

PEERINGDB BOARD MEETING

Thursday, 7 January 2016 1700h UTC
Teleconference

DRAFT MINUTES

Attendees:

Aaron Hughes, President/Chair, Director
Patrick W. Gilmore, Vice President, Director
Matt Griswold, Director
Arnold Nipper, Director
Job Snijders, Director

Note Taker:

Chris Caputo, Secretary/Treasurer

1. Welcome & Pre-Meeting Agenda Review. The Chair called the pre-meeting to order at 1702h UTC.

Consideration of sponsor acknowledgement and Board/Officer mailing lists added to "Any other business".

2. The Chair called the meeting to order at 1703h UTC.
3. Adoption of Meeting Minutes.

It was moved by Matt Griswold, and seconded by Job Snijders, that:

"The PeeringDB Board adopts the December 8th, 2015 Board Meeting Minutes, as written."

The motion carried with no objections.

4. PeeringDB 2.0 Launch date and contract prerequisite.

Matt led the discussion.

PeeringDB 2.0 is ready to launch. After cut-over, there are issues with UTF-8 and permissions that will be handled. CAIDA (Center for Applied Internet Data Analysis) has years of PeeringDB 1.x daily dumps which they have offered. Matt will work to import the data into the versioning system which PeeringDB 2.0 already includes.

Discussion of when to launch.

Aaron clarified a contract with 20C, LLC will be completed before launch.

Proposal of March 1st, 2016 with announcement to be made by admins as soon as logical. Matt is comfortable with the schedule from a coding and release perspective. No motion made, but also no objections to the schedule. Matt and the admins will drive.

5. Q1/2016 budget details and 2016 estimates.

Chris led the discussion of a draft budget. Actual approval of detailed Q1/2016 budget will be handled via email with the Board.

Discussion of “peeringdb.com” domain transfer from Richard Turkbergen (née Steenbergen). Aaron will reach out to Richard.

6. Conflict of Interest Forms. Aaron led the discussion.

Draft shared by Aaron. Disclosures are for fellow Board members. They will be held by the President and Vice President and not made public, due to sensitive information. They will be destroyed when someone is no longer a Board member.

Aaron will review the Conflict of Interest Policy already ratified by the Board and make sure his draft aligns with it, or supplements it, as appropriate.

Discussion will continue on Board mailing list.

7. Update to official requirements to join PeeringDB from Settlement Free Peering to having an ASN.

Chris said he was unaware of Settlement Free Peering being a requirement, and thus it was not part of his effort to formulate the Bylaws.

Patrick indicated his early requirements for a PeeringDB account was about “Peering” and not about “Settlement Free Peering”. Patrick is not opposed to the broadening of the requirements.

Aaron recommended that Chris and Matt review the Bylaws language for what defines membership and if there is no impact to broadening to simply having an ASN, to forward this on to the admin-discuss mailing list for making a recommendation to the Board.

8. Creation of Committees.

Patrick spoke in favor of the creation of committees but has a concern about requiring non-member involvement. Aaron said a charter for each committee would be approved by the Board and be specific to each.

No objections to starting work on committee creation.

9. Any other business.

Donation levels and acknowledgment.

In addition to a Benefactor's web page, Aaron proposed the creation of a master slide document which includes a list of Sponsors, to be shown by PeeringDB presenters at conferences, prior to the "Questions?" slide.

Chris shared the idea of giving Sponsors a logo unique to their sponsorship level, which they can include in their own presentations or web sites.

Patrick will further flesh out the sponsorship levels. He committed to being ready in about a week.

Aaron will create a template "deck" which is appropriate for organizations to share internally with their CFO or the like. He committed to being ready in about a week.

Arnold asked about the minimum sponsorship level. Patrick spoke to the minimum. Patrick said we can accept below \$2,500, but the intention is to have a certain threshold before being on the Benefactor's web page.

Addition of officers who are not on the Board, to the Board mailing list.

Chris proposed a new list such as gov@peeringdb.com to avoid misunderstanding of someone emailing board@peeringdb.com and having their email go to others.

Matt agreed board@peeringdb.com should remain just the Board.

Arnold spoke for an additional combined list.

Patrick agreed board@peeringdb.com should remain just the Board. He is not in favor of adding and removing officers from the Board list during sensitive discussions.

There was concern expressed that gov is too similar to the existing pdb-gov list. Consensus was that there shall be a new combined list, with a name to be determined.

10. Adjournment. The Chair entertained a motion to adjourn at 1818h UTC. Patrick Gilmore moved to adjourn, seconded by Matt Griswold. The meeting adjourned with no objections.