

User Manual for Parking Management Software

IMS Himalayan Shangrila Pvt. Ltd.

1. Getting Started

1.1 Starting the Software

To start the Parking Management software Double click on Parking Management Software Icon in Desktop. Or Go to installation directory and Double click on Parking Management software Icon.

1.2 Common Shortcuts

Action	Shortcut
New	Ctrl + N
Edit	Ctrl + E
Delete	Ctrl + D
Save	Ctrl + S
Undo	Ctrl + Z

2. Input Forms and Data Entry Instruction

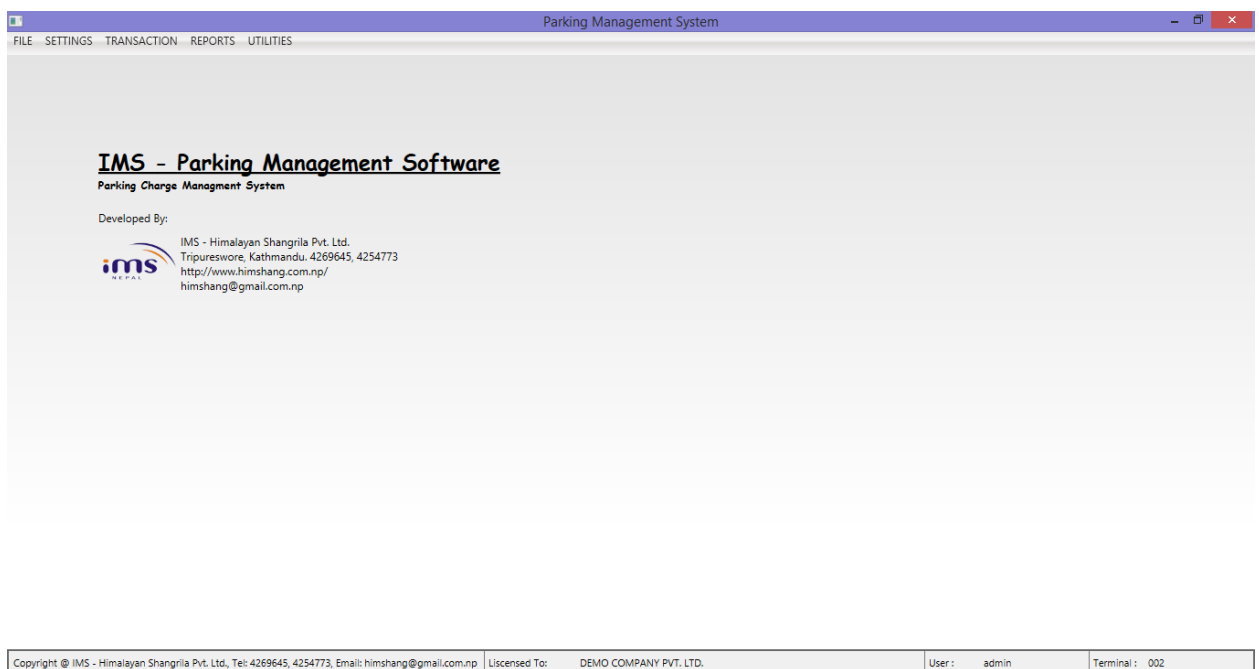
2.1 Login Form

It is the 1st Input interface after running the software. Type your login id and password at designated fields and click on Login button to proceed. Click cancel to close the software.

A dialog box titled "USER LOGIN" in red text. It has a dark teal background. Below the title, there are two white input fields: "Login ID" and "Password". The "Password" field has a small keyboard icon on its right side. At the bottom, there are two buttons: "Login" and "Cancel".

2.2 Main Window

It is the master Interface which acts as container of all other interfaces. It consist of Menu ribbon at top. Click on desired menu button to go to different Interfaces.

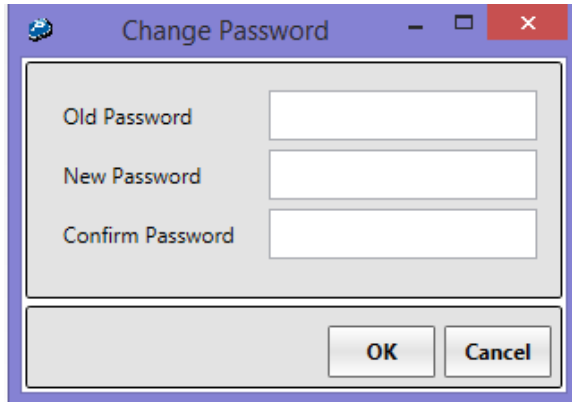


2.3 File Menu

It is the first Menu Title in Menu Ribbon. It further consist 3 sub menus as follows

2.3.1 Change Password

This form is used to change your login password. Please Type your old password, new password and confirm password in designated fields and click on Ok button. Click on cancel to cancel operation.

A screenshot of a Windows-style dialog box titled "Change Password". The dialog has a purple title bar with standard minimize, maximize, and close buttons. Inside, there is a light gray panel containing three text input fields. The first field is labeled "Old Password", the second "New Password", and the third "Confirm Password". Below these fields, there is a gray bar containing two buttons: "OK" and "Cancel".

2.3.2 Logout

Click on Logout menu to log out of PMS

2.3.3 Exit

Click on Exit menu to close PMS

2.4 Master Settings

It is the second menu title in menu strip and consist of 3 sub menus for master entries.

2.4.1 Vehicle Type

This Form is used to add new Vehicle Type or edit/Delete existing Vehicle Types.

ID	Description	Capacity
1	Two Wheeler	0
2	Four Wheeler	0

New Vehicle Type

1. Click on New or Press Ctrl + N to start Entry.
2. Type Vehicle Type.
3. Click on Browse button to browse and select an image of vehicle type from disk.
4. Click on Save or press Ctrl + S to save new user.
5. Newly saved Vehicle Type will appear in the grid at bottom.

Edit existing Vehicle Type

1. Select desired Vehicle Type on grid by double clicking.
2. Data will be loaded on entry Fields.
3. Click on Edit or press Ctrl + E to start edit.
4. Make necessary edits.
5. Click on Save or press Ctrl + S to save data.

Delete existing Vehicle Type

1. Select desired Vehicle Type on grid by double clicking.
2. Data will be loaded on entry Fields.
3. Click on Delete or press Ctrl + D to Delete Selected Vehicle Type.

2.4.2 Rate Setting

This Form is used to add new Parking Charge Tariff or edit/Delete existing Tariffs.

New Tariff

1. Click on New or Press Ctrl + N to start Entry.
2. Type the Tariff Description. Check on default checkbox if the rate is default rate.
3. Now check on the effective tariff days of week and then select a vehicle type from the combo box.
4. Now enter the End Time for effective period for tariff.
5. Enter the Rate. Check on Is Fixed if the amount is fixed for entered period.
6. Click on Add button and the tariff is added to timeline below. Now you cannot change day of week or Vehicle Type until End Time reaches 11:59 PM.
7. Repeat Steps 7-9 until End Time reaches 11:59 PM.
8. Repeat Steps 3 – 7 until Tariff is entered for all vehicle type and all 7 days of week
9. Click on Save or press Ctrl + S to save new Tariff.

Edit existing Tariff

1. Enter the Rate ID and press Enter Key.
2. Data will be loaded on entry Fields.
3. Click on Edit or press Ctrl + E to start edit.
4. Make necessary edits.
5. Click on Save or press Ctrl + S to save data.

Delete existing Products

1. Enter the Rate ID and press Enter Key.
2. Data will be loaded on entry Fields.
3. Click on Delete or press Ctrl + D to Delete Selected Tariff.

2.4.3 Parking Area Setting

This Form is used to add new Parking Area or edit/Delete existing Parking Area.

The form is titled "PARKING AREA SETTING" and includes a "New" button. The form fields are as follows:

ID	Name	Description	Floor	Vehicle Type	Capacity	
----	------	-------------	-------	--------------	----------	--

New Parking Area

1. Click on New or Press Ctrl + N to start Entry.
2. Enter all necessary fields.
3. Click on Save or press Ctrl + S to save new Parking Area.
4. Newly saved Parking Area will appear in the grid at bottom.

Edit existing Parking Area

1. Select desired Parking Area on grid by double clicking.
2. Data will be loaded on entry Fields.
3. Click on Edit or press Ctrl + E to start edit.
4. Make necessary edits.
5. Click on Save or press Ctrl + S to save data.

Delete existing Parking Area

1. Select desired Parking Area on grid by double clicking.
2. Data will be loaded on entry Fields.
3. Click on Delete or press Ctrl + D to Delete Selected Parking Area.

2.4.4 User Manager

This Form is used to add new users or edit/Delete existing Users.

The screenshot shows a web application window titled "USER SETTING". At the top right are buttons: "New", "Edit", "Save", "Delete", and "Undo".

On the left, there are input fields for "UID" (containing "0"), "Username", and "Full Name". Below these is a checkbox "Is Inactive" and two checkboxes "Desktop Access" and "Mobile Access".

In the center is a table with 3 columns: "UID", "Username", and "Full Name". It contains 13 rows of user data.

On the right is a pane titled "Desktop Rights" and "Mobile Rights" with a tree view containing "SETTINGS", "TRANSACTION", "REPORTS", and "UTILITIES".

UID	Username	Full Name
1	admin	Administrator
2	E1	Entry One
3	E2	Entry Two
4	laxmi	Cashier One
5	amu	Cashier Two
6	Uday	Uday
7	Nischaya	Nischaya
8	dee	
9	nilesh	Nilesh Tuladhar
10	bidur	Bidur Adhikari
11	manish	Manish Pathak
12	Bhagawan	Bhagawan Budhathoki
13	sabin	Sabin Maharjan

New User

1. Click on New or Press Ctrl + N to start Entry.
2. Type username, full name.
3. From the right pane choose user rights.
4. Click on Save or press Ctrl + S to save new user.
5. Newly saved user will appear in the grid at bottom.

Edit existing User

1. Select desired user on grid by double clicking.
2. Data will be loaded on entry Fields.
3. Click on Edit or press Ctrl + E to start edit.
4. Make necessary edits. Check on Is Inactive if you want to restrict access to an existing user
5. Click on Save or press Ctrl + S to save data.

Delete existing User

1. Select desired user on grid by double clicking.
2. Data will be loaded on entry Fields.
3. Click on Delete or press Ctrl + D to Delete Selected user.

2.4.5 Terminal Setting

This Form is used to add new Terminal or edit/Delete existing Terminal.

Terminal Code	TerminalName	Status
001	SERVER	0
002	ENTRY	0
003	EXIT	0

New Terminal

1. Click on New or Press Ctrl + N to start Entry.
2. Enter all necessary fields.
3. Click on Save or press Ctrl + S to save new Terminal.
4. Newly saved Terminal will appear in the grid at bottom.

Edit existing Terminal

1. Select desired Terminal on grid by double clicking.
2. Data will be loaded on entry Fields.
3. Click on Edit or press Ctrl + E to start edit.
4. Make necessary edits.
5. Click on Save or press Ctrl + S to save data.

Delete existing Terminal

1. Select desired Terminal on grid by double clicking.
2. Data will be loaded on entry Fields.
3. Click on Delete or press Ctrl + D to Delete Selected Terminal.

2.4.6 Attendant Shift

This Form is used to add new Shift for Parking Attendant or edit/Delete existing Shifts.

ATTENDANT SHIFT

New Edit Save Delete Undo

ID: 0

Shift Name:

Is Inactive: ☐

Start Time: 12:00 AM

End Time: 12:00 AM

ID	Shift Name	Start Time	END Time
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New Shift

1. Click on New or Press Ctrl + N to start Entry.
2. Enter all necessary fields.
3. Click on Save or press Ctrl + S to save new Shift.
4. Newly saved Shift will appear in the grid at bottom.

Edit existing Shift

1. Select desired Shift on grid by double clicking.
2. Data will be loaded on entry Fields.
3. Click on Edit or press Ctrl + E to start edit.
4. Make necessary edits.
5. Click on Save or press Ctrl + S to save data.

Delete existing Shift

1. Select desired Shift on grid by double clicking.
2. Data will be loaded on entry Fields.
3. Click on Delete or press Ctrl + D to Delete Selected Shift.

2.4.7 Staff Registration

This Form is used to add new Staff or edit/Delete existing Staffs.

ATTENDANT SHIFT

STAFF REGISTRATION x

New

Edit

Save

Delete

Undo

Barcode

☐ Is Inactive

Full Name

Address

Designation

Remarks

New Staff

1. Click on New or Press Ctrl + N to start Entry.
2. Enter all necessary fields.
3. Click on Save or press Ctrl + S to save new Staff.
4. Newly saved Staff will appear in the grid at bottom.

Edit existing Staff

1. Select desired Staff on grid by double clicking.
2. Data will be loaded on entry Fields.
3. Click on Edit or press Ctrl + E to start edit.
4. Make necessary edits.
5. Click on Save or press Ctrl + S to save data.

Delete existing Staff

1. Select desired Staff on grid by double clicking.
2. Data will be loaded on entry Fields.
3. Click on Delete or press Ctrl + D to Delete Selected Staff.

2.5 Transaction

It is the Third menu title in menu strip and consist of 5 sub menus for Transaction entries.

2.5.1 Parking In

This interface is used to generate Parking Slip that contains the information and barcode about entry Time and vehicle type. The slip is given to vehicle owner during Entrance.

The screenshot shows a web application window titled "PARKING IN". At the top, there is a header bar with the date "9/12/2016" and time "12:11 PM". A "Print Last Slip" button is located in the top right corner. Below the header, the interface is divided into two main sections. On the left, there is a sidebar with a section titled "Area 1 (Two Wheeler)" containing a text input field and three labels: "O : 0", "A : 200", and "C : 200". The main area on the right contains two large buttons for vehicle selection: "Two Wheeler" (with a motorcycle icon) and "Four Wheeler" (with a car icon). Below each button are three labels: "O : 0", "A : 200", and "C : 200" for the Two Wheeler, and "O : 0", "A : 0", and "C : 0" for the Four Wheeler. A red horizontal bar is visible below the "Four Wheeler" button. Both vehicle selection buttons have a downward-pointing arrow below them.

Issue New Parking Slips.

1. Click on the Vehicle Type Button to Generate Parking Slip.

Reprint Tickets.

1. Click on Print Last Slip Button to reprint last generated slip

2.5.2 Parking Out

This interface is used to scan the parking slip given to vehicle owner during Entrance and Issue the bill for parking charge of stayed duration.

PARKING OUT x

Date : 9/12/2016 **Time :** 12:14 PM

Invoice No SI 6 **Abb. Tax Invoice** **Tax Invoice** **Re-Print** **Print** **Clear**

BARCODE

In Details

Vehicle Type :
Plate No :
In Date : 01/01/0001 ()
In Time :

Out Details

Out Date : 01/01/0001 ()
Out Time :
Interval :

Payment Details

Charged Hours : 0
Charged Amount 0.00

Customer Info

Customer Name
Address
Customer Name

Staff **Finish**

Issue New Bill.

1. Scan the Parking Slip. The software automatically calculates Parked Duration and Charged Amount.
2. Enter Customer Name, Address and PAN is applicable.
3. Click on Tax Invoice toggle button if you want to switch between Tax Invoice and Abbreviated Tax Invoice.
4. Click on Finish button to save transaction and print the bill.
5. Click on Staff button if the vehicle owner is Organization Staff.

Reprint Bill.

1. Click on Reprint Button.
2. Enter the Invoice No. Transaction Data will be loaded on respective fields.
3. Click on print Button.

2.5.3 Parking Out Without Slip

This interface is used to collect parking charge in case of lost or damaged Parking Slip.

PARKING OUT WITHOUT SLIP	
Date : 9/12/2016 Time : 12:30 PM	
Invoice No: SI <input type="text"/> <input type="button" value="Abb. Tax Invoice"/> <input type="button" value="Tax Invoice"/> <input type="button" value="New"/> <input type="button" value="Save"/> <input type="button" value="Print"/> <input type="button" value="Clear"/>	
Received From: <input type="text"/> Address: <input type="text"/> PAN: <input type="text"/>	Vehicle Type: <input type="text"/> Plate No: <input type="text"/> InDate: 09/12/2016 InTime: 12:28 PM <input type="button" value="Calculate"/> Remarks: <input type="text"/>
In Details Vehicle Type : Plate No : In Date : 01/01/0001 ()	Payment Details Charged Hours : 0 Charged Amount <input type="text" value="0.00"/>
Out Details Out Date : 01/01/0001 () Out Time : Interval :	

Issue New Bill.

1. Click on New or Press Ctrl + N to start Entry.
2. Enter Customer Name, Address and PAN is applicable.
3. Select Vehicle Type from the drop down list.
4. Enter Entrance Date and Time then click On Calculate Button. The software automatically calculates Parked Duration and Charged Amount.
5. Click on Tax Invoice toggle button if you want to switch between Tax Invoice and Abbreviated Tax Invoice.
6. Click on save button to save transaction and print the bill.

Reprint Bill.

1. Enter the Invoice No. Transaction Data will be loaded on respective fields.
2. Click on print Button.

2.5.4 Credit Note

This interface is used to issue a credit note in case a customer refuses to pay the parking charge or mistake Bill Issue

The screenshot shows a software window titled "CREDIT NOTE". At the top, there are input fields for "Invoice No" (with a dropdown menu showing "CN") and "Ref No" (with a dropdown menu showing "SI"). To the right of these fields is a "Credit Note of:" section with two buttons: "Abb. Tax Invoice" and "Tax Invoice". Further right are four buttons: "New", "Save", "Print", and "Clear". Below these fields is a "Remarks" text area. The main body of the form is divided into two columns. The left column contains two sections: "In Details" with fields for "Vehicle Type", "Plate No", "In Date" (set to "01/01/0001"), and "In Time"; and "Out Details" with fields for "Out Date" (set to "01/01/0001"), "Out Time", and "Interval". The right column contains a "Payment Details" section with fields for "Charged Hours" (set to "0") and "Charged Amount" (set to "0.00"). Below these is a "Customer Info" section with three input fields labeled "Customer Name", "Address", and "Customer Name".

Steps

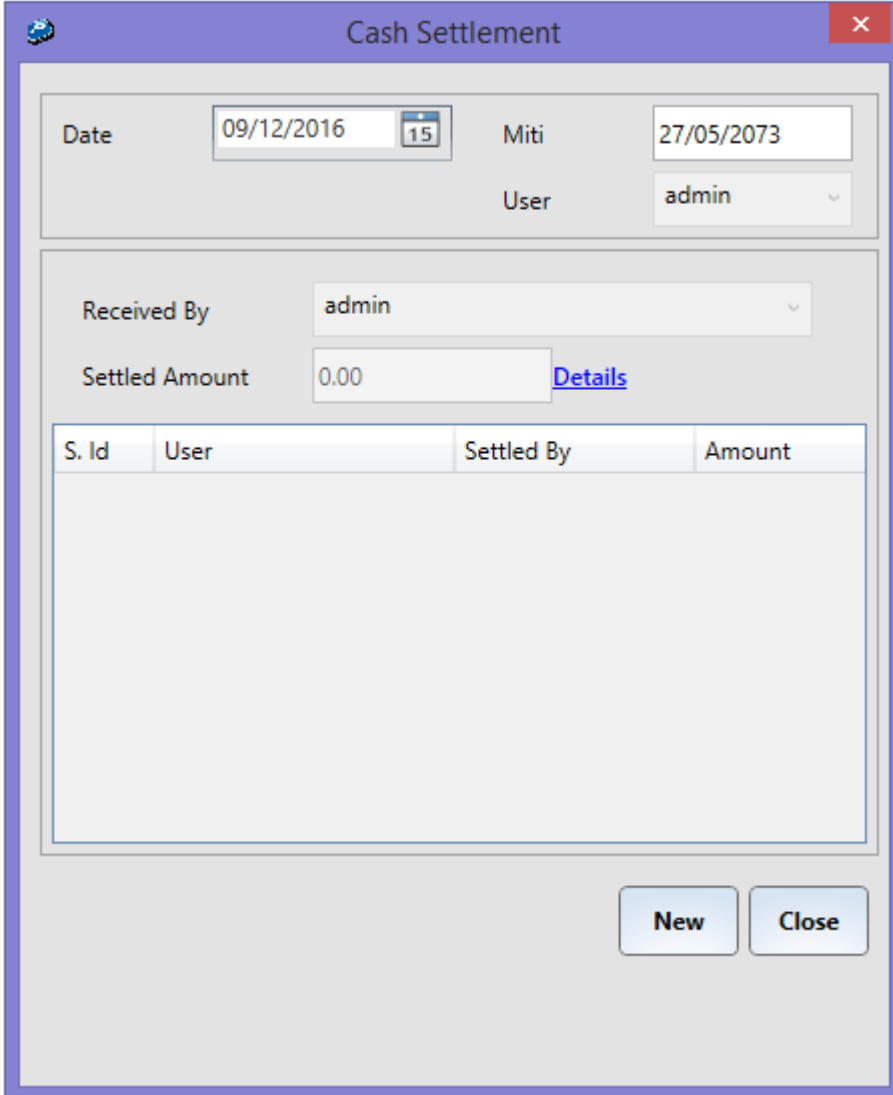
1. Click on New Button.
2. Type Bill No in Ref No Textbox and press Enter
3. Details of transaction will be loaded.
4. Click on save button to issue and print credit note.

Reprint Tickets.

1. Click on Reprint Button. Bill No Field will become editable.
2. Type the Credit Note no in Invoice No field and press enter key.
3. The Credit Note details will load in the grid. Click on Print Button.

2.5.5 Cash Settlement

This interface is used to settle the cash collected by a cashier at the end of his/her shift.

A screenshot of a software window titled "Cash Settlement". The window has a purple title bar with a close button (X) on the right. Inside, there are several input fields and a table. At the top, there are fields for "Date" (09/12/2016), "Miti" (27/05/2073), and "User" (admin). Below these, there are fields for "Received By" (admin) and "Settled Amount" (0.00). A blue link labeled "Details" is next to the "Settled Amount" field. Below the "Settled Amount" field is a table with four columns: "S. Id", "User", "Settled By", and "Amount". The table is currently empty. At the bottom right of the window, there are two buttons: "New" and "Close".

Date	09/12/2016	Miti	27/05/2073
		User	admin

Received By	admin
Settled Amount	0.00

S. Id	User	Settled By	Amount
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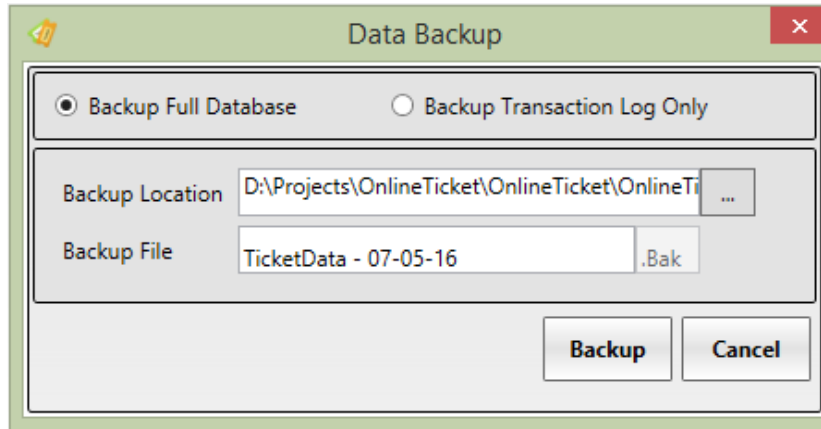
NewClose

1. Click on New Button.
2. Click on Details Link next to Settled Amount. A dialog box will appear.
3. Enter the Denomination of Settled Amount.
4. Click on Save Button to save and print Settlement Slip.

2.6 Utilities

2.6.1 Data Backup

This interface is only available if user is logged into Server terminal. Other wise the backup will be taken at predefined location.

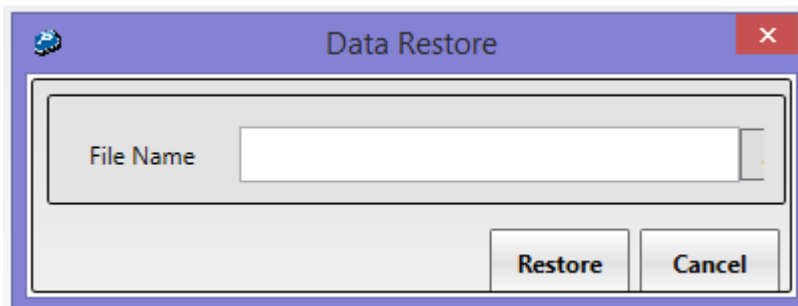


Steps

1. Choose a backup option.
2. Select the location where you want to save the backup file.
3. Type the name of backup file.
4. Click on Backup button.
5. Backup will be taken and the interface will close automatically.

2.6.2 Data Restore

This interface is only available if user is logged into Server terminal.



Steps

1. Browse to the backup location and choose a valid backup file you want to restore from.
2. Click on Restore button.
3. Backup will be taken and the interface will close automatically.

2.7 Reports

2.7.1 Sales Report

This report will show the summary/details of daily sales

The screenshot shows the 'SALES REPORT' window. It has a 'Summary' tab selected. The 'Date Range' section shows 'From Date' as 08/17/2016 and 'To Date' as 09/16/2016. The 'Summarize By' dropdown is set to 'User'. There are 'Load' and 'Print' buttons. Below the filters is a table with columns: TDate, User, Quantity, Charged Amount, and Amount. The table shows one record for 9/11/2016 12:00:00 AM, User: Administrator, Quantity: 1, Charged Amount: 20.00, and Amount: 20.00. Summary totals are also shown: Charged Amount Total: 20.00, Amount Total: 20.00.

TDate	User	Quantity	Charged Amount	Amount
9/11/2016 12:00:00 AM	Administrator	1	20.00	20.00

Charged Amount Total: 20.00
Amount Total: 20.00

Steps

1. Enter the report filter criteria and click on load button to load report.
2. Click on preview button to see how report looks after printing.
3. Click on Print button to print the report.
4. Click on Export button and select an Export format to export report to Excel, csv, xml or PDF.

2.7.2 Parking Report

This report will show the Parking Report

The screenshot shows the 'PARKING REPORT' window. It has a 'Date Range' section with 'From Date' as 08/01/2016 and 'To Date' as 09/12/2016. There are 'Load' and 'Print' buttons. Below the filters is a table with columns: SNo., In Date, In User, Vehicle Type, Plate No, Out Date, Out User, and Interval. The table shows three records for 08/04/2016 and one record for 09/11/2016.

SNo.	In Date	In User	Vehicle Type	Plate No	Out Date	Out User	Interval
1	08/04/2016 11:05 AM	Administrator	Two Wheeler				
2	08/04/2016 11:05 AM	Administrator	Four Wheeler				
3	09/07/2016 01:35 PM	Administrator	Two Wheeler				
4	09/11/2016 09:50 AM	Administrator	Two Wheeler		09/11/2016 10:50 AM	Administrator	1 Hrs 0 Mins

Steps: Same as Sales Report

2.7.3 Vat Sales Register Report

This report will show the Vat Sales Register.

VAT SALES REGISTER REPORT

From Date

07/01/161517/03/2073

To Date

07/05/161521/03/2073

Load

Preview

Print

Export

INVOICE					TOTAL SALES	NON TAXABLE SALES	ZERO RATED SALES	TAXABLE SALES	
DATE	MITI	INVOICE NO	CUSTOMER NAME	CUSTOMER PAN	AMOUNT	AMOUNT	AMOUNT	AMOUNT	TAX
07/04/2016	20/03/2073	TI1	Cash Sales		4247.79	0.00		4247.79	552.21
07/04/2016	20/03/2073	TI2			4247.79	0.00		4247.79	552.21
07/04/2016	20/03/2073	TI3	3		1725.66	0.00		1725.66	224.34
07/04/2016	20/03/2073	TI4	Cash Sales		1150.44	0.00		1150.44	149.56
07/04/2016	20/03/2073	TI5	Cash Sales		1150.44	0.00		1150.44	149.56
07/04/2016	20/03/2073	TI6	Cash Sales		1150.44	0.00		1150.44	149.56
07/04/2016	20/03/2073	TI7	Cash Sales		1725.66	0.00		1725.66	224.34
07/04/2016	20/03/2073	TI8	Amir Shrestha	987654321	15486.73	0.00		15486.73	2013.27
07/04/2016	20/03/2073	TI9	Cash Sales		2732.30	0.00		2732.30	355.20
07/04/2016	20/03/2073	TI10	Cash Sales		15486.73	0.00		15486.73	2013.27
07/05/2016	21/03/2073	TI11	Cash Sales		2876.11	0.00		2876.11	373.89
07/05/2016	21/03/2073	TI12	Cash Sales		1150.44	0.00		1150.44	149.56
07/05/2016	21/03/2073	TI13	Cash Sales		1150.44	0.00		1150.44	149.56
07/05/2016	21/03/2073	TI14	Cash Sales		1769.91	0.00		1769.91	230.09
					56,050.88	0.00	0.00	56,050.88	7,286.62

Steps

1. Enter From date and to Date and click on load button to load report.
2. Click on preview button to see how report looks after printing.
3. Click on Print button to print the report.
4. Click on Export button and select an Export format to export report to Excel, csv, xml or PDF.

2.7.4 Abbreviated Sales Register Report - Summary

This report will show the Summary of Abb. Sales Register

CREDIT NOTE REGISTER REPORT

From Date

07/01/16

15

17/03/2073

To Date

07/06/16

15

22/03/2073

Load

Preview

Print

Export

INVOICE					TOTAL	NON TAXABLE	ZERO RATE	TAXABLE		REMARKS
DATE	MITI	C.N. NO	CUSTOMER NAME	CUSTOMER PAN	AMOUNT	AMOUNT	AMOUNT	AMOUNT	VAT	
07/04/2016	20/03/2073	CN1	Amir Shrestha	987654321	3097.35	0.00		3097.35	402.65	
07/04/2016	20/03/2073	CN2	Cash Sales		575.22	0.00		575.22	74.78	
07/05/2016	21/03/2073	CN3	Cash Sales		1769.91	0.00		1769.91	230.09	Test Entry
					5,442.48	0.00	0.00	5,442.48	707.52	

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User: admin

Terminal : TEST

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Steps: - Same as Vat Sales Register Reports – Summary

2.7.5 Abbreviated Sales Register Report - Details

This report will show the details of Abb. Sales Register

CREDIT NOTE REGISTER REPORT X

From Date: 07/01/16 To Date: 07/06/16 22/03/2073

Load Preview Print Export

INVOICE					TOTAL	NON TAXABLE	ZERO RATE	TAXABLE		REMARKS
DATE	MITI	C.N. NO	CUSTOMER NAME	CUSTOMER PAN	AMOUNT	AMOUNT	AMOUNT	AMOUNT	VAT	
07/04/2016	20/03/2073	CN1	Amir Shrestha	987654321	3097.35	0.00		3097.35	402.65	
07/04/2016	20/03/2073	CN2	Cash Sales		575.22	0.00		575.22	74.78	
07/05/2016	21/03/2073	CN3	Cash Sales		1769.91	0.00		1769.91	230.09	Test Entry
					5,442.48	0.00	0.00	5,442.48	707.52	

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Steps: - Same as Vat Sales Register Reports – Summary

2.7.6 Credit Note Register

This report will show the Credit Note Register.

CREDIT NOTE REGISTER REPORT X

From Date: 07/01/16 To Date: 07/06/16 22/03/2073

Load Preview Print Export

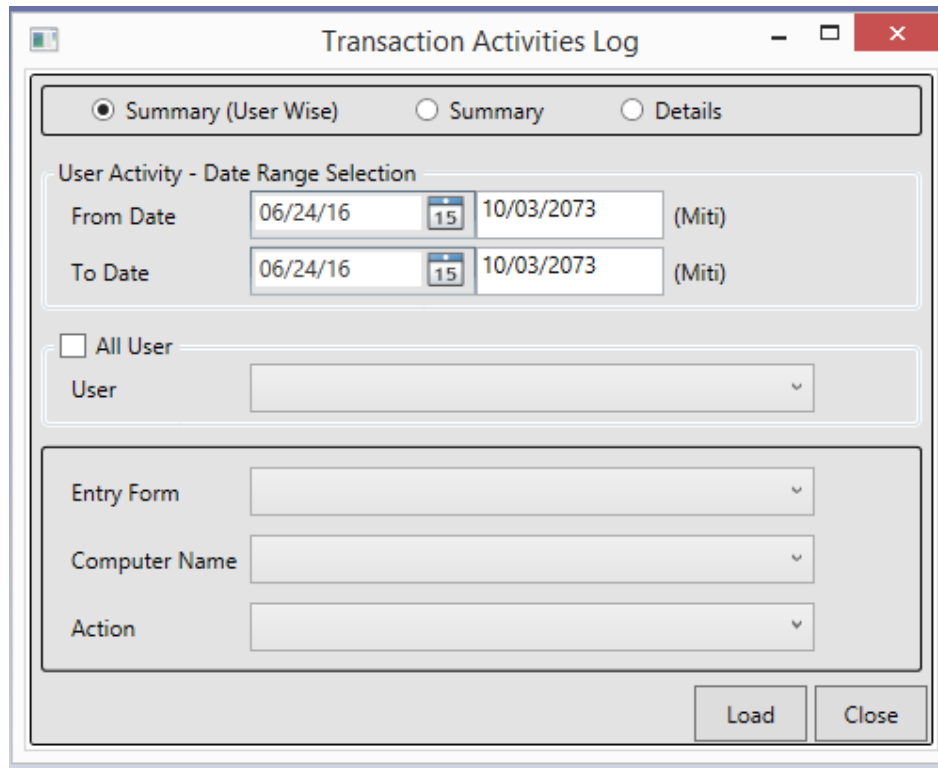
INVOICE					TOTAL	NON TAXABLE	ZERO RATE	TAXABLE		REMARKS
DATE	MITI	C.N. NO	CUSTOMER NAME	CUSTOMER PAN	AMOUNT	AMOUNT	AMOUNT	AMOUNT	VAT	
07/04/2016	20/03/2073	CN1	Amir Shrestha	987654321	3097.35	0.00		3097.35	402.65	
07/04/2016	20/03/2073	CN2	Cash Sales		575.22	0.00		575.22	74.78	
07/05/2016	21/03/2073	CN3	Cash Sales		1769.91	0.00		1769.91	230.09	Test Entry
					5,442.48	0.00	0.00	5,442.48	707.52	

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Steps: - Same as Vat Sales Register Reports – Summary

2.7.7 Transaction Activity Log

This report will show the details of each activity done by user.

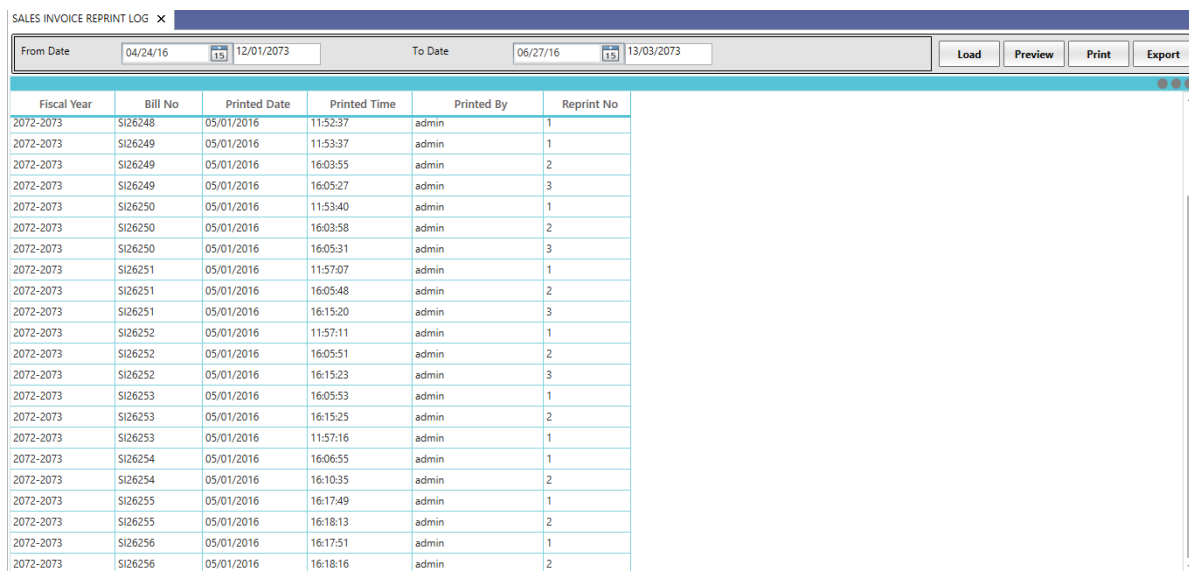


The image shows a software window titled "Transaction Activities Log". It has three radio buttons at the top: "Summary (User Wise)" (selected), "Summary", and "Details". Below this is a section titled "User Activity - Date Range Selection" containing two rows of date pickers. Both "From Date" and "To Date" are set to "06/24/16" with a calendar icon and "15", and "10/03/2073" with "(Miti)". Below the date range is a checkbox labeled "All User" and a "User" dropdown menu. Further down are three dropdown menus labeled "Entry Form", "Computer Name", and "Action". At the bottom right are "Load" and "Close" buttons.

Steps: - Same as Daily Sales Report

2.7.8 Sales Invoice Reprint Log

This report will show the details of each invoice reprint.



The image shows a software window titled "SALES INVOICE REPRINT LOG". It has a header bar with "From Date" (04/24/16), "To Date" (06/27/16), and buttons for "Load", "Preview", "Print", and "Export". Below the header is a table with the following data:

Fiscal Year	Bill No	Printed Date	Printed Time	Printed By	Reprint No
2072-2073	SI26248	05/01/2016	11:52:37	admin	1
2072-2073	SI26249	05/01/2016	11:53:37	admin	1
2072-2073	SI26249	05/01/2016	16:03:55	admin	2
2072-2073	SI26249	05/01/2016	16:05:27	admin	3
2072-2073	SI26250	05/01/2016	11:53:40	admin	1
2072-2073	SI26250	05/01/2016	16:03:58	admin	2
2072-2073	SI26250	05/01/2016	16:05:31	admin	3
2072-2073	SI26251	05/01/2016	11:57:07	admin	1
2072-2073	SI26251	05/01/2016	16:05:48	admin	2
2072-2073	SI26251	05/01/2016	16:15:20	admin	3
2072-2073	SI26252	05/01/2016	11:57:11	admin	1
2072-2073	SI26252	05/01/2016	16:05:51	admin	2
2072-2073	SI26252	05/01/2016	16:15:23	admin	3
2072-2073	SI26253	05/01/2016	16:05:53	admin	1
2072-2073	SI26253	05/01/2016	16:15:25	admin	2
2072-2073	SI26253	05/01/2016	11:57:16	admin	1
2072-2073	SI26254	05/01/2016	16:06:55	admin	1
2072-2073	SI26254	05/01/2016	16:10:35	admin	2
2072-2073	SI26255	05/01/2016	16:17:49	admin	1
2072-2073	SI26255	05/01/2016	16:18:13	admin	2
2072-2073	SI26256	05/01/2016	16:17:51	admin	1
2072-2073	SI26256	05/01/2016	16:18:16	admin	2

Steps: - Same as Daily Sales Report

2.7.9 ANNEX 7 REPORT

This report shows ANNEX 9 REPORT as required by the Government of Nepal.

ANNEX 7 REPORT													
From Date		12/01/2073		To Date		13/03/2073		Load		Preview		Print	
04/24/16				06/27/16									
FISCAL_YEAR	BILL_NO	CUSTOMER_NAME	CUSTOMER_PAN	BILL_DATE	AMOUNT	DISCOUNT	TAXABLE_AMOUN	TAX_AMOUNT	IS_PRINTED	IS_ACTIVE	PRINTED_TIME	ENTERED_BY	PRU
2072-2073	SI26245			04/29/2016	530.97	0.00	530.97	69.03	1	1	01:28 PM		admin
2072-2073	SI26246			04/29/2016	530.97	0.00	530.97	69.03	1	1	06:01 PM		admin
2072-2073	SI26247			05/01/2016	530.97	0.00	530.97	69.03	1	1	11:25 AM		admin
2072-2073	SI26248			05/01/2016	530.97	0.00	530.97	69.03	1	1	11:52 AM		admin
2072-2073	SI26249	Amir Shrestha		05/01/2016	530.97	0.00	530.97	69.03	1	1	11:53 AM		admin
2072-2073	SI26250	Amir Shrestha		05/01/2016	530.97	0.00	530.97	69.03	1	1	11:53 AM		admin
2072-2073	SI26251	Amir Shrestha	987654321	05/01/2016	530.97	0.00	530.97	69.03	1	1	11:56 AM		admin
2072-2073	SI26252	Amir Shrestha	987654321	05/01/2016	530.97	0.00	530.97	69.03	1	1	11:56 AM		admin
2072-2073	SI26253		987654321	05/01/2016	79.65	0.00	79.65	10.35	1	1	11:56 AM		admin
2072-2073	SI26254			05/01/2016	530.97	0.00	530.97	69.03	1	1	04:06 PM		admin
2072-2073	SI26255			05/01/2016	530.97	0.00	530.97	69.03	1	1	04:17 PM		admin
2072-2073	SI26256			05/01/2016	79.65	0.00	79.65	10.35	1	1	04:17 PM		admin
2072-2073	SI26257			05/05/2016	530.97	0.00	530.97	69.03	1	1	04:38 PM		admin
2072-2073	SI26258			05/05/2016	530.97	0.00	530.97	69.03	1	1	04:38 PM		admin
2072-2073	SI26259			06/24/2016	530.97	0.00	530.97	69.03	1	1	05:04 PM		admin
2072-2073	SI26260	Amir Shrestha		06/26/2016	4424.78	0.00	4424.78	575.22	1	1	10:38 AM		admin
2072-2073	SI26261	Sirish Maharjan		06/26/2016	4424.78	0.00	4424.78	575.22	1	1	10:42 AM		admin
2072-2073	SI26262	Amir Shrestha		06/26/2016	4424.78	0.00	4424.78	575.22	1	1	11:31 AM		admin