

**THE 2025 REVIEWED
CONSTITUTION
OF
MACHAKOS UNIVERSITY
WESTERN ASSOCIATION
[MUWA]**

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PREAMBLE

Recognizing the supreme power of unity, the unfading yearn to break records in academics and appreciating our role as youths and students in the society development, we the students from western part of Kenya, hereby accept to wash away our individual, regional and political differences to come together for a common aim of working for the benefit of humanity. we therefore wholly adopt this constitution on as the fundamental source of guidelines to the governance of the association.

CHAPTER ONE

SECTION A: GENERAL INFORMATION

Machakos University Western Association (MUWA) is an association that incorporates members from Western region of Kenya and those with roots from Western Kenya, who are students at Machakos University (MKsU). It is a social unit that revolves around all that its members take part in.

SUB~SECTION (I)

LOCATION AND ADDRESS

MUWA shall be located in Machakos University

Main Address

Machakos University Western Association

P.O. Box 136-90100

MACHAKOS

westernlitesassociation@gmail.com

SUBSECTION (II)

Background And Foundation

The Machakos University Western Association, was formed as Western Union Society(W.U.S) in late 1990's. WUS later rose to Luhya association on 14th July 2013 after a meeting held ,being revived into a new general association, that incorporated any member from Western Kenya.

Thereafter, associational members called for a Constitutional Review that saw MUWA emerge in 2025. MUWA is the only body that is recognized by the Machakos University as an association that homes her students from Western region of Kenya.

During the foundation WUS had a total of 61 members under executive body of five (5) members that is:

- a) The Chairperson
- b) The Vice-Chairperson
- c)Treasurer
- d) Secretary

e) Co-ordinator

Currently MUWA boasts of over 650 members under an executive body of seven (12) members as outlined in chapter 3 of MUWA constitution.

SUBSECTION (III)

VISION AND MISSION

(a)VISION

To achieve Universal standard in service delivery to our members to pursue global opportunities.

(b)MISSION

Establish proper communication and interaction systems that will enable skill development, and through knowledge dissemination house a variety of core values and integrity for universal benefits.

(b)SLOGAN

Mulembe Power-Our Power

SECTION B

COMMUNICATION

(a)FORMS OF COMMUNICATION

There shall be two types of communication:

- Official communication- communication between Executive and Members
- Social communication- communication for interaction and socialization purposes

(b)MEANS OF COMMUNICATION

i. Print form

All communications are made by organizing secretary. Any communication in print form should be-stamped (MUWA Stamp) and signed by the Chairperson.

ii. E-mail

The MUWA email is: **westernlitesassociation@gmail.com**

Open to all users including those who are not Western Union Members.

iii. Social Media

The MUWA facebook page: @ western union society-Machakos University

Available to all Western Union Society Members. The executive is responsible for weighing which means best suits the majority audience.

SECTION C

SUB SECTION (I) Meeting

MUWA shall hold a minimum of three meetings per semester. However, if the meeting is of emergency or urgency nature they can be carried out for as many times as possible.

SUB SECTION (II): Categories

The constitution categories MUWA meetings into three (3) main forms depending on what is being addressed. These categories include:

a) General Meetings

This form of gathering is held only ONCE per semester and MUST be attended by all members of the MUWA.

During the meeting:

The body of executive shall give detailed information of all activities that took place within the semester which include projects started and accomplished, all activities underway and those intended, all achievements and what MUWA was not able to achieve and the reasons as to why these achievements were not realized.

The treasure shall provide a report on financial breakdown for the period and on a set date an audit shall be conducted. All property of the association and their value shall be disclosed by the executive through a report in print form which shall be signed after confirmation by:-

- 1) Two willing members
- 2) Audit instructor

3) Chairperson of MUWA

b) Special Sitting(s)

These are gathering communicated by the Executive through the Secretary General to members in order to discuss agendas that are set by the Executive in a separate Executive meeting and other important issues for the Association's growth.

c)Emergency Meetings

These shall mean gathering (s) that are communicated immediately with no time allowance given for preparation. They include gatherings during an occurrence of unexpected incidence that had no warning. Such incidences include:

- i. Accident to members and other special needs to attend to
- ii. Bereavement of a member
- iii. Job opportunities
- iv. Unexpected guest and visitors
- v. Other activities that emerge without caution and require immediate attention

These Meeting MUST be attended by:

- a) At least 6 members of the executive if not all
- b) Any other member of the MUWA who gets the communication and has a chance to attend

SUB SECTION (III)

Time allowance when calling for emergency meetings is not specified in the MUWA Constitution since such meetings are unexpected due to the nature of the agenda.

- i. General meetings are held once per semester, and shall be communicated 14 days prior to the schedule date.
- ii. Special sittings shall be communicated 7days prior to the schedule date.

SUB SECTION (IV)

Freedom Of Association

MUWA members are allowed to interact with members of other communities for their own well-being and being of the association, not only other but also within.

CHAPTER TWO

SECTION A: MEMBERSHIP

This shall mean legal recognition of a person who belongs to a social group or entity such as a company or nation.

SUBSECTION (I): Who is a MUWA member?

MUWA member shall mean any student of MKsU from Western Kenya and anyone who has roots from western Kenya who is registered with MUWA as outlined in chapter 2 Section B of MUWA constitution.

SUB SECTION (II): Types of membership

MUWA shall have two types of membership, namely:

- a) **Ordinary**; Any registered student member(s) of Machakos University meeting Section A; Sub-Section (i) requirement above.
- b) **Associate**; Any former registered member of Western who had gone through and graduated from Machakos University and is willing to rejoin the association and is eligible to be an associate member by registering by paying a non-refundable fee as indicated in section B of MUWA association.

SECTION B

SUB SECTION (I): Registration and Subscription by Members

The MUWA executive is considered as part of the MUWA membership.

SUB SECTION (II): Registration And renewal of Membership

Any member of MUWA is required to pay Kshs.50/= for registration and Kshs.20/= for every month as subscription. First years shall pay Ksh. 100 as their first registration fee. Registration is once per semester.

SECTION C: POWERS, PRIVILEGES AND LIMITS OF MEMBERSHIP

SUB SECTION (I) Participation roles, and powers of Members

Shall:

1. take part in electing the Executive Committee
2. attends County and MUWA meetings
3. comment on books of account
4. Confirm minutes
5. register for membership and pay their subscription
6. invest in projects and activities considered beneficial by the MUWA
7. be good ambassadors of MUWA
8. raise funds and propose projects
9. take part in community work when called upon
10. Stand with the needy always for support and any other form of help that may be required
11. Perform any sound role that is accepted by most of the members and which does not violate any MUWA constitution

SUB SECTION II: Privileges of Membership

Members shall have a privilege to:

1. exercise leadership skills
2. assured proper financial and mental support in needy times e.g bereavement.
3. reap profits from association's investment
4. benefits from socialization
5. take part in other activities such as seminars training tours and other programs
6. Other privileges arising from permanent type of membership as they surface towards the life of MUWA.

SUB SECTION III: Limits Of Membership

The executive of Machakos University Western Association is entitled to the final say in decision making. Therefore no member shall dispute final decision making by the executive under any circumstances-provided the decision is constitutional and majorly acceptable

SUB SECTION (IV): The Process Of Decision Making

1. The MUWA executive meets and come up with agenda
2. The agendas are then presented for discussion during a Special Sitting with members.
3. The views of each member are taken and considered by the Executive
4. The views that carry more weight are used as bases for decision making by the executive.
5. The executive gives the final verdict.
6. Matters that carry more weight shall be postponed to the next meeting (as matters arising) and they re-pass the decision making stages above.

SECTION D: WITHDRAWAL, LOSS AND RECOVERY OF MEMBERSHIP

SUB SECTION (I): Withdrawal

No member of MUWA is expected to withdraw membership unless and only if:

- i. They have completed their course at MKsU
- ii. Transferred from MKsU
- iii. Their reason for being members is unconstitutional or that there are more disadvantages than advantages of being a member (presentable evidence).

SUB SECTION (II) LOSS

- i. When membership is unconstitutional
- ii. If elements of non-subscription of membership persist upon no sound reason.
- iii. Failure to register completely
- iv. Mis-Management of MUWA resources
- v. Any other reason that is unconstitutional

CHAPTER THREE: THE EXECUTIVE

SECTION A: STRUCTURE

The highest organ in the association shall herein be referred as executive council and it includes

- i. Chairperson
- ii. Vice Chair
- iii. Secretary General
- iv. Organizing secretary
- v. Treasurer
- vi. Project manager
- vii. County Governors

The Executive shall include the two-third gender rule.

SECTION B: ROLES AND DUTIES

SUB SECTION (I): Chairperson

Shall:

- i. Preside over executive and general meeting
- ii. Chair all association meetings
- iii. Confirm any use of property and verification of documentation
- iv. Represent association in any function
- v. Communicate on behalf of officials on decision made
- vi. Communicate on behalf of the association
- vii. Be a Symbol of association's unity
- viii. Receive resignation letters from any executive member
- ix. Be a Signatory to the association's account
- x. Shall be the official custodian of the association documents.

SUB SECTION (II): Vice-chairperson

Shall:

- i. perform all chair's roles in his absence.

- ii. Respond to issues and questions raised during meetings
- iii. be in charge of welfare of members
- iv. Assume office of the chair in case of his/her resignation/death

SUB SECTIONIII: Secretary General

Shall:

- i. be the secretary to the executive and general association
- ii. represent the executive in the CIAC and all other Ad Hoc. Committees
- iii. avail compiled annual reports of the association
- iv. be co-signatory to the association account with the chair person.
- v. assume the office of the chair in absence of both the chair and vice chair-person
- vi. Communicate on meetings of executive and general association meetings.

SUB SECTION IV: ORGANIZING SECRETARY

Shall:

- i. Be in charge of all preparation pertaining to any official location of the association
- ii. Co-ordinate activities of the association
- iii. Be in charge of emceeing the association
- iv. Works hand in hand with county governors
- v. Receive county reports and proposal from governors for tabling before AGM
- vi. Make communications to members on behalf of the executive

SUB SECTION V: TREASURER

Shall:

- i. Keep and manage financial records of the association and present to the executive.
- ii. Receive all payments from members and remits them to association account
- iii. Prepare expenditure of the previous financial year and propose budget for the incoming financial year during AGM.
- iv. Be a financial advisor to the executive and Ad Hoc. Committees

- v. Be a signatory to the account of the association
- vi. In liaison with the entire executive, mobilize for funds

SUB SECTION VI: Project Manager

Shall:

- i. Initiate and manage all projects of the association
- ii. Receives and tables income business proposal
- iii. Give reports on running and projects
- iv. Evaluate projects' success and gathering feedback for future improvements
- v. Keep records of projects, expenses and outcomes
- vi. Oversee the budget for association project.

SUB SECTION VII: COUNTY GOVERNORS

Shall:

- i. Mobilize of members at county level
- ii. Present their members' interest to Secretary General
- iii. Act as a linkage between his members and the association
- iv. Coordinate selection of sub-county rep
- v. Liaison with sub-county representative, update members on bursaries, scholarships, attachment and internship opportunities
- vi. Establish county projects in coordination with project manager
- vii. Link up the members with opportunities at the county government(s) by coordinating registration and running of Community Based Organisation at county level(s)
- viii. Upon formation of CBOs ,seek fundings from external bodies to establish and run projects that benefit MUWA.

SUB SECTION D: General Functions Of The Executive Committee

The function of the association's executive shall include:

- i. Formulating policies and proposing projects, consistent to the association constitution that is geared towards the achievement of the of the aims and objectives of the association.
- ii. Approval of any expenditure of the association upon appropriate scrutiny.
- iii. Approval of the membership of the any interest person upon meeting all relevant qualification.
- iv. Upholding and protecting the constitution.
- v. Updating members on the association's progress.
- vi. Receiving and approving registration of associate membership.
- vii. Approving the suspension /expulsion of a member or an official of the association.

SECTION E: PRIVILEGES OF EXECUTIVES

Shall Include:

- i. Rewards by members for excellent performance
- ii. Certificates for position held
- iii. Exercise leadership skills
- iv. Implementation of MUWA will according to the constitution

Other posts including security, emergency, problem handling, guidance and counseling, union committees dispute setting, among others can be chosen when need be but shall work with the executive and under the executive.

CHAPTER FOUR: ELECTIONS

There shall be 2 Forms of elections:

- a) General elections
- b) By-elections

SECTION A: GENERAL ELECTION

SUB SECTION (I): General Information

- This shall refer to election of Executive officials.
- The election shall be carried out once per academic year.
- This shall happen on the **SECOND SUNDAY** of the **SECOND MONTH** of the first semester of every academic year.

SUB SECTION (II) Rules Governing Elections

- i. Election will only proceed when at least 2/3 of the registered members are present.
- ii. Only registered members shall vote on **ONE MAN ONE VOTE** basis.
- iii. Outgoing members of the executive are free to vote.
- iv. Any person wishing to contest any post must be registered member and must not owe the association any dues.
- v. Results of a concluded election shall be announced within the day of elections.

SECTION B: INDEPENDENT ELECTORAL COMMISSION OF MUWA

SUB SECTION (I): APPOINTING IECM

This Constitution establishes that, a committee of 5(all the five counties **MUST** be represented in the vetting committee) shall be established by members to plan for vetting process, On the first week of Election's Semester to establish a Electoral Commission of Three (3) members without any favor of subtribe to plan and conduct the elections. This Committee shall Play the same roles as CIAC as stipulated in Chapter 6,Section A.

- i. Members interested in being IEC shall apply through the Secretary of the CIAC
- ii. The applicants shall undergo vetting by the CIAC, by using the following qualifications:
 - ✓ Semester Registration and subscription records of the applicants.
 - ✓ The three applicants **MUST** be from different counties.
 - ✓ **MUST** observe 2/3 gender rule.
 - ✓ Applicants **MUST** not have any interest in MUWA election.
 - ✓ Have been members of MUWA for more than 1 Academic year
- iii. The IEC shall then carry out elections as per guidelines stipulated in this document.
- iv. This election shall be funded by aspirants' nomination fees.
- v. This IEC shall be cleared Ten(10) days to election and take date oath of office immediately.
- vi. All genders, social, economic and physical status are not hindrance for candidacy qualification

SUB SECTION (II): Duties and Roles of IEC

- Conduct supervision of MUWA elections
- Promote free and fair elections
- Determine dates for applicants for candidacy for elections
- Cause the preparation of voter register, ballot papers , ballot boxes and designation of the polling station.

SUB SECTION (III): Election Procedures

- i. Announce the dates for elections, which shall not be later than third week of the academic year.
- ii. Declare all positions open for contest
- iii. Announce dates of elections
- iv. Call for submissions and nomination of members
- v. Receive the nomination papers of the aspiring candidates
- vi. Elections to be done on the second month of the academic year.

SUB SECTION (IV) Election Offences

- I. Rigging or attempting to rig
- II. Use of physical force
- III. Intimidation and harassment
- IV. Sorcery and magic
- V. Bribery
- VI. Verbal abuse
- VII. Drunkenness' and bribery
- VIII. Hate speech.

SUB SECTION (V): Inaguration and Taking Over/Handing Over

Elected members shall be sworn in during the AGM and the part of inauguration shall be handled by the Chairperson of IEC

SUB SECTION VI Grounds for Disqualification Of Aspirants

- i. Lack of in-depth knowledge on Association's Constitution & Geeneral running
- ii. When vying for a SAMU office
- iii. Late presentation of interest
- iv. Not registered and unsubscribed to this association
- v. Less than an academic year old in the association
- vi. Less than one full academic year to complete studies
- vii. Not meeting $\frac{3}{4}$ meeting attendance rule
- viii. Fail to pay the stipulated nomination fee

SUB SECTION VII Grounds for Removal from Office

- i. When unfaithful
- ii. Misuse of office
- iii. Failure to comply with requirements for permanent membership
- iv. Performing unconstitutionally
- v. Underperformance

vi. Betrayal

SECTION C BY-ELECTION

This are by-election and does not apply in General elections conditions for by-elections include:

- i) When one resigns
- ii) Defers a course of study or program
- iii) Impeached by members due to office misuse
- iv) Suspended from college
- v) Unfaithfulness
- vi) Vies for SAMU posts
- vii) Performs unconstitutionally and is neglected of duties
- viii) Natural cause
- ix) Cases of long vacation and attachment

N/B; impeachment can be done by members through written application giving reasons for so doing and at least two thirds of the registered member offer their signature.

SECTION D: POLITICAL PARTIES AND COALITIONS

- This MUWA constitution shall grant aspirants an okay to form all inclusive coalitions
- This coalitions shall only be formed upon agreement by candidates with the other parties with substantial evidence of reliable support.
- Such parties shall work independent of the law of this association.
- This constitution shall also allow association's aspirants seeking SAMU seats to join coalitions with other parties only if the end results shall benefit associations members
- For such a case, the association shall carry out nominations and present its most favorable candidates to the parties congregation for the general nominations.
- Coalitions and political parties shall work under their own designed nomination rules, qualifications and disqualifications provisions as agreed.
- No member shall take personal responsibility and claim to represent the thoughts of this association on whom they support. All members shall be informed in 24hrs after the coalition has been formed.

CHAPTER FIVE

PROPERTY AND ITS MANAGEMENT

The MUWA property is divided into

- a) Assets of MUWA
- b) Members of MUWA

The property of MUWA is governed by members, groups and committee who are interlinked and controlled by the executive.

SECTION A Assets of MUWA

SUB SECTION (I): Accounts

- a) All monies raised MUWA MUST be challenged to the associations account.
- b) All transaction involving the MUWA accounts, MUST be conducted by the treasury through the agreed authority from the executive.
- c) the signatory of MUWA transactions are Treasurer, chairperson and general secretary
- d) Loans may be given to a member from these accounts and are repaid at a fairly low interest. This loan shall not exceed Ksh.1,000 and anyone wishing to benefit from such loans must fill MUWA Loan application forms and repay the loan within a period of 14 days at an interest of 15%. Failure to meet the 14 days the interest will be increased by 10% of the amount per week.

SUB SECTION (II): Profits and Loses

- a) In case of losses from MUWA assets, the person in charge MUST provide viable reasons and evidence that shall be shared to members. Failure to provide satisfactory evidence he or she shall be responsible for the losses.
- b) All profits from various activities of MUWA MUST be banked to MUWA bank account.

SUB SECTION (III): Investment and Projects

- a. Can take as long as possible when in operation and when productive. However, when not productive they MUST be abandoned immediately and the money from such dissolution retained back into the MUWA accounts. Everything MUST be accounted for.
- b. Only projects agreed upon by a reasonable majority will be carried out.
- c. Budget and Property Management

- d. Projects and investments agreed to be carried out by a reasonable majority shall be clearly budgeted for. The budgeting will be done by the treasurer with help from the general executive.
- e. The budget **MUST** be reasonable and upon presentation to the MUWA members be accepted by a reasonable majority.
- f. The budget **MUST** account for each set invested in the agreed project.
- g. Project management will done be done by the project manager on behalf of the general MUWA membership.
- h. In situation when the project needs an all time manager then the MUWA can employ a trustee from the registered members of the MUWA to run the project on their behalf on friendly wage.
- i. Everything **MUST** be accounted for and **MUST** satisfy members of MUWA.
- j. The project manager of MUWA is responsible for coming up with suggestion on projects, plans and budgets for such projects. However the most suitable project **MUST** be chosen by a reasonable **MAJORITY** of the MUWA members.

SUB SECTION IV: AUDITING

- Auditing is the process of evaluating and examining the financial statements and internal controls.
- Treasurer must submit all financial documents to the appointed Auditing body.
- Auditing must be done by a body made up of 3 people whom includes an Associate of MUWA, a registered member of MUWA perusing a financial course (the auditor of MUWA account and any member in case of gender balance.
- The auditing body shall be nominated by members MUWA.
- The final report shall be shared to members for accountability.

SECTION B MEMBERS

- a. These are the major assets of the MUWA
- b. They produce, establish, raise and manage funds for projects

- c. They run and manage projects

SUB SECTION I Help to Members of MUWA

- Establish the soundness of reason, to be addressed, through any reasonable way possible. Affected person **MUST** be a registered member of MUWA.
- Act immediately in times of emergencies. This may include raising defined money directly from the MUWA accounts. This emergency may include, accident, illness, emergency, travel costs, other emergencies.
- For other issues that will require to raise money from the MUWA community when such need arises then; Executive must establish the soundness of the issue through help of information from members.
- When sound enough, communicate with the dean and SAMU organ for official acceptance
- Produce the description of the issue in print from fully signed and stamped by the:

- Dean of students

- SAMU organ

-MUWA representative

- When definite amount one required, the excess amounts are forwarded to the MUWA accounts and recorded wisely.
- All reports are written by the organizing secretary.
- Special needs can never be solved completely. The MUWA therefore only reduces the burden from the effects of such needs.
- Before raising any amounts, the Executive **MUST** communicate to the MUWA members for approval unless it is an emergency.
- All activities involving monies is very sensitive and **MUST** be generally acceptable and constitutional and **MUST** be accounted for whatsoever.
- Machakos university western association can also raise money for project from the mkusu community through organizing for activities therefore the MUWA must collaborate with other club and societies to plan for events-liaising with movements such as;

Red cross chapter-MksU

Religious department

Sports clubs

Other societies

Scouting clubs

Others

And launching of activities together is a great start off for the MUWA to raise funds. Coming up with MUWA managed clubs and other movements is resourceful and it is therefore upon the executive to plan for that.

Illegal, discrimination and environmental hazardous projects and activities **MUST** not be carried out by the MUWA.

SUB SECTION II Community Work

a) The MUWA shall agree on what, when, how, where and why to carry out community work.

b) This community work shall be an extra feature of MUWA because it involves reaching the outside community and not only in MksU but also the community around.

c) MUWA shall only carry out community work that help address special needs and environmental conservation.

d) Going out for tours, hiking and walks are also considered as part of community work.

e) Creating awareness on emerging issues such as

- HIV and STIs

- Technology

- Economic changes

- Political and demographic waves

- Poverty eradication

- Peace and unit

- Health and relationships

- Guidance and counseling etc

- **MUST** be our global goal

- MUWES is **NOT** tribal and hence **MUST** promote unity in MksU.

CHAPTER SIX

COMMITTEE AND INTERIM BODIES

SECTION A: COMMITTEES

The leadership of MUWA shall be expected to form an Ad Hoc Committees to organize associations events if any.

Such events challenges and include: Mulembe Night, Cultural Competitions, Charitable work among others.

The Ad Hoc Committee shall always be required to hand over an After Event Report(AER) highlighting Members, achievements, Challenges, Financial Expenditure, Revenues and Remedies and Cautions to consider on carrying out the same activity next time to the association's Chairperson for future reference.

SUB SECTION I: Constitution implementation and Amendment Committee (CIAC)

- a. The MUWA shall be implemented through the guidance from the committee that drafted it for the first year after promulgation of the constitution and at the end of the first year the executive of MUWA shall then select a team of Five(5) members to take over the role.
- b. All members of MUWA shall participate in making amendments to the constitution through the CIAC. No individual has been invested with any power to carry out amendment on his or her own without the confirmation of the majority on approved amendments.
- c. The CIAC shall move into operation after a referendum and the constitution is passed in a referendum or and after being appointed the role by the executive of MUWA.
- d. Each CIAC has a life span of one (1) year after which it is dissolved and a new body formed immediately.
- e. The CIAC shall only comprise of individuals with in-depth knowledge of each part of the MUWA constitution and should never misguide the MUWA membership to favor anyone or other outcome. The languages of our constitution is supreme and one.
- f. In cases of misguidance or continuous misinterpretation then the currency CIAC MUST be dissolved and a new committee formed.

SUB SECTION II Disciplinary Committee

- a) A disciplinary committee shall only be formed upon agreement between the executive and members of MUWA.
- b) The rules upon which this committees shall work under shall be set by the MUWA officials.
- c) The committee shall comprise five (5) members - two (2) ladies and three(3) or and vise versa.
- d) The MUWA membership shall describe the types of in disciplinary issues the committee shall deal with.
- e) The life span of this committee is renewed after every end of the year.
- f) This committee shall work strictly under the MUWA executive. However, this does NOT mean that the MUWA executive shall have power to influence the committees judgment.
- g) All members of MUWA including the executive are subject to disciplinary action and must obey the decisions of the committee.
- h) All member of MUWA are subject to a fair and free trial and judgment will be made upon the weight of evidence and the viability of such evidence.
- i) Victims found guilty will be charged fines or suspensions equal to the weight of the matter and the final judgement or as will be agreed by the committee.

SUB SECTION III: Emergency Response Committee

The MUWA constitution provides that the MUWA executives to also serve as the emergency response committee because;

- They are much aware of the status of MUWA of accounts.
- They have documentation on MUWA membership
- They control the MUWA and its property
- They are in charge of planning and decision making.
- They have in-depth knowledge of the MUWA constitutional provisions on matters
- Arising from such occurrences
- They work under no rules but directly accordingly to the provisions of the constitution

SECTION B: Ad Hoc Committees

- i. The leadership of MUWA shall be expected to form Ad Hoc Committees to organize associations events if any.
- ii. Such events shall include include: Elections, Mulembe Night, Cultural Week Competitions, Charitable work, Fun Days, Inter Counties Competition among others.
- iii. The Ad Hoc Committee (s) shall always be required to hand over an After Event Report(AER) highlighting the Ad Hoc Members, Achievements, Challenges, Financial Expenditure, Revenues and Remedies and Cautions to consider on carrying out the same activity next time to the association's Chairperson for future reference.
- iv. This committees shall run for a temporary period and MUST not last for more than one semester.
- v. This report shall be presented by the chair(s) of the Ad Hoc and can choose to present short period interval reports during the life of such bodies or presents a whole report at the end of its life span.
- vi. Any money that may be required for the effective performance of such committee shall be organized and received from the MUWA treasury and must be accounted for.
- vii. However such organs (Ad Hoc) are not subject to any remuneration but may be rewarded for good work performance upon agreement by MUWA members

SECTION C: SPECIAL NEEDS

All members of MUWA with any physical, mental, social, economical and intellectual needs MUST be treated with great equality as other members and for the purpose of humanity, comfort, company sense of belonging, social support unity and love spirit and strength of this society.

Special needs may include and not limited to;

- Physical challenges
- Orphan
- stress and or shock

CHAPTER SEVEN

AMENDMENT TO THE CONSTITUTION

Any amendment to the constitution of the Society must be approved by at least two-thirds (2/3) majority of members at a general meeting of the Society.