



Date: 5/10/2025

# XYZ Company Ltd. INVENTORY REPORT

#	Name	Description	SKU	Qty In	Qty Out	Balance	Unit	Price	Total
1		HP		0	0	0		0.00	
2	Printer	LaserJet	PRN001	0	0	0	0	0	0.00
3	igisheke	Printer	www	0	0	0	0	0	0.00
4	ikijumba	hhhhh used	hhhhhikijumba	0	0	0	0	0	0.00
5	Pen	for Lunch	ikirayi	0	0	0	0	0	0.00
6		pen	pen	0	0	00	0	0	0.00
7	Telephone	Office phone	telephone	0	0	0	0	0	0.00
8	Mouse	Mouse	mouse	0	0	0	0	0	0.00
	Bic	Base for Bic (Pen)	bic	0	0	0	0	0	0.00
		old ones							

Done at:  
Kigali,  
5/10/2025

Prepared by: \_\_\_\_\_ Logistics Officer  
Checked by: \_\_\_\_\_ Financial Management Specialist  
Approved by: \_\_\_\_\_ DG/Corporate Services  
Verified by: \_\_\_\_\_ Chairperson/Logistics Committee