details should be submitted in below format for each location)

Sl. No	Name of Component	Proposed Area (Sq m)	Proposed Cost (lakh ₹)			Rate / Unit (₹/Sq m)	Supplier/ Manufacturer
			Basic Cost	Taxes, Freight, insurance, installation etc.	Total		
	Total						

It is certified that the material/ components proposed in the Technical Civil Work are new.

Signature and Seal of Chartered Engineer

Counter signature of authorized signatory of PIA with Seal



Annexure-VI

(To be submitted with EoI)

Chartered Engineer (Mechanical) Certificate for Plant & Machinery
(Letter Head of the Chartered Engineer along with membership/ registration number)

Date: _____

Name of project:

Location with address:

(If project has multiple locations, the location wise details should be submitted in below format for each location)

Sl. No.	Name of Component	Proposed Quantity	Proposed Cost (lakh ₹)			Supplier/ Manufacturer
			Basic Cost	Taxes, Freight, installation, insurance etc.	Total	
	Component - 1					
	Component - 2					
	Component - 3					
	TOTAL					

It is certified that all the proposed plant and machinery are new.

Signature and Seal of Chartered Engineer

Counter signature of authorized signatory of PIA with Seal



S. No.	Criteria for Evaluation of Proposals		Max Marks	
1.	Suitability of Location of Project Site If land is in close proximity to state/national highway/freight corridors/golden quadrilateral/ sea port marks may be awarded, as follows:			5
	(a)	Within 2 km	5	
	(b)	2 to 5 km	3	
	(c)	More than 5 to 10 km	2	
	(d)	Above 10 km	0	
2.	Status of Land			15
	(a)	Main facility land in owned/leasehold of the Applicant with CLU	15	
	(b)	Main facility land in owned/leasehold of the Applicant without CLU	10	
3.	Experience of applicant entity/promoters/partners/proprietor			15
	(a)	Processing of relevant food product	15	
	(b)	Trading of relevant food product	10	
	(c)	Processing of other food products	10	
	(d)	Trading of other food products	7	
4.	Project proposed to be setup with the deficient infrastructure facility of the respective crop. [As per the list notified by the Ministry during EoI].		15	15
5.	Integrated Value Chain Development Projects		10	10
6.	Leveraging of Investment in the Project			10
	For General Areas			
	(a)	Proposed equity investment-excluding land and unsecured loan \geq 1.5 times of grant sought	10	
	(b)	Proposed equity investment excluding land and unsecured loan $<$ 1.5 times of grant sought	5	
	For NER/SC/ST & FPO			
	(a)	Proposed equity investment excluding land and unsecured loan \geq grant sought marks	10	
	(b)	Proposed equity investment excluding land and unsecured loan $<$ grant sought	5	
7.	Net-worth of applicant			15
	(a)	More than 2 times of proposed equity	15	
	(b)	1.5 to 2 times of proposed equity	12	
	(c)	Less than 1.5 times of proposed equity	0	

8.	Debt Service Coverage Ratio (DSCR) based on Bank appraisal			10
	(a)	3.0 and above	10	
	(b)	Between 2.5 but less than 3.0	7	
	(c)	Between 2.0 but less than 2.5	5	
	(d)	Between 1.5 but less than 2.0	3	
	(e)	Less than 1.5	0	
9.	PIA being FPOs/SHGs			5
	Total			100

h

[ACCEPTANCE LETTER]

(To be submitted on the letter Head of PIA)

To

Under Secretary (Name of the Scheme)
Ministry of Food Processing Industries
Panchsheel Bhawan, August Kranti Marg
New Delhi 110049

Subject : Proposal of M/s _____ for grants-in-aid for -----
----- (name of project) under the ----- (name of scheme) at
_____ (address of main location) -reg.

Sir,

With reference to the approval letter No. _____ dated
_____ of the Ministry of Food Processing Industries, Government of India on
the captioned subject I, _____ (authorized signatory of PIA
_____) have carefully gone through the provisions of Scheme
Guidelines and undertake to abide by the same.

2. I hereby also confirm that all terms and conditions mentioned in the aforesaid
approval letter and the scheme guidelines are unconditionally acceptable to the PIA -
----- (name of PIA).

(Name & Signature)
(Authorized signatory of PIA)

**Note: Duly signed Approval Letter in Original along with this Acceptance
Letter is also required to be submitted to the Ministry.**



Affidavit
(Notarised on Rs.100 Non-Judicial Stamp Paper)

I (Name of the authorized representative of PIA), son/
 daughter of Mr. (father's name), resident of
 (residential address) declare/ undertake as
 under:

1. That I am authorized representative of
 (name of PIA) having its Registered
 Office at (office address of PIA).
2. I hereby confirm that I am duly authorized in my own right/ by management vide
 its resolution no.dated.....to
 apply and sign this affidavit on behalf of (name of
 PIA); and am fully aware of the facts relating to the setting up of food processing
 unit at (location of the project)
 for.....(activities to be undertaken by project).
3. I confirm that the term and conditions of the ----- (name of the scheme) scheme
 of the Ministry under which an application is made by ----- (name of PIA) have
 been properly read and understood by ----- (name of PIA) and I affirm that the
 proposal complies with all the terms and conditions of the approval letter and
 provisions enshrined in the scheme guidelines.
4. The proposed activities to be undertaken under the proposal are covered under
 the above-mentioned scheme of the Ministry and no part of the scheme/
 infrastructure of the project is designed or assigned to be used for any activity
 other than the activities specified in the application at present or in the near
 future.
5. It is certified that _____ (name of PIA) has not obtained or applied for
 grants for the same project, component, purpose or activity from any other
 Ministry or Department of the Government of India or State Government or their
 agencies.
6. It is to certify that _____ (name of PIA) has not incurred any
 expenditure on the project before the date of issue of approval letter by Ministry
 of Food Processing Industries.

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7. It is to certify that disbursement of term loan sanctioned by bank for the project and its utilisation will be taken up only after the date of issue of approval letter by the Ministry.
8. In case of concealment of any facts in this regard, the Ministry would have right to reject my application at any stage and recall grants-in-aid released along with Interest along with interest as per the scheme guidelines, if any.
9. ----- (name of PIA) will meet, from its own resources, any shortfall due to less admissibility of grants-in-aid or any future reduction in grants-in-aid or any escalation in cost of the project.
10. I shall not dispose-off or encumber or utilize the assets created wholly or substantially out of grants-in-aid for purpose other than those for which they have been sanctioned, without obtaining the prior approval of the Ministry.
11. Before completion of the project, any change in ownership of the project, name of the entity, promoters of the entity, loan sanctioning Bank will be brought to notice of the Ministry at the earliest.
12. In case of non-implementation/ delayed implementation of the project, the Ministry will have absolute right in cancelling the approval granted and also recall the grants-in-aid released, if any, along with interest as per the scheme guidelines.
13. All the information furnished in the application and Detailed Project Report with respect to the eligibility conditions are true and correct to the best of my knowledge and belief and nothing material has been concealed therefrom.

Date: _____

Authorised signatory

Place: _____

Signature of the



Mandate Form**ELECTRONIC CLEARING SERVICE (CREDIT CLEARING) /REAL TIME GROSS SETTLEMENT (RTGS) FACILITY FOR RECEIVING PAYMENTS****DETAILS OF ACCOUNT HOLDER:**

NAME OF ACCOUNT HOLDER	
COMPLETE CONTACT ADDRESS	
TELEPHONE NUMBER/FAX/EMAIL	

BANK ACCOUNT DETAILS: -

BANK NAME	
BRANCH NAME WITH COMPLETE ADDRESS TELEPHONE NUMBER AND EMAIL	
BRANCH'S IFSC CODE	
BANK ACCOUNT	Grants-in-Aid
COMPLETE BANK ACCOUNT NUMBER (LATEST)	
MICR CODE OF BANK	

DATE OF EFFECT: -

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information I would not hold the Ministry of Food Processing Industries responsible.

Date
Customer

Signature of

Certified that the particulars furnished above are correct as per our records.

(Signature and Seal of Bank)



Annexure-XI

(To be submitted for release of grants-in-aid)

Chartered Accountant Certificate

(Letter Head of the Chartered Accountant along with membership/ registration number)

Date: _____

The certificate is based on the verification of books of accounts, bills, invoices, work orders, bank statements, etc. related to the _____ (name of the project).

(If project has multiple locations, the location wise details should be submitted with area/capacity as per approval letter for release of grants-in-aid)

iii. Project Cost: (₹ in lakh)

S. No.	Components (as per Approval letter)	Area/ Capacity		Cost approved by Ministry	Actual Expenditure as on _____		
		Approved	Actual		Basic	Taxes etc.	Total
1.	Capacity Building of FPOs 2a. Cost of formation of new FPOs 2b. Training of existing farmers/ FPOs 2c. Other (pl specify)						
2.	Post-harvest processing facilities Civil Works - Technical civil works - Other civil works Plant & Machinery						

3.	<u>Agri Logistics</u>			
4.	<u>Marketing infrastructure</u>			
5.	Pre-operative expenses			
6.	Others			
	Total Project Cost			

iv.Means of Finance: (₹ in lakh)

Sl. No.	Item	Means of finance approved by the Ministry	Actual expenditure incurred as on -----
1	Promoter's Equity		-
2	Term Loan		
3	Grant from MFPI		
4	Unsecured loan*		
5	Others		

*Details of unsecured loans along with PAN No. of lenders, if any, duly certified by CA.

*Details of advance payment should be provided separately in Annexure

Signature and Seal of C.A (Statutory Auditor in case of company)

Counter signature of authorized signatory of PIA

Annexure to CA certificate certifying details of payments made for Plant & Machinery and Technical Civil Work

Sl. No.	Name of Party	Components	Voucher /Bill no.	Date of Voucher/Bill	Basic Cost	Taxes, freight, installations, insurance costs	Total Cost	Date of Payment as per bank statement	Mode of Payment	Amount paid as per bank statement

(To be submitted for release of grants-in-aid)
Chartered Engineer (Mechanical) Certificate for Plant & Machinery
 (Letter Head of the Chartered Engineer along with membership/ registration number)

Date: _____

Name of project:

Location with address:

I, ____ (name of CE), visited the site on ____ (Date of site Visit) and verified the cost of various plant & machinery available at the project site and invoices for respective components as well. Based on this I certify that the plant & machinery brought to the site are new with unique machine number & month/year of manufacture and are in line with prevailing cost in the industry.

Project Progress (If project has multiple locations, the location wise details should be submitted in below format for each location)

The total expenditure incurred on the project towards plant & machinery is economical and its summary is enclosed hereby.

Sl. No.	Name of Component	Approved Quantity	Approved Basic Cost (lakh ₹)	Actual Quantity	Actual Cost (lakh ₹)			Supplier/ Manufacturer (with sl. No. and date of	Status of implementation	Comments on quality, specifications, etc.
					Basic Cost	Taxes, Freight, installation, insurance etc.	Total			
	Component -1								Such as: • Ordered • Received at site • Installation in progress • Installed • Commissioned	
	Component -2									
	TOTAL									

Signature and Seal of Chartered Engineer

Counter signature of authorized signatory of PIA with Seal



Annexure-XIII

(To be submitted for release of grants-in-aid)
Chartered Engineer (Civil) Certificate for Technical Civil Work
 (Letter Head of the Chartered Engineer along with registration/ membership number)

Date: _____

Name of Project:

Location with address:

I, ____ (name of CE), visited the site on _____ (Date of site Visit) and verified the actual area and volume of work. Based on actual progress on the site and invoices for respective components, I certify that the civil work cost of the project components is in line with the prevailing unit rates of the civil cost depending on various specifications and requirements.

Project Progress: (If project has multiple locations, the location wise details should be submitted in below format for each location)

The total expenditure incurred on the project towards civil work is economical and its summary is enclosed hereby.

Sl. No.	Name of Component	Approved Area (sq m)	Approved Basic Cost (lakh ₹)	Actual Area(sq m)	Actual Cost (lakh ₹)			Rate/ Unit (₹/Sq m)	Supplier/ Manufacturer	Remarks about the status of implementation	Comments on quality, construction standards, market rates
					Basic Cost	Taxes, Freight, installation, insurance etc.	Total				
	Total										

It is certified that the material/ components used in the Technical Civil Work are new.

Signature and Seal of Chartered Engineer

Counter signature of authorized signatory of PIA with Seal



(Letter Head of the Bank)

Certificate

Date:

1. Certified that this bank has appraised the project of M/s.....
(Name and Address of the project) for grant as per scheme guidelines of the Ministry of Food Processing Industries and also sanctioned term Loan of ₹ lakh.
2. It is further certified that we have released ₹ lakh (----% of sanctioned term loan) to M/s (Name and Address of the project).
3. We have no objection in releasing 1st/ 2nd / 3rd (delete whichever not applicable) instalment of grant.

Signature with seal
(Name of authorised signatory)
(Branch Name)

Counter signature of authorized signatory of PIA with Seal



SURETY BOND

KNOW ALL MEN BY THESE PRESENTS THAT WE, M/s _____, a _____ (Type of organization) incorporated / registered under the _____ (Name of the Act) and having its registered office at _____ (hereinafter called the "Obligors") are held fully and firmly bound to the President of India (hereinafter called the "Government") for the sum of ₹ _____ (Rupees _____ only) well and truly to be paid to the Government on demand and without a demur for which payment we firmly bind ourselves and our successors and assignees by these presents.

WHEREAS on the Obligors' request, the Government as per Ministry of Food Processing Industries' Sanction Order No. _____ Dated _____ (hereinafter referred to as the "Letter of Sanction") which forms an integral part of these presents, and copy whereof is annexed hereto and marked as Annexure-I, agreed to make in favour of the Obligors grants-in-aids of ₹ _____ (Rupees _____ Only) for the purpose of _____, (description of the project) at _____, out of which the sum of ₹ _____ (Rupees _____ only) have been paid to the Obligors (the receipt of which the obligers do hereby admit and acknowledge) on condition of the Obligors executing a bond in the terms and manner contained hereinafter which the obligers have agreed to do.

NOW the conditions of the above written obligation is such that if the Obligors duly fulfill and comply with all the conditions mentioned in the letter of sanction, the above written Bond or obligation shall be void and of no effect. But otherwise, it shall remain in full force and virtue. The Obligors will abide by the terms and conditions of the grants-in-aid by the target dates, if any specified therein.

THAT the Obligors shall not divert the grants-in-aid and entrust execution of the Scheme or work concerned to another institution(s) or organization(s).

THAT the Obligors shall abide by any other conditions specified in this agreement and in the event of their failing to comply with the conditions or committing breach of the bond, the Obligors individually and jointly will be liable to refund to the President of India, the entire amount of the grants-in-aid with interest of 10% per annum thereon, if a part of the grants-in-aid is left unspent after the expiry of the period within which it is required to be spent, interest @10% per annum shall be charged up to the date of its refund to the Government, unless it is agreed to be carried over.

The obligers agree and undertake to surrender / pay the Government the monetary value of all such pecuniary or other benefits which it may receive or derive/ have received or derived through / upon unauthorized use of (such as letting out the premises on adequate or less than adequate consideration or use of the premises for any purpose other than that for which the grants-in-aid was intended of the property) buildings created/ acquired constructed largely from out of the grants-in-aid sanctioned by the Government of India, Ministry of Food Processing Industries or the



administrative Head of the Department concerned. As regards the monetary value aforementioned to be surrendered / paid to the Government, the decision of the Government will be final and binding on the Obligers.

AND THESE PRESENTS ALSO WITNESS THAT the decision of the Secretary to the Government of India in the Ministry of Food Processing Industries on the question whether there has been breach or violation of any of the terms or conditions mentioned in the sanction letter shall be final and binding upon the Obligers and

IN WITNESS WHEREOF these presents have been executed as under on behalf of the Obligers the day herein above written in pursuance of the Resolution No. _____ Dated _____ passed by the governing body of the Obligers, a copy of whereof is annexed hereto as Annexure-II and by _____ for and on behalf of the president on the date appearing below:-

SIGNED on the _____ day of _____ in the year Two Thousand _____

Signature of AUTHORIZED SIGNATORY
SIGNED FOR AND ON BEHALF OF
(Name of the obliger in block letters)
(seal/ stamp) of Organization)

1. Signature of witness
Name & Address

2. Signature of witness
Name & Address

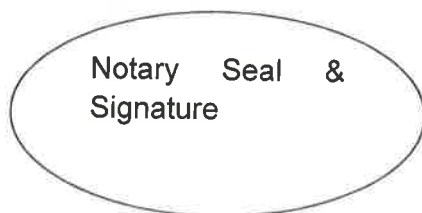
TO BE FILLED UP BY
THE MINISTRY OF FOOD PROCESSING INDUSTRIES (ACCEPTED)

For and on behalf of the President of India

Name: _____

Designation: _____

Dated: _____



A handwritten signature in blue ink, appearing to read 'J. Singh' followed by a date '08/06/22'.