*Project THE CLASS HUNT*

Meeting Minutes

Meeting Date: 06/08/2015

Meeting Location: Inox, Churchgate

Approval: DRAFT

Recorded By: J Harita

# Attendance

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Title** | **Organization** | **Present** |
| Ajit Vishwakarma | Project Manager | HAMP Technologies | Y |
| Harita Jayachandran | Senior Programmer | HAMP Technologies | N |
| Mittal Khuthiya | Software Engineer | Network 18 | Y |
| Rahil Chaudhary | - | Naukri.com | N |
| Gajanan | - | R.B.I. | Y |
| Pratik | - | - | Y |
| Vinita | Graphic Designer |  |  |

# Meeting Location

Inox, CR2, Nariman Point, Churchgate-400020

# Meeting Start

Meeting Schedule Start: 19:00

Meeting Actual Start: 20:15

Meeting Scribe: Harita

# Agenda

* **Discuss scope of the class hunt.**
  + Discuss the designing concept and HTML.
  + Requirement gathering for the class hunt.

# Outcome Of Meeting

# Discuss the project with Vinita and Pratik.

# Meeting End

# Meeting Schedule End: 20:00

Meeting Actual End: 21:30

# Post Meeting Action Items

|  |  |  |
| --- | --- | --- |
| **Action** | **Assigned To** | **Deadline** |
| 1. Logo Designing | Vinita/ Pratik | Not Decided |
| 1. Sitemap | Rahil | Not Decided |
| 1. List of Pages | Rahil | Not Decided |
| 1. Scope Document | Ajit, Harita | Not Decided |
| 1. Wireframes | Ajit, Harita | Not Decided |

# Decisions Made

* Work on Logo
* Make a Prototype as soon as possible

# AGENDA OF NEXT MEETING

* Finalize the scope of the project
* Finalize the logo
* Finalize the HTML Designs

# Next Meeting

June Last Week

Scrum Product Owner