

Items | Zoho Books

books.zoho.in/app/60024651126#/inventory/items?filter\_by=Status.Active&per\_page=25&sort\_column=created\_time&sort\_order=D

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### Active Items

+ New

NAME	DESCRIPTION	RATE	HSN/SAC	USAGE UNIT
<input type="checkbox"/> Shoes		₹1,000.00	60011010	pcs
<input type="checkbox"/> Hoodies		₹1,200.00	60011010	pcs
<input type="checkbox"/> Joggers		₹800.00	60011010	pcs
<input type="checkbox"/> Shirts		₹500.00	60011010	pcs
<input type="checkbox"/> T_shirts		₹100.00	60011010	pcs

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Zoho Books

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### Active Vendors

+ New

NAME	COMPANY NAME	EMAIL	WORK PHONE	SOURCE OF SUPPLY	PAYABLES (BCY)	UNUSED C
<input type="checkbox"/> EvolveLife	EvolveLife			Tamil Nadu	₹0.00	
<input type="checkbox"/> Soulful Essence	Soulful Essence			Tamil Nadu	₹0.00	
<input type="checkbox"/> Zenith Lifestyle	Zenith Lifestyle			Tamil Nadu	₹0.00	

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Purchase Orders | Zoho Books

books.zoho.in/app/60024651126#/purchaseorders?filter\_by=Status.All&per\_page=25&sort\_column=created\_time&sort\_order=D

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+ New

	DATE	PURCHASE ORD...	REFERENCE#	VENDOR NAME	STATUS	BILLED STATUS	AMOUNT	EXPECTED DELI...
<input type="checkbox"/>	19/10/2023	PO-00002		Soulful Essence	DRAFT		₹5,00,000.00	
<input type="checkbox"/>	06/04/2023	PO-00001		Zenith Lifestyle	DRAFT		₹1,05,000.00	

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Bills | Zoho Books

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All Bills

+ New

	DATE	BILL#	REFERENCE NU...	VENDOR NAME	STATUS	DUE DATE	AMOUNT	BALANCE DUE
<input type="checkbox"/>	05/04/2023	03		EvolveLife	DRAFT	05/04/2023	₹5,25,000.00	₹5,25,000.00

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Contacts | Zoho Books

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Active Customers

+ New

	NAME	COMPANY NAME	EMAIL	WORK PHONE	PLACE OF SUPPLY	RECEIVABLES (BCY)	UNUSED C
<input type="checkbox"/>	Aranvindan Mani	Aranvindan Mani			Tamil Nadu	₹0.00	
<input type="checkbox"/>	Suresh kumar iyyer				Tamil Nadu	₹0.00	
<input type="checkbox"/>	Priya Ranganathan	Priya Ranganathan			Tamil Nadu	₹0.00	

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Sales Orders | Zoho Books

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+ New

	DATE	SALES ORDER#	REFERENCE#	CUSTOMER NAME	STATUS	INVOICED	PAY
<input type="checkbox"/>	19/10/2023	SO-00002		Suresh kumar iyyer	CONFIRMED		
<input type="checkbox"/>	10/04/2023	SO-00001		Priya Ranganathan	CONFIRMED		

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Invoices | Zoho Books

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+ New

?

	DATE	INVOICE#	ORDER NUMBER	CUSTOMER NAME	STATUS	DUE DATE	AMOUNT	BALANCE DUE	
<input type="checkbox"/>	19/10/2023	INV-000002		Aranvindan Mani	DRAFT	19/10/2023	₹2,52,000.00	₹2,52,000.00	
<input type="checkbox"/>	20/04/2023	INV-000001		Suresh kumar iyyer	DRAFT	20/04/2023	₹1,05,000.00	₹1,05,000.00	

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Banking Overview

Auto-upload bank statements from email

Import Statement

Add Bank or Credit Card

?

Active Accounts

ACCOUNT DETAILS	UNCATEGORIZED	PENDING CHECKS	AMOUNT IN BANK	AMOUNT IN ZOHU BOOKS	
ICICI Bank 001			₹0.00	₹-1,05,000.00	
Petty Cash			₹0.00	₹-65,000.00	
Undeposited Funds			₹0.00	₹0.00	

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Journals | Accountant | Zoho Books

books.zoho.in/app/60024651126#/accountant/journals?filter\_by=Status.All&per\_page=25&sort\_column=journal\_date&sort\_order=...

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Manual Journals

Rulk Update

Manual Journals

+ New Journal

Find Accountants

VIEW BY: Status: All Journals Period: All

	DATE	JOURNAL#	REFERENCE NUMBER	STATUS	NOTES	AMOUNT	CREATED BY
<input type="checkbox"/>	19/10/2023	2		PUBLISHED		₹50,000.00	21841er032_com_c
<input type="checkbox"/>	30/04/2023	1		PUBLISHED		₹50,000.00	21841er032_com_c

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Expenses | Zoho Books

books.zoho.in/app/60024651126#/expenses?filter\_by=Status.All&per\_page=25&sort\_column=vendor\_name&sort\_order=A

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	DATE	EXPENSE ACCO...	REFERENCE#	VENDOR NAME	PAID THROUGH	CUSTOMER NAME	STATUS	AMOUNT
<input type="checkbox"/>	19/10/2023	Other Expenses			Petty Cash		NON-BILLABLE	₹5,000.00
<input type="checkbox"/>	18/10/2023	Advertising And Marketing			Petty Cash		NON-BILLABLE	₹10,000.00

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