PEERINGDB BOARD MEETING
Friday, 8 May 2020 1700h UTC
Teleconference

DRAFT MINUTES

<u>Attendees:</u>
Stefan Funke, Admin Committee Chair
Patrick W. Gilmore, Director
Greg Hankins, Outreach Committee Chair
Aaron Hughes, President/Chair, Director
Fredrik Korsbäck, Director
Stephen McManus, Product Committee Chair
Job Snijders, Vice President, Director, Operations Committee Chair
Filiz Yilmaz, Product Manager

<u>Note Taker:</u>
Chris Caputo, Secretary/Treasurer

1. The Chair called the meeting to order at 1702h UTC, noting that Bijal Sanghani is excused.

2. Election of Officers.

    Unanimous votes as follows:

    President: Aaron Hughes
        (Patrick nominated and Job seconded)

    Vice President: Job Snijders
        (Patrick nominated and Fredrik seconded)

    Secretary/Treasurer: Chris Caputo
        (Job nominated and Patrick seconded)

3. Adoption of Meeting Minutes.

    It was moved by Patrick Gilmore, and seconded by Job Snijders, that:

    "The PeeringDB Board adopts the January 13th, 2020 Board Meeting Minutes, as written."

    The motion carried with no objections.

4. Committee Statuses.

    a. Admin Committee.

        Stefan, as chair of the Admin Committee, gave an update.

        A recently introduced bug with respect to IRR as-set/route-set field validation has resulted in some tickets.

        Database cleanup continues.

        Arnold Nipper nominated Darwin Da Cost for Vice Chair. An upcoming meeting of the committee will consider that.

        A dispute resolution procedure, as recommended by the Data Ownership Task Force Policy Document, is being worked on.

        The current average wait time for tickets is about 91 minutes. This is good and is attributable to having a team from various parts of the world. That said, Arnold is handing most of the tickets.

    b. Product Committee.

        Stephen, as chair of the Product Committee, gave an update.

        The April release was mostly successful but there were two issues that resulted in release updates having to be rolled out.

        The committee's feature prioritization and decision processes have become smoother.

    c. Operations Committee.

        Job, as chair of the Operations Committee, gave an update.

        Containerization of cloud instances has recently happened. This will eventually enable bringing the front ends closer to the end users.

        Aaron will be performing a significant upgrade of the mailing list software in the coming weeks.

    d. Outreach Committee.

        Greg, as chair of the Outreach Committee, gave an update.

        There is not a lot of outreach happening right now due to COVID-19.

A video is being worked on.

The store is on hold. It was live briefly but the vendor that was used did not support a zero profit model. Further research is happening.

Presentations for virtual conferences are being discussed.

5. Data Ownership Task Force.

Filiz, as chair of the Data Ownership Task Force, gave an update.

The task force completed its work in April and the recommendations have resulted in GitHub issues.

Filiz intends to work with the Outreach Committee to disseminate the information contained in the task force's Policy Document.

There was discussion about how to keep the Policy Document up to date. Agreement was reached that the document will be owned by the Product Committee, with ratification of changes to be approved by the Board.

Job Snijders moved to dissolve the Data Ownership Task Force. This was seconded by Patrick Gilmore. The motion carried with no objections.

It was decided that the list archives for the task force will remain public, but the list will be suspended after the recommendations are implemented.

6. Strategic Planning Session 2020.

Scheduling for an online meeting will happen soon.

7. Sponsorships & Finances.

Chris gave an update.

8. Other Business.

None.

[At this point in the meeting attendees, other than the board and officers, departed the meeting.]

9. Annual Conflict of Interest Form Updates

Conflict of Interest disclosure forms of the directors and officers were reviewed.

10. Adjournment.

The Chair entertained a motion to adjourn. Patrick Gilmore moved to adjourn, and Fredrik Korsbäck seconded. The meeting adjourned at 1805h UTC with no objections.