

## **PEERINGDB BOARD MEETING**

Friday, 4 March 2016 1500h UTC

Teleconference

### **DRAFT MINUTES**

#### Attendees:

Aaron Hughes, President/Chair, Director  
Patrick W. Gilmore, Vice President, Director  
Matt Griswold, Director  
Arnold Nipper, Director  
Job Snijders, Director

#### Note Taker:

Chris Caputo, Secretary/Treasurer

1. The Chair called the meeting to order at 1503h UTC.
2. Agenda Review.
3. Adoption of Meeting Minutes.

It was moved by Patrick Gilmore, and seconded by Matt Griswold, that:

*"The PeeringDB Board adopts the February 4<sup>th</sup>, 2016 Board Meeting Minutes, as written."*

The motion carried with no objections.

4. 20C, LLC Contract Updates.

[Director Matt Griswold is a principal at 20C, LLC.]

Aaron indicated this will be completed in a few business days. There is a risk question of what happens if contract amount is not paid in full by the date specified in contract, presently December 31<sup>st</sup>, 2017. This should be sorted out shortly. There was discussion of the risk.

5. PeeringDB 2.0 Launch Update.

Matt said everything is ready to go for the March 15<sup>th</sup> launch.

6. Conflict of Interest Forms Update.

Aaron suggested tabling this since April is about here, with election of new Board. The point seems moot, other than the development of the form itself for use by the new Board. Job recommended setting a healthy precedent by getting this completed before April. Aaron responded by suggesting the form be sent to the Board for feedback, and if accepted without too much discussion, then everyone will fill it out this month. Discussion and agreement.

#### 7. Committee Statuses and Call for Volunteers.

Aaron opened the discussion.

Job, as chair of the Admin Committee, said that Patrick, Greg Hankins, and Job had a conference call yesterday. Their charter is being worked on. Minutes will be shared with the Board. They have eight prospects for members, so instead of an announcement asking for more volunteers, maybe just a notice for the web site would make sense. Discussion. Aaron will draft a call for volunteers.

Job discussed the exit process for committee members. Job asked if the Board needs to be involved. Chris and Arnold suggested exits are up to the committees. Aaron agreed and added that committees are independent of the Board, and thus after a Board election the only thing that may change, is the Board members on the committee. That is to say, committees are ongoing.

Job asked what is expected of a committee by the Board. Aaron said that periodic updates to the Board are the main expectation, and it is the responsibility of the committee to govern itself. Matt agreed.

Aaron discussed the Product Development Committee. Matt and Aaron need to get together and draft a call for volunteers.

#### 8. Marketing Update.

Discussion of the draft sponsors page. The page is not yet ready for publication. Aaron will talk with marketing professionals and evaluate the cost of outsourcing.

Discussion of how to attract more sponsors.

#### 9. Any other business.

None.

#### 10. Adjournment.

The Chair entertained a motion to adjourn at 1601h UTC. Job Snijders moved to adjourn, seconded by all. The meeting adjourned with no objections.